



There will be a Meeting of Full Council held in the Community Office at 8.00pm on Tuesday 14th January 2020

Present:

Councillors:

Matt Reid (MR) – Chairman
Ian Hill (IH) – Vice Chairman
Nicky Smallbone (NS)
Andrew McAuley (AM)
Roger Beattie (RB)
Diana Ludlow (DL)
Tim Horton (TH)
Terry Jackson (TJ)
Amber Chainey (AC)
Alex Basden (AB)

Officer:

Kristina Tynan (KT)

Press:

David White – Henley Standard

Members of the Public:

1

01/20 Apologies for absence

Nick Hancock, Keith Woolfson

02/20 Chairman's Remarks

MR thanked everyone who was involved with the Christmas Eve Carols event which was a great success. There was a lovely letter about this in the Henley Standard. He also reported that the second appeal on the Land at Britwell Road, which was meant to start today was cancelled on Friday by the appellants. The report from our Air Quality Consultant was excellent and seems to have really helped.

MR reminded all Councillors that the Workshop to look at the Strategic Plan etc will take place on Saturday 25th January 10-1pm at the Parish Office.

03/20 To receive Declarations of Interest

There were no declarations of interest notified.

04/20 Minutes of the Full Council Meeting held on 10th December 2019 to be signed as a correct record

One amendment was agreed, 156/19, B, page 52 – Land at Britwell Road, first sentence- To add the words, 'at the SODC Planning Committee meeting on 27th November 2019'.

Resolved: That with the amendment above, these minutes are a correct record of this meeting and that they be signed by the Chairman.

05/20 Matters arising from the Minutes

Charlotte Coxe Trust (158/19 refers) – IH reported that after the December Full Council meeting a letter was sent to Greg Stacey at OCC asking them to take action on the 2 possible transfer options, we sent to OCC. No reply has been received yet and IH stated that he will phone him tomorrow for an update.

Consultation on Watlington Primary School pupil numbers for admissions September 2021

(159/19 refers) -This will be discussed at the January Strategy Meeting. More information may be needed on current staffing arrangements etc. MR said he has meeting with ICC this Friday and will try and pop into the Primary School also.

WPC Meeting with our County and District Councillors and Pyrton Parish Council (Minute 154/19) –

MR reported that there will be another meeting taking place on the 20/1/2020. It was noted that the notes from the meeting on the 4/12/2019 are in draft form only so have not been widely circulated and these will be sent out to members.

06/20 Public Questions

There were none notified.

07/20 County Councillors Report

Cllr Stephen Harrod had sent his apologies.

08/20 District Councillors Report

No report had been received.

09/20 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.

NS read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The receipts were also noted. *(This information is attached as an addendum to these minutes)*. The invoice from Christine McHugh for the air quality report was received today and it was agreed that this be added to the list of payments. It was noted that this report will stand us in good stead. Thanks, were given to everyone who has worked on putting together the information needed for the two Appeals which has been a very hard task.

Resolved: That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Chair of Finance.

10/20 Committees:

A: FINANCE – There has been no meeting

B: PLANNING –7/1/2020 – Andrew McAuley

Resolved: That Council accept these Minutes

P19/S4405/FUL 9 Shirburn Street, Watlington - For Change of Use for the Hair Salon to be absorbed into the existing dwelling for residential use. RB said he was surprised that this application was not objected to as WPC does not usually agree to change of use of businesses to residential.

AM said that there was a long debate on this application, and it was agreed that the conversion of this property from business use to residential use will have no impact on the Watlington Conservation Area.

Although it is regrettable that Watlington will lose another business property there are no material planning considerations. The vote was 4 in favour with 2 abstention.

Appeal: Planning Application P19/S0881/O Land at Britwell Road Watlington

AM gave an update on all issues pertaining to this Appeal.

