



## Minutes of the Meeting of the Allotments Sub-Committee Held on Monday 23<sup>rd</sup> November 2020 at 7pm via Zoom

**Present: Committee:**

**Allotment Holders:**

George Bruce (Chairman), Gerald Short,

**WPC Representatives:** Nicky Smallbone, Roger Beattie

12/20 Apologies for Absence

There were none.

13/20 Declarations of Interest

There were none notified.

14/20 Approval of Minutes

**Resolved:** To approve the Minutes from the Meeting on the 17<sup>th</sup> February 2020 which were received by Council on 10/3/2020 and to be signed by the Chairman at an appropriate time.

15/20 Management Issues

1 **Existing Noticeboard** – NS has up some notices including one on Avian flu. It was agreed that Gerald starts up his newsletter and a copy of the latest to be put on the noticeboard. It was noted that this can be used for plot holder notices and KT will put some information together including the fact that it is for general notices regarding the allotment. KT will also put up a COVID 19 poster when changes are known after 2<sup>nd</sup> December. It was also agreed to put up a notice saying that if allotment holders need help with their plots than this can be arranged.

2 **New Noticeboard** – GB said that this was made 18 months ago and will need help to put it up.

3 **New Dog Signs** – These have been put up.

4 **Quarterly newsletter** – GS will start doing these again as they had been put on hold.

5 **Manure and wood chip for plot holders** – A farmer had put some manure in the nearby field for allotment holders to use. GS reported that it has now nearly all been taken. It was agreed in future that a notice be put up alerting allotment holders that manure is available and the location.

6 **Plot Availability Update** – There are no available plots and there are three people on the waiting list.

7. **Extension of Water Pipes** – NS said that Fergus Lapage has been pushing for this and an upgrade. GB said he did not feel it was necessary. It was agreed that we should seek views from other allotment holders and discuss again at the next meeting.

8. **The middle pathway to the allotments from Love Lane that cuts between the houses is basically a mud bath, with no grass or stones... just mud!** It really does need covering with a surface to walk on other than bare muddy ground. Can we get some bags of stones, rubble or woodchips - anything - to make it a proper path? It was agreed that this should be done (NB we are in the process of registering this to WPC and we await confirmation from Land Registry). GB said it would be an easy thing to do and then only the materials would need paying for. GB and KT to liaise regarding this and see if we need to get contractors quotations.

9. **Dogs loose on the Allotments** – It was noted that one dog has been running loose and it was agreed that if the owner is known this to be reported to KT who will then send a letter to them.

16/20 Allotment Finances

1 **Budget Update 2020/2021** – KT had sent the following information as at 31/10/2020

<b>BUDGE UPDATE</b>		
	Budget	Actual 31/10/2020
<b>ALLOTMENTS</b>		
Rents	-1300	-2134
Payments	850	172
To Earmarked		0
<b>Total</b>	<b>-450</b>	<b>-1962</b>

2. **Budget 2021/2022** – Need to put in request to the November Finance Committee Meeting  
It was agreed that we ask them to consider the water upgrade, a new gate and the cost to removing the asbestos tubes (GB said these are not real asbestos). It was noted that we put up the price of an allotment by £1 per allotment holder which will generate some more income.

3. **Any items that need to be purchased.**

GB said that he will need buy some bottled gas and will organise with KT.

17/20 General Issues

1 **Dogs on leads problems** – Are there any issues? No issues raised.

2. **Communal Shed** – GB said that he has a shed and loans out equipment from. It was agreed that we do not need one at present. There is a long box for tools and for swapping seeds/plants etc.

18/20 Maintenance

No issues raised.

19/20 Items for Information

1. Allotment & Leisure Gardener Issue 1 2020- To pass onto GS.

20/20 Future Issues for Discussion/Implementation

1. **Rear gates from Love Lane properties to access the allotments** – Situation to continue to be monitored.

2. **Bi-annual inspections** –GB did a walkaround 6 weeks ago. There is only one plot that is not in good order, but the plot holder has said they will rectify this.

21/20 Date of Next Meetings

KT said she will send out proposed dates.

[**Post Meeting Note:** Dates for 2021 are January 25<sup>th</sup>, March 29<sup>th</sup>, June 28<sup>th</sup>, October 18<sup>th</sup>]

22/20 Any Other Business

**Tree cuttings in corner of allotment** – RB said he had noted that there were some large heaps. GB said that some have been burnt and the rest will be also. This is an ongoing job.

New Sub-Committee Members – It was noted that it would be good to have some more members

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 7.50PM**