



There will be a 'Remote' Meeting of the Finance Committee Held on Thursday 26th November 2020 at 7pm

DETAILS OF THE CALL AND MEETING NUMBERS WILL BE SENT OUT BY EMAIL

Public participation: The council welcomes the public's involvement in meetings, which must be in accordance with our Standing Orders Section 3 (Meetings Generally).

Please notify us by email if you wish to speak on any issue or to listen in to the meeting before noon on 26/11/2020 and details will be sent to you.

AGENDA

1. Apologies for absence
2. Election of Vice-Chair
3. Approval of Minutes
To approve the Minutes from the Meeting on the 24th September 2020 which were received by Council on 13th October 2020.
4. Matters Arising
5. Declarations of Interest
To received notification of any declarations of interest.
6. Update on Existing Issues
 1. **Rent Review of Sports Field** – Letter received by Jonas Carter - *attached*
 2. **Bank account review** – Consideration of opening an account with Unity Bank.
7. Grants Requests
St Leonards Church – Request for grant for Churchyard - *attached*
8. Budget
 1. **Budget 2020/2021** – This will be emailed out.
A note has been received from WCAG asking if any remaining funds remaining in the climate change budget could be earmarked.
 2. **Precept and Budget 2021/2022** – Initial Discussions. Another meeting has been scheduled in for 17/12/2020
 3. **Children's Centre** – MR to give an update
9. Financial Issues
 1. **Car Park Hill Road** – To review this following the last meetings resolution.
 - a) To agree when invoices should be sent out to businesses for contributions.
 - b) To note the Co-op have made no payments for 2019/2020. A meeting had been arranged with them but this has not taken place due to COVID 19.

2. **WBA request for donation for Christmas Trees** and consideration of some backdated funds – see *attached*.
3. **CIL** – To note that WPC currently holds £19,205.67 that £82,056.34 is held by SODC.
4. **Earmarked Funds** – Attached
5. **Internal Audit Statement (Annual)** – draft statement attached for discussion
6. **Tendering Process**
7. **Deed of Easement** –26 Hurdlers Green – Discussion – see attached papers.
10. Review of Policies/ToR
 1. **Risk Register Review** – IH
 2. **Financial Regulations Review** (last reviewed Sept 2018) – Please see attached NALC model regulations (July 2019)
 3. **Investment Policy** – Draft needed. To note that Parish Councils can invest monies in NS&I products as it is part of the UK Treasury Department.
 4. **Safeguarding Policy** – Office has reviewed November 2020 – To be agreed.
 5. **Terms of Reference Review** - *attached*
11. Staff Issues
 1. Discussion on remit for staff pay issues.
12. Correspondence/Information
13. Any Other Business
14. Items for the Next Meeting
 - Preferred Contactors List
 - Staff Reveiws – These will take place at an appropriate time.

Attachments

1. Agenda
2. Minutes of the last meeting
3. Budget Update
4. Financial Regulations
5. Note from WBA
6. Finance- Terms of Reference
7. Safeguarding Policy (Reviewed Nov 2020)
8. Letter from Jonas Carter
9. Letter from St Leonards

Declaration of Interests

(i) Any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered.

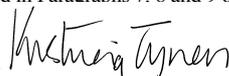
(ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as pecuniary.

Confidential Items EXCLUSION OF THE PUBLIC

RESOLVED: THAT under Section 100(A) (4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7, 8 and 9 of Part I of Schedule 12A to the Act.

Date: 18/10/2020 Signed: Kristina Tynan



Distribution: Nicky Smallbone, Ian Hill, Matt Reid, Roger Beattie, Nick Hancock, Tim Horton, Steve Bolingbroke