Case Management Conference 10 December 2019

The details of the CMC were briefed to Full Council on 10th December 2019. The Conference Call was with Inspector Castle, Mr Richard Kimlin for the appellant, Ms Emma Bowerman for SODC and Andrew McAuley for WPC

Mr Kimblin stated that following the decision of the SODC Planning Committee on 27th November 2019 (that SODC would have approved the application had they been able to make a determination) the appellant was going to submit a third, identical, planning application on the site. The Inspector acknowledged the statement but made no comment.

In closed session (without the Inspector) post the main CMC Mr Kimblin stated that the Appellant was considering withdrawing the appeal pending the decision on the first appeal and gaining

agreement that neither SODC nor WPC would submit a claim for costs. Both Emma Bowerman, on behalf of SODC, and I agreed that we would not submit a claim for costs.

Resolved: That this position was supported by Full Council at the meeting on 10th December 2019 albeit that it was not voted upon. That this position is formally accepted by Watlington Parish Council.

Submission of Proofs of Evidence 17 December 2019

The Proofs of Evidence were submitted to the Planning Inspectorate on 17th December 2019. The three issues covered: Air Quality, Traffic and The Impact on the Delivery of the WNDP. The PoE was couriered to PINS.

Inspector's Note Following the CMC dated 24 December.

The note was received by WPC on 30th December 2019. It outlined the running order for the inquiry and set a deadline for the submission of the Statement of Common Ground and the Scott Schedule, between the Appellant and WPC, of 30th December 2019. This, clearly, was not possible so an extension until 9th January 2020 was requested. This was granted by the Inspector. The SoCG was completed in conjunction with James Bonner of Barton Willmore. A draft Scott Schedule was sent to Barton Willmore on 8th January 2020. Neither document was forwarded to PINS because of the notification on 8th January 2020 of the intention to withdraw of the appeal.

Dr Christine McHugh's Air Quality Reviews.

Dr McHugh issued her interim report in time for it to be included in the WPC PoE on Air Quality and her final report (PoE) was submitted to PINS on 06 January 2020. Her report has now been circulated to all Councillors. It strongly supports our view that both the SODC Ricardo Report and the Air Quality Consultants' assessment are flawed and that there is a very strong probability that the levels of NO₂ in the Watlington AQMA, due to the impact of the development, will continue to be at or exceed the national objective of 40 µg/m³. She also believes that there is grave doubt about the validity of the both the traffic and air quality base line data used within the reports.

Withdrawal of the Second Appeal

James Bonner contacted AM by phone on 9th January 2020 stating that it was their intention to withdraw the appeal. However, he wanted to confirm that the WPC position remained the same regarding the potential to submit a claim for costs. Following the email that AM had circulated advising all councillors and members of the NPAB of this decision I confirmed with James Bonner that our position had not changed. Barton Willmore informed The Planning Inspectorate on the morning of 10th January 2020 that they were withdrawing the appeal. There has since been a series of emails from PINS and SODC confirming that the appeal has been withdrawn and the SODC website now reflects that the planning application P19/S0818/O has been closed.

Third Planning Application

As briefed to Full Council on 10th December 2019 Archstone/Bloor have now submitted a third planning application on the site. It was submitted before Christmas (17th December 2019) but has only recently been registered (8th January 2020). The application is identical to the second application. It is going through the consultation period with a decision date set for the 4th March. It is expected to be considered by the SODC Planning Committee on 12th February 2020. WPC still wants a Grampian Condition on the application that only a proportion of housing can be built on the site before the edge road is put in so the impact on traffic would be less. WPC need to put pressure on the Developer to pressurise OCC.

Resolved: That we put a piece in the Watlington Times and the Facebook page informing residents that this is taking place, once the date has been confirmed and to ask them to attend and support the Parish Council. It was thought a summary document of what we objected to on the 2nd Appeal may be useful for our residents.

