



Minutes of the 'Remote' Meeting of Full Council held on Tuesday 25th August 2020 at 7PM via Zoom

Present:

Councillors:

Matt Reid (MR) – Chairman
Ian Hill (IH) – Vice Chairman
Nicky Smallbone (NS)
Andrew McAuley (AM)
Keith Woolfson (KW)
Tim Horton (TH)
Roger Beattie (RB)
Rob Smith (RS)
Terry Jackson (TJ)

Officer:

Kristina Tynan (KT)

Members of the Public:

Peter Richardson (PR)

In Attendance:

Gill Bindoff (GB)

County Councillor:

Steve Harrod

Press:

David White – Henley Standard

111/20 Apologies for absence
Alex Basden.

112/20 Chairman's Remarks

MR reported that Chris Bidgood from Britwell Salome (who is assisting the Chalgrove Shield Group) has been in the High Street raising awareness about the Chalgrove application to Watlington Residents. The Watlington Planning Committee objected to this application and a full response is being drafted which will need to be sent formally by 1st September. AM is co-ordinating this. AM said our response will be posted on Facebook once it has been sent to SODC. MR said that he had attended a recent meeting with the WBA.

113/20 To receive Declarations of Interest

There were no declarations of interest notified.

114/20 Minutes of the Full Council Meeting held on 14th July 2020 to be agreed and signed as a correct record

Resolved: That these minutes are a correct record of this meeting and to be signed by the Chairman when this is possible.

115/20 Matters arising from the Minutes

CCT – IH stated that OCC has now responded and now our Solicitor is back from being furloughed and will deal with this.

116/20 Update on COVID 19 and Watlington

MR said schools will be going back in September and we will have to wait and see what happens as a result of this. He said there is nothing impeding the business of the Council and meetings will continue to be held via Zoom for the time being. It was noted that SODC are not having any face to face

meetings. OCC are opening some offices and there will be about 15% of staff being able to work from the office. All OCC meetings are virtual, but they are looking at hybrid meetings for the future. TH said that the RBL are raising issues concerning Remembrance Day and are looking at advice nationally. He said that this event is one of the great occasions in Watlington and they will do what we are able to and he hoped that this will be given support by this Council. MR said that the VJ commemoration went well. There was less than 30 people present who were well spread out, which is in accordance with general guidance. He laid a wreath at the War Memorial from the Parish Council.

SH stated that the Education Officers are working hard in supporting schools in re-opening. He said that there is more danger between parents mixing at the school gates than children in the school. He said that under 11's do not have to wear masks. MR said that children have been receiving videos from their schools on how to minimise risks. RB said that he had looked on the Primary School website and there is no information on how they will be dealing with the school being re-opened and that the last update was on the 10th March. MR said that probably information has been sent directly to parents. RB said he felt that some information should be on the website.

MR stated that he hopes that people in Watlington will step up and continue to be responsible by continuing to practice social distancing, following current Government rules as they evolve and continue to wear masks in enclosed spaces.

117/20 Public Questions

There were none notified.

118/20 County Councillors Report - Cllr Stephen Harrod

Active Travel - SH said that he is aware that TJ and KW are looking into cycle routes and Watlington to Lewknor has been mooted to be looked at in the second tranche of Active Travel Funding, so it is on the Officers radar. SH has also volunteered to push forward the High Street proposals, but this could be a difficult and slow process but will keep us posted.

Harrington - RS asked if there is an update on Harrington. SH said it did not make the grade to be part of the Local Plan even though the Inspector is still examining it. SH thought that this would not be viable in the short or medium term.

Unitary Authority - The issue of Unitary Authority has no time scales but is on the table and he is awaiting papers on this in the Autumn. OCC and 3 out of the 4 District Councils are in favour of this.

Growth Fund - SH said that the Growth Board funding is still there for the Edge Road.

Library - TH stated that there is some frustration and anxiety that the Library has not yet re-opened or been given a date for re-opening. SH said he will report back to us on this.

Edge Road - TH said there has been discussions about Plan A and Plan B as regards the road and SH was to find out is Plan B now off the table. SH said he has set up a meeting with Highway Officers to discuss the current position on the two routes but this had been difficult to do with officers on holiday etc but as far as he is aware, they are in favour of Plan A. SH will organise a meeting with Louise Wicks and WPC to discuss this matter further.

