



## There will be a 'Remote' Meeting of Full Council held on Tuesday 8<sup>th</sup> December 2020 at 7PM via Zoom

**Public participation:** The council welcomes the public's involvement in meetings, which must be in accordance with our Standing Orders Section 3 (Meetings Generally).

Please notify us by email if you wish to speak on any issue or to listen in to the meeting before noon on 8/12/2020 and details will be sent to you.

### AGENDA

- 1 Apologies for absence
- 2 Chairman's Remarks
- 3 To receive Declarations of Interest  
*To receive any declarations on interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Councils Local Code of Conduct.*
- 4 Minutes of the Full Council Meeting held on 10<sup>th</sup> November 2020 to be agreed and signed as a correct record
- 5 Matters arising from the Minutes
- 6 Update on COVID 19 and Watlington – Matt Reid
- 7 Public Questions
- 8 County Councillors Report - Cllr Stephen Harrod
- 9 District Councillors Report - Cllr Anna Badcock
- 10 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.  
This information will be sent by email
- 11 Committees:  
**A: FINANCE** –26/11/2020 – Nicky Smallbone  
Council to accept these minutes

#### **WBA request for donation for Christmas Trees and consideration of some backdated funds.**

**RECOMMENDATION TO COUNCIL:** That in the light of now payment for these since 2016 and now with Covid 19 we allocate £1000 for trees and decoration of Watlington. (£450 is currently the budgeted figure)

#### **Internal Audit Statement (Annual) – to accept the following statement.**

**RECOMMENDATION TO COUNCIL:** The main role of the Internal Auditor is to check all the financial and accountable records that the Clerk must keep. This is done soon after the end of the financial year and involves all the financial transactions and both the legal authority and procedural authority

for such transactions - eg the signed minutes of all meetings. Once the Internal Auditor is satisfied with the accounts and records, the Clerk prepares the relatively brief submission to the External Auditor. During the year the Clerk occasionally seeks her advice - eg in transferring the Receipt and Payment accounts, operated through the year, into Accrual accounts needed for audit. Were the Clerk to leave or become temporarily unavailable, the Internal Auditor would assist a new or acting clerk.

### **Safeguarding Policy**

**RECOMMENDATION TO COUNCIL:** That Council agree this policy (attached)

### **Watlington Climate Action Group**

Request for funds for a thermal imaging camera and cost per resident (to be taken out of their allocated grant Council to discuss if this project is an appropriate use of the funds. **Full proposal will be emailed out.**

**B: PLANNING** –1/12/2020 – Andrew McAuley  
Council to accept these Minutes

**C: STRATEGY**- There has been no meeting.

**D. OPERATIONS** – 19/11/2020 – Ian Hill  
Council to accept these Minutes

**E. PAVILION AND SPORTS FIELD** – There has been no meeting.

**F. NEIGHBOURHOOD PLAN ADVISORY BOARD** –20/11/2020  
Council to accept these Minutes

**G. ALLOTMENTS** – 23/11/2020 – Nicky Smallbone

12. Consultations  
**SODC - Consultation on proposed changes to the Joint Statement of Licensing Policies for South Oxfordshire and the Vale of White Horse district councils -Deadline 17 Dec 2020.**  
Does WPC wish to comment on this?
13. Correspondence for Information  
List attached to the Agenda
14. Reports from Organisations and Representation on other bodies
15. Other Matters for Discussion at the discretion of Chair  
*To note any other matters raised by Members of the Council*

(i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered.

(ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as pecuniary.

**Confidential Items:** EXCLUSION OF THE PUBLIC RESOLVED: THAT under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.

Dated:1/12/2020

Signed: Kristina Tynan - Parish Clerk

