



Minutes of the Meeting of Full Council held in the Community Office at 8.00pm on Tuesday 11th February 2020

Present:

Councillors:

Matt Reid (MR) – Chairman
Ian Hill (IH) – Vice Chairman
Nicky Smallbone (NS)
Andrew McAuley (AM)
Keith Woolfson (KW)
Tim Horton (TH)
Terry Jackson (TJ)
Alex Basden

Officer:

Kristina Tynan (KT)

Press:

David White – Henley Standard

14/20 Apologies for absence

Nick Hancock, Roger Beattie, Amber Chainey

15/20 Chairman's Remarks

MR said that the Planning Committee had discussed the Archstone Application 3 for the Land at Britwell Road. A response of objection has been sent to SODC. He reported that the CCT issue will be held in Confidential Session due to the sensitive information on the lease and financial figures, which OCC have said must be kept confidential.

16/20 To receive Declarations of Interest

To receive any declarations on interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Councils Local Code of Conduct.

17/20 Minutes of the Full Council Meeting held on 14th January 2020 to be signed as a correct record

There were 3 amendments agreed: Minute 10/20, page 3, line 2 to remove 'I'. Minute 10/20 paragraph 4, last line, to remove the word 'of'. Minute 10/20, para 6, line 4m, to remove the word 'I'.

Resolved: With the 3 amendments noted above, these minutes are a correct record of this meeting and that they be signed by the Chairman.

18/20 Matters arising from the Minutes

Meeting with Paula Fox and Emma Bowerman (SODC), (Minute 10/20 page 4 refers) – This will take place on 17/2/2020. Andrew McAuley and Gill Bindoff will be attending.

Archstone 3rd Application (Minute 10/20 page 4 refers) – AM reported that this could be before the SODC Planning Committee on the 26th February or 17th March.

Letter to John Howell- (Minute 10/20 page 4 refers)- AM will draft this. KT to phone Angie Paterson regarding a meeting with him.

VE/VJ Celebration weekend of 8th May (Minute 12/20 refers) – TJ said that WCAG will be holding a picnic in the paddock on Friday 8th May (bank holiday). It was noted that Art Weeks will also be on. TH said that the British Legion have not yet firmed up plans.

19/20 Public Questions

Mrs Diana Ludlow (DL)

DL stated that the primary school was in this location for 25 years before it was converted to Old School Place housing. She said that she has worked a lot with various children and that they need a safe space. Old School Place is a building in the shape of the letter 'H'. There are some very frail people in the flats and any noise from a band playing on the performance stage would disturb the residents. Also, there are already teenagers who use the paddock area at night for drinking etc and this would become worse. DL said that in her view the paddock area is not the right place for a performance area.

MR said that these problems exist already, and we have already had representations from residents in Chestnut Place with their concerns about a permanent stage and we have had a meeting with the residents. There are social problems in the paddock area and other areas in the town where teenagers gather at night.

20/20 County Councillors Report - Cllr Stephen Harrod

SH had sent his apologies.

It was noted that we had a meeting with OCC Officers etc on 29/1/2020 and both Steve Harrod and Anna Badcock were present. The notes from the meeting have been sent to Councillors.

21/20 District Councillors Report - Cllr Anna Badcock

AB had sent her apologies.

It was noted that AB has been lobbying SODC Councillors before the Archstone 3rd Application goes before them. She has sent emails out to them and has organised a meeting with some Councillors to meet with WPC representatives on the 25th February.

22/20 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.

NS read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The receipts were also noted. *(This information is attached as an addendum to these minutes).*

It was agreed not to pay the Collingswood Ltd bill until IH, and TH have looked at the path and agreed it can be paid.

Resolved: That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Chair of Finance.

23/20 Committees:

A: FINANCE – There has been no meeting

B: PLANNING –4/2/2020 – Andrew McAuley

Resolved: That Council accept these Minutes

P19/S4595/O -Land at Britwell Road (3rd Planning Application)

AM reported that the Planning Committee objected to this. This application has both the edge road and the alternative route included in it. This alternative route would bisect the development as the road would run through the middle of the housing and would cut off footpath and cycling routes. There is very strong objection to the alternative route. The edge road has better connectivity between the development and the centre of the town.

AM said that at the meeting on 30/1/2020 with OCC Officers and Steve Harrod, the Officers said they have not yet appointed the Consultant to do the technical review of the two routes and they are hoping to do so in March, WPC representatives will then be invited to a meeting with the Consultant. The OCC time scale is slipping and now the earliest they could get in a planning application for the road would be early to the middle of 2021 (The growth fund money has to be spent in 2023). The alternative

route would not be a second route as it would cut off the development permanently and that this should be a planning condition and S137 condition. There are lots of hurdles regarding the road to get over regarding the road.

KW said that there is a big concern that if this planning application were approved with the industrial spur as the exit to the Cuxham Road and this would be detrimental to the community especially the residents of Marlbrook.