White Paper - MR asked if OCC are debating the White Paper and SH said this is being discussed at the moment and stated it is very complicated so will not comment on this at present. It was noted that SH covers 19 parishes. He said it would be best to ask SODC about the White Paper.

MR thanked SH for attending the meeting.

119/20 District Councillors Report - Cllr Anna Badcock

There was no report.

120/20 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.

NS read out the Balance of Accounts and proposed that the list of payments be settled as per the

prescribed process. The receipts were also noted. *(This information is attached as an addendum to these minutes).*

Resolved: That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Chair of Finance when it is possible to do so.

121/20 Committees:

A: FINANCE – There has been no meeting.

B: PLANNING –28/7/2020 and 4/8/2020 and the Planning and NPAB Meeting on the 18/7/2020 - Andrew McAuley

Resolved: That Council accept these Minutes

Chalgrove Airfield Application – AM said he had drafted a response which has been sent to Members of the Planning Committee today. MR congratulated AM on putting this document together which is very comprehensive, and he thanked everyone who submitted comments.

C: STRATEGY-18/8/2020- Andrew McAuley

Resolved: That Council accept these Minutes

Committee and Terms of Reference

Resolved: That the reviewed Terms of Reference (dated 18th August 2020) be agreed.

Resolved: That Roger Beattie be appointed to the Strategy Committee.

Resolved: That Gill Bindoff be co-opted to the Strategy Committee.

Representation on other organisations.

Resolved: That Nicky Smallbone be the WPC representative on FOWL.

Resolved: That Roger Beattie be the WPC representative on the Youth Club Committee

Dark Skies (Minute 30/20 refers) – TH stated that work has already been undertaken by the Operations Committee on this issue. AM said that he is writing to SODC on this issue which came out of Planning Policy on Planning Applications and is nothing to do with Watlington becoming a 'Dark Skies Area'. Within Planning and the NPPF lighting that impinges on a Conservation Areas and SSSI's should be minimised and his letter deals with how SODC deal with this issue when considering applications.

Neighbourhood Plan Review (Minute 35/20 refers) – TH said that he is not very happy with the loose wording in Point 9, *'Parish Councillors and members of the wider public will be involved in the review. Other groups will be invited to contribute their ideas as part of the process'* and said he would have preferred it be a task on a working party with urgency and to expand the party to include more people in the community which could operate as a 'Council' of community people. We should be looking to include 6-8 people more people as well as the NPAB and we should be making a constructive effort to get more people involved. GB said that TH is quite right and there was originally 50+ people involved in developing the NP. The NPAB are beginning to look at objectives and aims with WCAG and their Green Plan. People are already being engaged and a programme is already being drafted for the review. It has to be a community effort, and this has already started. The NPAB needs to be confident that everyone in the community has an input. The Transport Group is also an important area. The Parish Council has the legal responsibility to review the NP but must have the community input.

Resolved: That a working group be set up. TJ will lead on this.

As regards energy saving measures, MR stated that the Parish Council has been doing this. For example, we have replaced the old washer/dryer units in the public conveniences which use less energy, we have replaced two boilers which are much for efficient. MR asked that a list be drawn up of the energy savings which could be put on our website.

D. OPERATIONS –23/7/2020 – Ian Hill

Resolved: That Council accept these Minutes

Land at Britwell Road

It was noted that the Developers have named the whole development 'Red Kite Views' and chose not to use the WPC suggestions of: 'Rosemoor' or 'Rosebrook'

Resolved: That the following list be agreed for the street names. (Map is held in the office):
NB: Street 9 has been split into three parts (9, 10 and 11 below) with the agreement of the developer. These will be sent to SODC.

Street No	Colour on map (Bloor 2)	Name
1	Red	Rosemoor Drive
2	Light Blue	Woodpecker Walk
3	Purple	Kestrel Place
4	Green	Asgard Green
5	Orange	Cowslip Crescent
6	Yellow	Dora Grove
7	Mauve	Foxglove Piece
8	Light Brown	Old Norse Way
9 (Edge Road)	Olive	Harmans Way
10 (short road – 4 houses)	Olive	Charlotte Walk
11 (Larger group of houses)	Olive	Hilgrove

MR said that the diversity of the names is excellent.

