



Watlington Parish Council

Parish Clerk: Kristina Tynan
Watlington Parish Council
1 Old School Place
Watlington
OXON OX49 5QH

Tel: 01491 613867 Email: wpc@watlington-oxon-pc.gov.uk

There will be a Meeting of the Operations Committee held on Tuesday February 18th at 7pm in the Parish Office

AGENDA

1. Apologies for absence
2. Chairman remarks:
3. Minutes of the meeting held on 21st January which were received by Council on 11/02/2025 to be agreed as a correct record
4. Declarations of Interest
5. Matters arising
6. Operations Budget
 - a. **Budget Update 24/25** – see attached
 - b. **Task Tracker** - LP
7. Tasks - updates
 - a. **Replacement of septic tank / plant for Rec** – Completed
 - b. **Solar Lighting from Love Lane to the Rec** – Work has been commissioned. Date for installation 18th February 2025
 - c. **New Trough/s to replace planters outside the men's conveniences** - Spring 25.
 - d. **TVP Speed Watch** - Donna Convery to meet with AA to review resource with a view to launching in Easter
 - e. **New replacement sails for over Rec benches** - acquired and will be installed Spring 2025
 - f. **Chalk Pits** - Hand rail installation and steps maintenance – Green Gym starting April 2025
 - g. **Play Inspection Recreation Ground and Paddock** – This has been commissioned. Waiting for a date
 - h. **Recreation/Allotment Hedge** – The hedging plants have been planted and the current contractors will loan us two Heras Fence panels.
 - a. **Overhanging vegetation**
Identify locations and appropriate body/owner requesting action – AA/Work Experience Student – On-going
8. Issues raised
 - a. **Footpath 13** – TH to update
 - b. **Public Conveniences** – update AA
 - a. Specification for full refurbishment and supplier quotes to be obtained – Following

visit to Pangbourne public conveniences another quotation to be requested.

- b. CCTV – AA to look into options and prices (AA meeting with Secure Vision)

c. Recreation Ground

- a. **Risk Register with regard to the play equipment** – IH
- b. **Toilets at the Recreation Ground** – AA –. Base has been commission and services available for connection. Finalise Specification of unit

RECOMMENDATION: To delegate the order of this unit to AA/IH/RB

d. Trees Actions

- a. **Parish tree three year survey** – AA/IH reviewed. Recommendation needed.
- b. **Quote** requested from Devey Tree Care for Paddock works.To discuss quote received (attached)

- e. **Health & Safety** – AA/JP investigating . Organise visit to Chinnor Parish Council

f. MUGA issues –

- g. **Floodlight** - A part has been ordered for the floodlight which is not working.

- h. **Maintenance Financial Model for MUGA** – AA/LP

- i. **Parish Office Workshop** – Develop a tender document for works – AA/IH

- j. **Lighting at Davenport Place and The Paddock** - IH to update

- k. **WEG Land Management Proposal** – TH review and to make a recommendation

- l. **Bins in Red Kite View** -Discussion – see attached note from AA following meeting with Chris Watson - SODC

- m. **Septic Tank** – Pumping station agreement quotation to be agreed (attached)

- n. **Footpath 13** – TH to update

- 9. Consultations: None

- 10. Christmas Common – SG report

- 11. Councillors Motions

Reduction of energy usage: Community Office – Proposer: Tim Horton

The Committee notes:

1. The declaration on a climate emergency of SODC (see SODC press release August 2024)
2. Proposals 2 and 7 of the adopted 'Climate Action Plan' (December 2021 and now under a review) that include the ambitions below

'WPC will retrofit its own buildings to be carbon neutral by 2025 and use this as a showcase for homeowners and businesses'

'WPC will include at least one project from this plan on the major projects shortlist each year.'

3. The energy costs arising in the buildings it owns and manages

It therefore resolves to ask Full Council to support:

- a) the committee taking steps to have costed the addition of solar panelling to the roof of the Community Office and/or the adoption of a heat pump, and
- b) the committee exploring with urgency the reduction in energy use in the Community Office through adaptations to windows and doors and the improvement of insulation and the boiler used.

Further the Operations Committee seeks the practical advice of the Climate Change group to assist in detailed assessment and that work on these matters be fully costed and submitted and considered by the Operations Committee and Finance Committee for inclusion within budget planning not later than November 2025.

Finally, it is requested that the Finance Committee may (a) consider the funding of work (to be detailed in the scheme outlined) from its General and CIL reserves and (b) gives authority to

approaches for supporting funds from sympathetic bodies (including SODC).

12. Correspondence

1. OCC – response to our feedback on Traffic Sensitive Streets
2. Thames Valley Police launches anti social behavior campaign

All correspondence attached to the agenda

13. Any Other Business

Dated: 12/02/2025



Signed: Kristina Tynan - Parish Clerk

Distribution List: Andy Aherne, Leo Pesci, Ian Hill, Roger Beattie, Tim Horton, Sylvia Glover, Isla Woodcock,
Co-opted: Jenny Wilkinson, Rob Smith, Josh Ward-Robinson