AM said that the developers will be trying to get started on building and we are trying to persuade SODC and OCC to put in a condition that only 1/3rd of housing is allowed to be built before the road. We are still waiting to hear the response from the Secretary of State about the Call In. Sites B and C and PYR1 and PYR 2 are all in different stages in the application process. There is a meeting being arranged with Paula Fox and Emma Bowerman and our next objective will be to have a meeting with SODC Councillors on the Planning Committee.

TH said that KW is quite right in that it is difficult to explain to people this issue which is very complicated. The situation has become worse since OCC stated that they need to look at a second route. Their principle is to establish the value of the site. It is about money, but this is not the developer's fault.

For this 3rd application, both routes through the sites are 6.75m wide, in contrast with a single 6.75m route for the first application.

SODC approved the first application when they considered what would have been their decision if they had considered it instead of non-determining it. Therefore, the developers feel they have approval. It is concerning that SODC may consider making a decision on the third application before we have the appeal decision on the first application.

It was noted that AM is drafting a letter to be sent to our MP, John Howell and WPC will also ask for a meeting with him.

C: STRATEGY- 28/1/2020 – Andrew McAuley

Resolved: That Council accept these Minutes

AM thanked all Councillors who attended the Workshop on the 25/1/2020 and for their participation on the day. AM will write a paper which will be considered by the Strategy Committee in February.

SODC Procedures used to make the decision to withdraw the District Council's objections to the planning application on air quality grounds and SODC Procedure on Archstone Appeal (1)

Resolved: That the following be done:

1. Council asks the Monitoring officer at SODC as to whether the procedures used by planning officers acting under 'delegated' powers in November 2019 was a legitimate use of that power or whether it was a breach of SODC Standing Orders

2. Council asks the Monitoring Officer whether the determination of the Planning application **P19/S0818/O** (second application for the Britwell Road site) should only be subject to determination after the publication of the Inspector's Report on an earlier application, following a hearing in Tetsworth.

Cycling and Walking: B4009 and M40 Hub

Resolved: That WPC, mindful of its responsibility over climate emergency and in order to provide for better road and pedestrian safety and for improved health, request of the Oxfordshire Highways to a further review of Junction 6 (M40) especially in regard to walking and cycling to, from and within the area of transitions for the 'Oxford Tube' services.

In particular the Council asks that Officer consideration be given to:

- a) the provision of better 'all-weather' pathways through the underpass and in proximity to parked vehicles, avoiding walking in the roadways themselves
- b) the provision of racking for use by cyclists and covered storage (including the possibility of cycle lockers)

c) the use of the former railway track for by walkers and cyclists through a commitment to discussion with landholders and appropriate national and local bodies, such as Sustrans Accordingly, WPC will seek a) the practical implementation of policies that already have currency in 'Connecting Oxfordshire' (Transport Plan 2015-2031) and b) alterations to those policies that would improve opportunities for cycling and walking along that part of the B4009 'corridor' and the M40 hub.

WPC will notify relevant Parish Councils of the desire to improve local walking and cycling facilities and options, together with:

- 1) Senior Councillors serving the area and the local MP
- 2) the Climate Emergency Committee of SODC
- 3) the 'Oxfordshire Cycle Network' (OCN)
- 4) the Oxfordshire Active and Healthy Travel Steering Group
- 5) the Watlington Climate Change Group, the Ramblers Association, the Chilterns Conservation Board and the local branch of the CPRE.
- 6) relevant bus companies

D. OPERATIONS – 23/1/2020 – Ian Hill

Resolved: That Council accept these Minutes

Debrillator for Howe/Hill/ Christmas Common/Hill Road Car Park – We have had an offer that if we install one, we have had an offer to provide another.

RECOMMENDATION TO COUNCIL: That as we have no money in this or next year's budget to purchase a defibrillator that we do not accept this offer at this moment in time.

After discussion it was:

Resolved: That the Recommendation above be withdrawn and the Operations Committee be asked to re-consider this issue at their next meeting.

It was noted we could consult with our First Responders, cyclists and the Ambulance Service in the first instance.

Speed Indicator Device

IH said the devices are movable so we can move them around the poles that we install, and we would be looking at purchasing 2 devices and installing three poles initially. If the devices are bought in bulk, there will be a reduction in price.

Resolved: That we purchase one SID and one third of another SID (in conjunction with Swyncombe and Cuxham parishes) and we ask that the Finance Committee investigate paying for these with CIL money subject to their clarification and approval.

Grass cutting contract Grass Cutting Contractor to Full Council from 1 April 2020.

Resolved: That the grass cutting contract be given to The Landscape Group Oxford for one year subject to a full review in October.

E. PAVILION AND SPORTS FIELD – 3/2/2020 Nicky Smallbone

Resolved: That Council accept these Minutes

NS reported that the ferret man has been out to the Sports Field twice. The next meeting will be on the 30th March 2020. A new boiler will need to be installed and discussion is taking place on this.

F. NEIGHBOURHOOD PLAN ADVISORY BOARD – 20/1/2020

Resolved: That Council accept these Minutes

G. ALLOTMENTS – Nicky Smallbone - There has been no meeting

The next meeting is on the 17th February

24/20 Confidential Item: EXCLUSION OF THE PUBLIC for Agenda Item 12

Resolved: *That in the view that this item is part of a transfer process and that leases and confidential financial figures will be discussed in the business about to be transacted, it is advisable in the public interest that the public be temporarily excluded, and they are instructed to withdraw*

for the next item (12)

Under Section 100(A) (4) of the Local Government Act 1972 as defined in Paragraphs 7, 8 and 9 of Part I of Schedule 12A to the Act.

