



MINUTES OF THE FULL COUNCIL MEETING OF WATLINGTON PARISH COUNCIL HELD AT 7PM ON TUESDAY 12th JULY 2022 IN THE WEST ROOM

Present:

Councillors:

Matt Reid (MR) – Chairman
Ian Hill (IH)
Tim Horton (TH)
Roger Beattie (RB)
Alex Basden (AB)
Margaret Noon (MN)

Officer:

Kristina Tynan (KT)

In Attendance:

Gill Bindoff – NPAB

101/22 Apologies for Absence

Steve Bolingbroke, Andrew McAuley, Rob Smith, Terry Jackson

102/22 To receive Declarations of Interest

There were none notified.

103/22 Minutes of the Full Council Meeting held on 14th June to be agreed and signed as a correct record

One change was agreed, Minute 92/22, Audit 2021/2022 to read 'Assertion 1'

Resolved: That with the change agreed that these minutes are a correct record of this meeting and were signed by the Chairman.

104/22 Matters arising from the Minutes

33 High Street Surveys (Minute 93/22 refers) – The Strategy Committee confirmed at the June meeting that The Parish Council power to conduct these survey was Neighbourhood Planning Town and Country Planning Act 2990 s61 F (1) (2) and Planning and Compulsory Purchase Act 2004 S38C(2) as the surveys were done as part of the Neighbourhood Plan, enhancing the High Street.

Redrow Drop In Event (Minute 91/ – Over 100 people attended this event. They will be sending us a report and will be amending their plans in light of the comments people made.

105/22 Chairman's Remarks

MR reported that our caretaker Bob Thomas will be leaving us at the end of July, and we will arrange a leaving event in September. However, BT will be doing some part time work until we appoint a new caretaker. The job advert will be put out shortly.

106/22 Public Questions

There were none notified.

107/22 County Councillors Report - Cllr Freddie Van Mierlo

Cllr Freddie Van Mierlo had sent his apologies for this meeting and his monthly report has been emailed to Councillors. MR reported that FvM will be in Watlington on Friday for a tour of 33 High Street with other OCC trustees.

Arrangements on Junction 6 – TH said that if FvM had been present he would have brought up this issue as he understands that the Highway Agency has indicated to OCC that they will be doing some work to the motorway in this location as part of their review of the M40.

Resolved: That a letter be sent to the Highways Agency asking them for their remit on Junction 6. TH will draft the letter.

108/22 District Councillors Report - Cllr Anna Badcock
Cllr Anna Badcock had not sent a report

109/22 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.
MR read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The receipts were also noted.

Resolved: That the Balances of Accounts and the List of Payments be settled and that they be signed by Matt Reid, Chairman and Ian Hill as a member of the Finance Committee
These are shown at the end of these minutes.

110/22 Committees:

A: FINANCE – SB – There has been no meeting

B: PLANNING 5/7/2022- Matt Reid

Resolved: That Council accept these minutes

MR reported that the Estate Manager from Watlington Park attended this meeting and hopefully there will be a site visit arranged.

C: STRATEGY – 28/6/2022 – Matt Reid

Resolved: That Council accept these minutes

MN stated that this was a significant meeting which discussed restructuring of the Councils committees so that issues can be resolved more quickly. This will be a recommendation for the September Full Council meeting.

Traffic 2030 – see attached paper from SB dated 2/7/2022

RECOMMENDATION

That council approve the following shortlist of schemes to go for consultation:

A1 – Making Couching Street one-way north bound

A4 – Restricting the Town Hall junction to prevent all through traffic going northbound on Shirburn St or southbound on Couching St.

A5 – The mini one-way system around Cuxham and Britwell Roads

Initial cost will be preparation of diagrams / artists impressions of the schemes to be shared with residents and businesses. Estimated cost £5k to £10k. Suggestion is to approach Locality for funding or to use reserves and/or CIL.

TH stated that whilst he admired SB for his forward thinking, he thought this recommendation premature as there is not consent yet for the Edge Road and it is too early to get a measured reaction from residents. After discussion it was:

Resolved: That this recommendation be deferred for no less than three months and to see if OCC can be involved in this.

