



Notice is hereby given to the Members of Watlington Parish Council that they are summonsed to:

**THE ANNUAL MEETING OF WATLINGTON PARISH COUNCIL HELD  
TO BE HELD AT 7PM ON TUESDAY 10<sup>th</sup> MAY 2022 AT 7.30PM IN THE WEST ROOM**

**Public participation:** The council welcomes the public's involvement in meetings, which must be in accordance with our Standing Orders Section 3 (Meetings Generally).

## AGENDA

1. Election of Chairman
2. To receive the Chairman's declaration of acceptance of Office
3. Apologies for Absence
4. To receive Declarations of Interest  
*To receive any declarations on interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Councils Local Code of Conduct.*
5. Election of Vice-Chairman
6. Minutes of the Full Council Meeting held on 12<sup>TH</sup> and 26<sup>th</sup> April 2022 to be agreed and signed as a correct record
7. Matters arising from the Minutes
8. Chairman's Report– Matt Reid
9. Public Questions
10. To appoint Statutory Bodies  
*Committee terms of reference need to be reviewed at the first meeting of each committee.*
  - A STRATEGY (8 Parish Councillors)
  - B PLANNING (Min of Eight Parish Councillors)
  - C FINANCE (Max of Eight Parish Councillors)
  - D OPERATIONS (Min of 6 Parish Councillors)
  - E ALLOTMENTS (2 Parish Councillors)
  - F PAVILION AND SPORT FIELD (4 Parish Councillors)
  - G NEIGHBOURHOOD PLAN ADVISORY BOARD (4 Parish Councillors, 6 co-opted)

**To Note Working Group:**

**INTERFACE GROUP** - Andrew McAuley, Matt Reid, Ian Hill (current)

11. Representatives to other Bodies:  
Current representatives shown in brackets.
  1. **"Support Fund" and "The Watlington Public Charities" Trustees** - to appoint 1 representative (Mr Barber to serve until May 2022)

2. **Watlington Education Foundation** – (Margaret Noon)
  3. **Friends of Watlington Library** – (Margaret Noon)
  4. **Representative for Youth Club** –(Roger Beattie)
  5. **Charlotte Coxe Trust Body Interim Group** – (Matt Reid, Terry Jackson, Tim Horton, Roger Beattie, Ian Hill)
  6. **Icknield Community College** – (Matt Reid, Margaret Noon)
  7. **Parish Transport Representatives** – (Ian Hill, Tim Horton)
  8. **Town Hall Charity Trustee Body** - Tim Horton, Ian Hill, Terry Jackson. More members would be welcome.
12. County Councillors Report - Cllr Freddie Van Mierlo- His monthly update has been emailed to all Councillors.
  13. District Councillors Report - Cllr Anna Badcock
  14. To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.  
-This information will be sent by email.
  15. Committees:
    - A: FINANCE**–There has been no meeting,
    - Queens Platinum Jubilee Community Event**  
**RECOMMENDATION TO COUNCIL:** That Council give a grant of up to £500 for this Community Event from the "Miscellaneous" budget line item
    - B: PLANNING** 3/5/2022- Andrew McAuley  
**Recommendation:** That Council accept these minutes
    - C: STRATEGY** – There has been no meeting.
    - D. OPERATIONS** – 21/4/22– Ian Hill  
**Recommendation:** That Council accept these minutes
    - Watlington Drainage and Brook**  
**RECOMMEDATION TO COUNCIL:** That Council agree with the proposal outlined and which is shown at the end of the Operation Minutes.
    - Zebra crossing on Brook Street**  
**RECOMMENDATION TO COUNCIL:** That WPC ask OCC to consider a pedestrian crossing in this location.
    - E. PAVILION AND SPORTS FIELD** –25/4/2022 - Matt Reid-  
**Recommendation:** That Council accept these minutes
    - F. NEIGHBOURHOOD PLAN ADVISORY BOARD** – 11/4/2022  
**Recommendation:** That Council accept these minutes
    - G. ALLOTMENTS** –4/4/2022 - Ian Hill/ Roger Beattie  
**Recommendation:** That Council accept these minutes

## H. INTERFACE WORKING GROUP –Matt Reid

### I. CHARLOTTE COXE SHADOW BODY

16. How can WPC can attract New Councillors – Discussion

17. Councillors Motions

**2. Motion to join the CAT directory** – Proposer Terry Jackson

Whilst discussing climate change with other groups and parishes there has been a wish expressed that we should be able to share our process and actions with each other. To this end The Centre for Alternative Technology has created this opportunity. I propose that we should add ourselves to this community of sharing information. This would be an opportunity that works in two directions – we could share our excellent Climate Action Plan created by Steve Bolingbroke with insights of where he got his information but conversely, we would be enabled to look at how other councils and groups are working and adopt their methods where we think they help.

The Centre for Alternative Technology hosts this directory through its Zero Carbon Britain Hub and Innovation Lab ([www.cat.org.uk/zcb](http://www.cat.org.uk/zcb)) and takes no responsibility whatsoever for any information or advice shared between people contactable via this directory. Our privacy notice is here: <https://cat.org.uk/privacy-notice/>

[https://forms.office.com/pages/responsepage.aspx?id=Og\\_Hiln7OESaXUPwLwun\\_FRmOdSEhHVMhkUTO0e5ALRUMzBVWjhHME9CUDU5VFROVjZSQ0FGNEhQSSQIQCN0PWcu](https://forms.office.com/pages/responsepage.aspx?id=Og_Hiln7OESaXUPwLwun_FRmOdSEhHVMhkUTO0e5ALRUMzBVWjhHME9CUDU5VFROVjZSQ0FGNEhQSSQIQCN0PWcu)

TJ emailed more information and sent to members.

18. Consultations

19. Correspondence for Information – List Attached

20. Reports from Organisations and Representation on other bodies

21. Other Matters for Discussion at the discretion of Chair

*To note any other matters raised by Members of the Council*

#### **Attachments**

1. Minutes of all meetings
2. List of Correspondence