



Minutes of the Meeting of the Operations Committee Held on Wednesday 18th April 2018 at 8pm In the Community Office

Present:

Councillors: Tom Bindoff (TB) – Vice-Chair
Ian Hill (IH)
Terry Jackson (TJ)
Tony Williamson (TW)
Roger Beattie (RB)

Co-opted Member: Jenny Wilkinson

Officer: Kristina Tynan

37/18 Apologies for Absence

Bob West, Fergus Lapage, Fiona Butler.

38/18 Minutes of the Meeting held on 21st March 2018 which were accepted by Council on the 10/4/2018 to be agreed as a correct record

The following amendment was agreed:

Minute 33/18 b, page 13, the word 'areas' to be replaced with the words 'roundels on Couching and Brook Street'.

Resolved: That with the amendment shown above, these minutes are a correct record of this meeting and that they be signed by the Chairman.

39/18 Declarations of Interest

There were no declarations of interest notified.

40/18 Matters arising

There were no matters arising other than agenda items.

41/18 Update on Outstanding /Completed Issues

1. Cobbles by Public Conveniences clearing out – **This is currently being done. Awaiting better weather to power wash the cobbles. Bob Thomas has had a special tool made.**

2. Trees in Watlington – **Work has been completed by Heritage Tree Services. Bark was put under the kissing gate as requested. TB said that they have done a super job and they tidied the sites up extremely well.**

3. Removal of white line at the Town Hall – **We have a complaint from a resident asking when this line will be removed. OCC had said it would be done at the end of the summer 2017. KT has chased**

up this issue with our County Councillor.

4. Noticeboard for the Paddock Children's Play Area – **To be agreed at an appropriate time. It was noted that the wooden gates to this area could do with being oiled. JW said that Chris would do this.**

5. Watlington Map on entrance to Car Park – **Bob Thomas has fixed the surround. It will be put back shortly. TB said that he had done a good job on this.**

6. Updating Public Conveniences – Due to a delay with the order for the windows **this work will start on the week commencing 14/5/2018.**

42/18 Highway/Footpath/Tree Issues

1. Trees

Trees on the Green in Marlbrook

As part of the tree works, two trees were to be removed. However the plan is for them to be replaced. Martin Gammie will be putting forward a proposal for which trees should be planted. There will also be a proposal for other replacements eg tree in car park etc. Once we have the proposal a site visit will be arranged. It was noted that this would not happen until the Autumn.

2. Highways

Pyrton Lane – A meeting has been arranged with OCC, WPC and residents of Pyrton Lane for Thursday 26th April. There will also be a meeting 15 minutes beforehand with OCC to discuss Air Quality.

3. Footpaths

a) **Footpath 13** – TB has had a look at this with an OCC task supervisor and a contractor. There was a long discussion on this. The outcome was that 50mm of topsoil should be removed, 100mm of limescale to be put on and rolled and then the topsoil to be put back. This will raise the footpath and give it a slight camber. TB said that this would be the best solution mid-term and would last 5 to 10 years. The Contractor will now give us a quotation. OCC have indicated that they may have £500 to put into this scheme.

TB also said that the footpath from Brook Street to West Meadow is in a very bad condition with standing water and nowhere to put your feet. He asked the Contractor to give us a separate quote for this work. TB said that he has also had a request for the kissing gate to West Meadow, which has been there for 20 years, to be replaced with a wheelchair friendly one. TB stated that there are some available with radar keys, and which can still be able to be accessed with a pushchair without a key. It was thought that this could perhaps be a project for 2019.

43/18 Open Spaces

1. Recreation Ground /Sports Field/Pavilion

a). **I-Play** –Discussion on how to progress.

KT reported that Bob West has spoken with Playdale about this. The last bill for repair works (July 2017) was £ 556.28 (net) and was for speaker for I Stamp and I Spin (£205.38), nuts and caps (£57.70) and delivery and installation (£295.00). Following these repairs the I-Play was working fine for 5 months.

The equipment then stopped working and a quotation for £903.00 (net) , which is for Charge Controller Assembly £255.23, Filter Box and reset switch (£145.07), I Play Compression Spring (£23.74)

and for delivery and installation (£295.00).

After discussion it was:

Resolved: To accept this quotation for repair so that it is working for the summer. KT to see what guarantees there are for this work.

However it was agreed that we look into something else for this area for the long term. KT showed a brochure for outdoor percussion instruments which the committee thought may be suitable. It was thought we could get out a sales representative to attend site and give us a quotation. RB and KT to do this. TJ suggested a swing which can be used by the disabled.

b) **MUGA Proposal for Recreation Ground** –RB said he has met with Neil Boddington to discuss this. He has got sizes of pitches from OPFA for both football and netball. The Ladies Netball team have said they would like to use it. The football pitch would be the size for a five a side.

c) **Porta Loo for Rec** –RB has now got several quotes for this. The best price was from TuLu, who we have used before. After discussion it was:

Resolved: That we put in a porta-loo in the rec for the summer at a cost of approximately £24 per week.

d) **General Works for Rec** – RB has received one quote for these and will seek another two.

RB stated that in the future we need to look into extra storage, outside toilets etc for this area. He and NS will put together a proposal which can be looked at.

The extra lighting and CCTV have now been installed at the Pavilion.

2. Paddock

a) **Performance Space** – KT has spoken to Bob West regarding this and will get onto this when he returns from his holiday.

3. Other Areas

a) **Landscape Design for Triangle on Cuxham Road** – TJ is obtaining quotes for this and hopes to have these for the next meeting.

44/18 Property

1. Car Park

TB said that he is meeting with Rob Smith and Peter Richardson next week to discuss the car park.

2. Public Conveniences

No issues that need to be discussed.

3. Parish Office

a) Carpet for Office – **Quotes are being sought for this**

45/18 General Issues

1. **Neilsen's Global Day** – 21st June 2018. To put together a list of jobs. TJ and KT to do this. KT will order any items needed.

2. **Tim Horton** – Junction 6 Noticeboards – letter was attached to the agenda.

This was discussed and it was agreed to find out who deals with the bus shelters at OCC and to send

them a letter with a copy to Lewknor Parish Council.

3. Volunteer Awards – RB said that Chalgrove do this annually and that WPC should consider doing something along these lines. It was agreed that this be an agenda item for the next meeting. RB will speak to Chinnor PC about this. TW said that Chinnor is very different to Watlington.

4. Community Payback Team – KT has sent Diane Major the list of jobs compiled by TB and TJ. They will start on these when they have finished at the Churchyard.

5. Watlington in Bloom suggestions – TJ – this was attached to the agenda.

Tubs – It was noted that two tubs need replacing in the High Street and KT will order these. It was thought that it would

be good if residents could adopt them if they are outside their properties in relation to watering them etc. TB and TJ will investigate this.

46/18 Correspondence

There was no correspondence discussed.

47/18 Future Issues for Discussion/Implementation

Volunteer Awards – May

48/18 Any Other Business

New Door into West Room – TW said that this has now got planning permission. TW has asked Bob West to meet the contractors with him. Age Concern will be financing this project.

Paddock Lights – It was noted that some bulbs need replacing. KT will organise this.

Hatching to be repainted in Hill Road Car Park – KT stated that she needs to order a new line marking unit as the old one is broken.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.25 PM