Meeting with OCC 13/12/2019

This was attended by AM, TH, IH, Peter Richardson (representing WPC), Jason Sherwood (OCC) plus four officers (OCC) and Emma Bowerman (SODC). Notes are available from this meeting. In brief JS said that a consultant for the work on the edge road would be appointed by the end of December

2019. To date we have had no notification that this has happened. This will put the timings back about 6 months to a year due to OCC and there is concern about the Oxfordshire Growth Fund deadline.

Next Steps

Resolved: That WPC agree the following statements:

1. A Meeting has been requested with Paula Fox and Emma Bowerman (SODC) ahead of the SODC Planning Committee meeting on 12 February 2020.
2. John Howell has been informed that a third application has been submitted and a meeting requested and that he is also sent a letter stating the WPC case on this application.
3. SODC Scrutiny Committee will be updated on Air Quality on 21 January 2020. Anna Badcock sits on the committee; we should brief her on our position.
4. We should challenge the Ricardo report based on Dr McHugh's evidence.
5. Send copy of Dr McHugh's report to appropriate SODC Offices and Councillors.
6. WPC Planning Committee will consider application on 4th February 2020.
7. WPC to be represented at SODC Committee meeting on 12 February 2020.
8. A letter to be sent to Emma Bowerman

It was noted that we are still waiting a decision from the Secretary of State regarding the calling in of sites. The Prime Minister has said that there will be a reshuffle before Easter, and we should ask that a judgement on this issue be made before Easter.

C: STRATEGY- There has been no meeting

Watlington Primary School pupil numbers for admissions September 2021- This issue will be discussed at the next Strategy Meeting.

Public Meeting on Faster Broadband for Watlington – This will take place on Thursday 30th January 2020.

D. OPERATIONS – There has been no meeting

Dog Walking Group – IH reported that a meeting with them will take place in February.

E. PAVILION AND SPORTS FIELD – Nicky Smallbone

There has been no meeting.

F. NEIGHBOURHOOD PLAN ADVISORY BOARD – 9/12/2019

Resolved: That Council accept these Minutes

(The recommendations from this meeting were dealt with by Full Council on 9th December 2019)

G. ALLOTMENTS – Nicky Smallbone

There has been no meeting

11/20 Correspondence for Information

There was no correspondence for discussion. Most letters have been sent to Committees.

12/20 Reports from Organisations and Representation on other bodies

Climate Action Group – TJ reported that the Tree Week went very well, and 33 new trees will be planted in Watlington.

VE/VJ Day 2020 – 75th Year Anniversary- TH reported that the British Legion have begun to address this issue. Their initial thought is to celebrate VJ Day which will fall in the summer. They are not asking for any resources from the Parish Council and discussion is at an early stage. There has also been mention of a 1940's dance on Friday May 8th (VE Day Weekend).

It was noted that this date coincides with Watlington Art Weeks which last year had 45 artists

taking part and this year has 80.

Watlington Business Association – MR said that he had attended a meeting last Friday. Calnan's Butcher has received an award as they have replaced three items to reduce plastic in the shop.

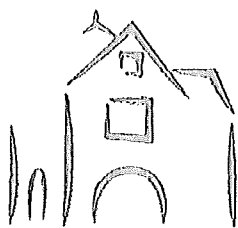
13/20 Other Matters for Discussion at the discretion of Chair

Crime – There has been a spate of burglaries in the local area including some in Watlington. It was thought that the Strategy Committee should review the issue of CCTV in the town. It was noted that there is a crime prevention officer who will give advice on security of premises. The Clerk will find the details for the officer.

Wood Pile on site at Pyrton – It was noted that the company who own this land have been fined for this and it was reported on the BBC News and the Henley Standard., It has been banned from running companies indefinitely and charge £14,000 for costs.