111/22 Confidential Session

Resolved: That Council go into Confidential Session to discuss the quotations for the appointment of a Consultant for the MUGA project and appointment of a contractor for the EV Charge Point scheme. According to:

112/22 MUGA Consultant and EV Charge Point Contractor

Public Minutes

MUGA Consultant

Resolved: That Council approve the appointment of Neil Boddington as the consultant for the MUGA.

It was noted that Fieldform have already been appointed as the Contractor in a previous tender exercise.

EV Charge Points

To approve a contractor for these works – IH had sent out a detailed paper on this to Members. IH stated that we still have no idea of the cost for getting power to the site as we are still waiting for SSE to get back to us with a cost. We received seven tenders for this work. However, the cost estimated was £128,000 with WPC agreeing to put in £57K from CIL. IH reported that the cost could go up to £150K depending on the cost of the power. He asked that another £22K of CIL money be made available if necessary for this project.

Resolved: That Council allocate an extra £22K of CIL money to this project and that EZ-Charge be appointed as the Contractors for the EV Charge Points.

D. OPERATIONS – 23/6/22– Ian Hill

Resolved: That Council accept these minutes

Allotment Committee Reporting

Resolved: That the Allotment Committee report to Full Council directly and not the Operations Committee.

Pavilion Committee Reporting

Resolved: That the Pavilion and Sports Field Committee report to Full Council directly and not the Operations Committee.

E. Allotment – 11/7/2022 – Ian Hill/Roger Beattie.

IH reported that there was a meeting last night. Minutes will be available shortly. He said that the new committee is very organised and very active. They have grants for a new community shed and compostable toilet and are working on these at the moment.

F. PAVILION AND SPORTS FIELD – There has been no meeting.

G. NEIGHBOURHOOD PLAN ADVISORY BOARD – There has been no meeting.

GB gave an update on the Conservation Area boundary issue which we had asked SODC to consider extending. She has sent the email exchange on this to Councillors. SODC have said that Historic England is unlikely to agree the two large areas as we cannot give any historical information on them and there are no architectural items to protect. The area beyond the boundary beyond West Meadow may be possible as there should be historic evidence and also the views may make it justifiable. More work needs to be done to establish historic evidence. This issue will be on the September Full Council agenda.

I. INTERFACE COMMITTEE –Matt Reid

MR reported that there had been a walk around with Geoff Arnold, OCC It is hoped there can also be a walk around with the site manager. TH said that we should be talking to landlords about a footpath to Cuxham and this could be a joint parish approach. Redrow are not being asked to

provide a footpath. MR said he would speak to Cuxham regarding this.

J. CHARLOTTE COXE SHADOW BODY- There has not been a meeting. It was though that now would be good time to have a meeting of this body.

112/22 Councillors Motions

Ian Donaldson's Bequest to the Parish Council -Proposer SB

Resolved: That WPC will, in line with the terms of the Donaldson request, pay the £2000 received from the Estate to FOWL. WPC will write to the executors explaining what they have done.

The Clerk will speak with Margaret Donaldson regarding this.

113/22 Appointment of a Trustee to the Watlington Support Fund

The trustees of the Support Fund recommend Sally McKinley – her CV was sent to all Councillors.

Resolved: That Council appoint Sally McKinley as the WPC representative on the Support Fund.

The Clerk will ask her to provide regular updates.

114/22 Consultations

There were no consultations for discussion.

115/22 Correspondence for Information – List attached to the agenda

Letter 236- Terry Jackson – To approve a leave of absence until January 2023

Resolved: That Terry Jackson be granted a leave of absence for this period.

116/22 Reports from Organisations and Representation on other bodies

MN reported that she is trying to put organisations together. She has put Mustard Seeds in touch with Rainbow Nursery. She attended the Support Fund AGM, and she will work with the Educational Trust more closely. She and RB met with the District Commissioner of Guides and Brownies recently. She has also attended 3 meetings of the Youth Club Committee.