Car Park Re-marking

Resolved: That the council accepts the quote from Landmark Road Lining of £1373 (ex VAT) for repainting the parking bay lines in Hill Road Car Park. This will include the addition of "No Entry" text and arrows defining the route round the car park. This quote was the cheapest of the four quotes obtained.

E. PAVILION AND SPORTS FIELD – There has been no meeting

F. NEIGHBOURHOOD PLAN ADVISORY BOARD – 20/7/2020

Resolved: That Council accept these Minutes

G. ALLOTMENTS – There has been no meeting

NS stated that she is meeting George Bruce tomorrow at the Allotments.

122/20 Consultations

Local Transport & Connectivity Plan - Engagement Activity- WPC have not been formally consulted on this but TJ suggests that the Council should respond to this. **Deadline 6th October 2020**
<https://consultations.oxfordshire.gov.uk/consult/ti/ltcp.engagement/consultationHome>
This survey is the engagement activity of Oxfordshire County Council's Local Transport and Connectivity Plan. It is an activity OCC would like residents to participate in, **before the full consultation of the Local Transport and Connectivity Plan, which will be out later this year.** OCC will use the responses to the engagement to inform the content on the consultation.

Resolved: That TJ and TH draft a response on this which can be discussed before 6th October.

123/20 Motions for Discussion raised by Councillors-

Motion from Tim Horton

Council notes that, through legal agreement (18th October 2019) involving Bloor Homes Ltd. and

following the grant of consent for 183 homes at 'Site A' the company has agreed to make payments to senior Councils and this council by way of Section 106 and Community Infrastructure Levy. These include:

- a) over £50,000 for public art
- b) £183,000 for public transport improvements
- and c) (by 2022) approximately £1.6m towards CIL (of which some £400000 comes to Watlington Parish Council)

In addition, payments will be made over to OCC for educational activity.

Council will seek, with urgency, commitments from SODC and OCC that these monies be spent only on schemes, projects and purchases that are shown to have a direct improvement on the lives of Watlington people and expressly will be for infrastructure improvements connected with pressures and demands arising through a rapid expansion of the Town. Monies should not be used to replace normative payments for existing services.

Further Council will present in due course to OCC and SODC, schemes (new or based on existing operations) for:

- c) the enhancement of cycling and walking
- d) a scheme for the operation of community transport, operated from within the community
- e) a scheme for the installation of artwork(s) that will develop cultural interest within the Town
- f) a scheme or schemes to enhance youth work and other measures to give opportunity for young people.

The schemes here listed should not be exclusive. They should be developed as far as possible by WPC and may be expected to utilise S106 and CIL monies provided to the senior councils.

The above motion was discussed. AM said with regards to bidding for funding these were circulated with the SODC CIL Strategy and FAQ's were also sent. WPC can bid but SODC will spend monies on things they have prioritised and where we have projects beyond our financial limits we should put in a bid. We need to be fully conversant with the SODC guidelines. Regarding our CIL points c and d are already in our strategic plan and our NP section 7. These will be part of our consultation. AM had circulated a form to the Strategy Committee which could monitor projects as they progress.

TH stated that the CIL guidance dates from 2017 and shows what the law currently provides for such as alleviation for infrastructure measures. However, CIL money which originates from Watlington which goes to SODC, WPC should be able to address what it is spent on and we should have a policy on this, and Steve Harrod and Anna Badcock should be aware of our opinions. TJ said we should be preparing a list for SODC and OCC on things we would like them to spend SODC and S106 money on.

IH said that this should not be rushed through and needs careful thought.

Resolved: That a small group be appointed to look into this. It was agreed that TH, AM, IH and TJ to have a meeting to discuss CIL and projects to take forward. Parish Councillors and members of the wider public will be involved in the review. Other groups will be invited to contribute their ideas as part of the process.

124/20 Correspondence for Information

Letter No 293 – Highmoor Parish Council – asking if we wish to have a representative on the Steering Committee which looks at issues on the B481.

Resolved: That MR be the representative and he will draft a response to Highmoor PC.

Letter No 302 -Local Government Code of Conduct – **MR will draft a response.**

125/20 Reports from Organisations and Representation on other bodies

There were none received.

126/20 Other Matters for Discussion at the discretion of Chair

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.10PM