Workshop on Strategic Plan – Saturday 25th January 2020, 10-1pm – This is for All Councillors and members on the NPAB and AM said it is important that Councillors attend this.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.22PM



Watlington Parish Council

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Watlington
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Barclays Bank PLC

Please provide balance on Parish Accounts as at close of business
On 13/01/2020

Barclays Premium A/C	£	112,066.84 CR
Barclays Current A/C	£	3,188.14 CR
Barclays High Interest Bus A/C	£	24,683.08 CR
Barclays Pavilion Account	£	1,210.49 CR

CIL
(19025.67)

TOTALS	£	<u>141,148.55 CR</u>
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Account held by WPC for the
Young People Fund

£	26,517.49
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Signature of Chairman:

Date: 14th January 2020

Watlington Parish Council

Accounts for Payment to be authorised at Full Council 14 January 2020

Date	TO WHOM	DETAILS	Number	NP	Car Park	T Pub Conv	Operations	Central	Wages	Paid			Power
										Town Hall	INCL VAT	VAT	
18/12/2019	Tracy Bilcliffe	Paddock gardening (Nov)	BACS				180.00				180.00		180.00 LGAS111
18/12/2019	R Thomas	Sweets for Carol service	BACS					32.00			32.00		32.00 LGAS111
18/12/2019	Tracy Bilcliffe	Paddock maintenance (Dec)	BACS				155.00				155.00		155.00 LGAS111
18/12/2019	Indesign	Signs for Paddock	BACS					31.48			31.48		31.48 LGAS111
18/12/2019	SSE	Gas OSP	104278					108.58			108.58	5.17	103.41 LGAS111
18/12/2019	BTE Svs	Purchase of phone box	104281								1.00		1.00 LGAS111
02/01/2020	Staff	Salaries/Wages	BACS						4992.33		4992.33		4992.33 LGAS112
10/01/2019	Timpsons	Keys for Pavilion (to be ref)	BACS					76.60			76.60		76.60 LGAS111
14/01/2020	Thunderbird Transport	Delivery to Bristol	BACS					144.00			144.00	24.00	120.00 LGAS111
14/01/2020	BTE Svs/Azure	Washroom Cleaner	BACS			41.69					41.69	6.95	34.74 PHAS87
14/01/2020	Bongo	February Licence	BACS					22.56			22.56	3.76	18.80 LGAS111
14/01/2020	Wiseserve Ltd	Computer Assistance	BACS					48.00			48.00	8.00	40.00 LGAS111
14/01/2020	Tracy Bilcliffe	Paddock Maintenance (Jan)	BACS				180.00				180.00		180.00 LGAS111
14/01/2020	OCC	Comet Trips in December	BACS					235.00			235.00		235.00 S137
14/01/2020	Collinsgroundworks	Replace Bollards Shirburn St	BACS					120.00			120.00		120.00 LGAS111
14/01/2020	Grundon	Waste Management Cpark	BACS		85.22						85.22	14.20	71.02 LGAS111
14/01/2020	M Gee	Plants for War Memorial	104282					360.00			360.00		360.00 LGAS111
14/01/2020	Petty Cash	Cash for office	104283					45.00			45.00		45.00 LGAS111
14/01/2020	Devey Tree Care	Hedge Cut at Sports Field	BACS				240.00				240.00	40	200.00 LGAS111
14/1/2020	McKew	Agreed to Add to Payroll list.			0	85.22	41.69	1224.22	4992.33	0	7098.46	102.08	6996.38
Receipts 11th December 2019 - 14th January													
Pavilion													
Lettings	£	98.00											
Bank Loyalty reward	£	1.95											
Grundon Recharge	£	226.20											
Youth Club	£	198.00											
	£	524.15											
Parish Council													
Car Park Contribution	£	100.00											
Parish Office Rental	£	19.00											
Loyalty Reward	£	2.89											
Photocopying	£	94.95											
Allotment Rent	£	144.00											
West Room Rental	£	60.00											
Comet Bus Ticket Sal	£	125.00											
	£	545.84											

14/1/2020 McKew

Agreed to Add to Payroll list.

N. Swales