25/20 **Charlotte Coxe Trust** – Transfer of Trust

After discussion in confidential session it was:

Resolved: That we contact a specialist Solicitor to obtain advice on WPC's role as the CCT Interim Body until the CCT is transferred and the Trust Management Body it will become immediately after the transfer. The CCT Interim Body should meet ASAP to give recommendations to Full Council.

That a meeting of the Shadow Body (including the non-WPC members) should also take place following the Interim Group meeting.

26/20 Correspondence for Information

There was no correspondence that needed discussion

27/20 Reports from Organisations and Representation on other bodies

No reports had been received.

28/20 Other Matters for Discussion at the discretion of Chair

WBA Meeting- MR said he has attended a meeting and they discussed the issue of parking permits.

THE MEETING WENT INTO CONFIDENTIAL SESSION AT 9.57PM AND THE MEEING CLOSED AT 10.33PM



Watlington Parish Council

Parish Clerk: Kristina Tynan
Watlington Parish Council
1 Old School Place
Watlington
OXON OX49 5QH

Tel: 01491 613867 Email: wpc@watlington-oxon-pc.gov.uk

Barclays Bank PLC

Please provide balance on Parish Accounts as at close of business
On 10/02/2020

Barclays Premium A/C	£	102,812.00 CR
Barclays Current A/C	£	2,610.06 CR
Barclays High Interest Bus A/C	£	24,683.08 CR (CIL: £19,205.67)
Barclays Pavilion Account	£	2,556.66 CR

TOTALS £ 132,661.80 CR

Account held by WPC for the
Young People Fund £ 26,517.49

Signature of Chairman:

Date: 11th February 2020



Watlington Parish Council													
Accounts for Payment to be authorized at Full Council 11 February 2020													
Date	TO WHOM	DETAILS	Number	MP	Car Park	Pub Core	Operations	Central	Wages	Town Hall	RD VAT	Ford	
15/01/2020	SSE	Gas OSP	104284					109.10			109.10	5.19	
29/01/2020	P Richardson	Stamps for Broadband Survey	BACS					21.96			21.96	31.96	
29/01/2020	NoticeMe	Notice Board for Padstock	Card					151.08			151.08	175.90	
11/02/2020	ICD	Certificate	DD					35.00			35.00	35.00	
11/02/2020	Youth Club Rent	YC Grant	BACS					286.00			286.00	286.00	
11/02/2020	Grounders	Waste Mgt	BACS		103.58			70.00			70.00	86.33	
11/02/2020	CommunityFirst	Annual Sub	BACS					70.00			70.00	70.00	
23/01/2020	Roman Cart	Sign for PC	Card			62.22					62.22	51.85	
01/02/2020	Staff Wages	Wages	BACS					3730.60			3730.60	3730.60	
11/02/2020	Wissaseve	Computer Assistance	BACS					48.00			48.00	40.00	
11/02/2020	SODC	Dog bin emptying July-Sept	BACS				124.32				124.32	109.60	
11/02/2020	SODC	Dog bin emptying Oct-Dec	BACS				124.32				124.32	109.60	
11/02/2020	Viking	Cleaning materials	BACS					145.09			145.09	24.18	
11/02/2020	OCC	Comet trips in January	BACS					188.00			188.00	188.00	
11/02/2020	bongo	Premium Licence	BACS					22.56			22.56	3.76	
11/02/2020	Lyneco	Paper for office	BACS					32.28			32.28	5.38	
11/02/2020	Petty Cash	Cash for office	104285					45.00			45.00	45.00	
11/02/2020	Collinsgroundworks	Footpath 13 Works	BACS				4104.00				4104.00	3420.00	
11/02/2020	Rloch	Copier 3 months	BACS					555.29			555.29	462.74	
Total					0.00	103.58	62.22	4352.64	1709.36	3730.60	0.00	9958.40	9041.10
<i>→ To pay when inspected by MATH</i>													
Parish Council Receipts													
Lettings	£	302.00	Car Park Contributions for 2019/2020	£	100.00								
Bank Loyalty reward	£	0.87	Parish Office Rental	£	30.00								
Cricket Club Rent	£	833.32	Loyalty Reward	£	5.34								
Cricket Club Energy Recharge	£	239.72	Contribution for War Memorial Plants	£	100.00								
WTFC Floodlights	£	63.46	OCC Grant for Footpath 13	£	500.00								
WTFC Grass Cut Extra	£	65.00	SSE Refund	£	32.75								
WTFC Energy Recharge	£	438.79	West Room Rental	£	330.00								
WTFC Rent	£	416.66	Comet Bus Ticket Sales	£	90.00								
	£	2,959.82	Cusham Field	£	200.00								
			Jan Hill Course Fee	£	90.00								
				£	1,556.09								

MATH

W. Sudhakar