117/22 Other Matters for Discussion at the discretion of Chair

County Wide Transport – OCC has £12.7M to spend on this. However, this money cannot be used for ailing bus services. He reported that there will be some savage cuts to these services. An announcement will be made in October. There is concern about Watlington and public transport. TJ sits on the Transport Group of the NPAB, and he said he hoped that there could be a replacement made for her. He suggested asking Jim Simmie to be on this.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.40PM



Watlington Parish Council

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Summary of WPC Bank Balances for Full Council

Balance on Parish Accounts as at close of business on 11/7/2022

Barclays Premium A/C	£	177,614.01
Barclays Current A/C	£	2,986.02
Barclays High Interest Bus A/C	£	80,024.49
Barclays Pavilion a/C	£	2,603.60
Unity Trust **	£	272,287.44
Totals	£	<u>535,515.56</u>
Held by WPC for Young People Fund	£	26,543.54

Signature of Chairman:

Date:

12th July 2022

Accounts for Payment to be authorised by Watlington Parish Council Full Council Meeting 12th July 2022														Paid	
Date	TO WHOM	DETAILS	Number	Allotment	Pub Conv	Special Projects	TH Grant	Operations	Central	Wages	Car Park	INCL VAT	VAT	EXCL VAT	Power
15/06/2022	Petty Cash	Petty cash	BACS						40.00			40.00	0.00	40.00	LGAS111
22/06/2022	OCC	Comet Bus	BACS						188.00			188.00	0.00	188.00	S137
22/06/2022	OCC	Comet Bus	BACS						235.00			235.00	0.00	235.00	S137
01/07/2022	Zurich Insurance	Insurance WPC + Pavilion	BACS						4159.85			4159.85	0.00	4159.85	LGAS111
01/07/2022	Staff	Wages/Salaries	BACS							5086.48		5086.48	0.00	5086.48	LGAS112
01/07/2022	Allen Beechey's Jazz	Band for Jubilee Celebrations	BACS						360.00			360.00	0.00	360.00	LGAS145
12/07/2022	TLGO	Churchyard Maintenance May	BACS					300.00				300.00	50.00	250.00	S137
12/07/2022	TLGO	Grounds maintenance May	BACS					1574.40				1574.40	262.40	1312.00	LGAS111
12/07/2022	Shield Maintenance	Dog Bin Emptying #5737	BACS					103.99				103.99	17.33	86.66	LGAS111
12/07/2022	NC Electrical	Public toilet repairs	BACS		93.90							93.90	15.65	78.25	PHAS164
12/07/2022	TULU	Hire of portalo	BACS					279.43				279.43	46.57	232.86	LGAS111
12/07/2022	BTE Services/Azure	Washroom cleaner etc	BACS		69.00							69.00	11.50	57.50	PHAS164
12/07/2022	Wiserve	Anti Virus Annual	BACS						39.00			39.00	6.50	32.50	LGAS111
12/07/2022	Viking	Cleaning/office supplies	BACS						93.30			93.30	15.55	77.75	LGAS111
12/07/2022	Boddingtons Planning	Design of MUGA Tender/ Planning	BACS			5880.00						5880.00	980.00	4900.00	LGAS1976 s19
12/07/2022	Helen Jones	Paddock Gardening June	BACS					188.13				188.13	0.00	188.13	LGAS111
12/07/2022	Ad Horner Ltd	Land Survey 33 High Street (Loc Grant)	BACS			834.00						834.00	139.00	695.00	TCPA 1990 S61
12/07/2022	Glanville	Pyrton Lane Traffic Calming4 OCC	BACS						360.00			360.00	60.00	300.00	LGAS111
12/07/2022	Grundon	Car Park Bin	BACS								102.65	102.65	17.11	85.54	LGAS111
12/07/2022	DP Architects	Rec Master Plan Works	BACS			1440.00						1440.00	240.00	1200.00	LGAS1976 s19
12/07/2022	SSE	Office Gas	BACS						11.47			11.47	0.54	10.93	LGAS111
12/07/2022	TLGO	Churchyard Maintenance May	BACS					150.00				150.00	25.00	125.00	S137
12/07/2022	TLGO	Grounds maintenance May	BACS					1574.40				1574.40	262.40	1312.00	LGAS111
	Totals				0.00	162.90	8154.00	0.00	4170.35	5486.62	5086.48	102.65	23163.00	2149.55	21013.45
		Receipts 15th June - 12th July 2022													
		Pavilion				Parish Council									
		WTFC Invoices Paid	£ 196.00			Loyalty Rewards			1.11						
		Rental of Pavilion	£88.00			Cuxham Field Rent			200.00						
		Total	£ 88.00	Total		£ 201.11									