



Minutes of the Meeting of Full Council held in the Community Office At 8.00pm on Tuesday 11th June 2019

Present:

Councillors:

Matt Reid (MR)
Ian Hill (IH)
Terry Jackson (TJ)
Alex Basden (AB)
Roger Beattie (RB)
Nick Hancock (NH)
Keith Woolfson (KW)
Amber Chainey (AC)

Officer:

Kristina Tynan (KT)

Press:

David White – Henley Standard

NPAB Representatives:

Gill Bindoff, Peter Richardson

74/19 Apologies for absence

Nicky Smallbone, Stephanie Van de Pette, Tim Horton, Andrew McAuley, Bonnie Williams, Rob Smith.

75/19 Chairman's Remarks

MR stated that the Community and Voluntary Fair and Award Ceremony went very well, and it was touching how overwhelmed people were to receive the letters of their nominations. The winners and runner-up were also very moved by being nominated by people in the community.

76/19 To receive Declarations of Interest

There were no declarations of interest notified.

77/19 Minutes of the Full Council Meetings held on 7th May 2019 to be signed as a correct record

The following amendments were agreed; page 26 Minute 63/19 Matter Arising, 3rd para, 'IVO' to be changed to 'OVO', Page 28 Minute 70/19 Strategy Committee, Line 6 to be changed from 'Neighbourhood Plan' to 'Strategic Plan.

Resolved: That with the above changes, the minutes are a correct record of this meeting and were signed by the Chairman.

78/19 Matters arising from the Minutes

OVO Women's Race – This will be going through Watlington at about 10.50am tomorrow. RB said it can also be watched on ITV 4 at 8pm

79/19 Public Questions

There were no public questions notified.

- 80/19 County Councillors Report - Cllr Stephen Harrod had sent apologies for this meeting. All Councillors have been emailed his latest monthly newsletter.
- 81/19 District Councillors Report - Cllr Anna Badcock had sent her apologies for this meeting. Her monthly update has been emailed to Councillors.
- 82/19 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.
NH read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The receipts were also noted. *(This information is attached as an addendum to these minutes).*
Resolved: That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Vice- Chair of Finance.
- 83/19 Committees:
A: FINANCE – 6/6/2019– Nick Hancock
Minutes have not yet been sent out.

B: PLANNING – 14/5/2019 and 4/6/2019 – Matt Reid

Resolved: That Council accept these Minutes

MR reported that at the May meeting, AM was elected as Chair and Rob Smith as Vice-Chair.

The Planning Committee had recommended to the Strategy Committee that the NPAB report direct to Strategy and not Planning as was previously the case. This was not discussed by Strategy, but Committee Structure will be an agenda item in June, and this will be addressed then.

Performance Stage at Paddock Planning Application – This has now been approved with some conditions. These will be considered at the Operations June meeting.

C: STRATEGY- 28/5/2019– Matt Reid

Resolved: That Council accept these Minutes

MR stated that SvP was elected as Chair at this meeting. The election of a Vice-Chair was deferred to the next meeting.

Climate Change – The suggestions from the Annual Parish Meeting workshop are being put into a spreadsheet and these will be considered at the next Strategy meeting.

Art Weeks -MR said this was an amazing event with so many local artists taking part. It created a real buzz around the town, and he congratulated everyone who organised or displayed art in the many venues around the town.

Communications Plan – gov.uk emails for all Councillors – MR reported that at the Finance meeting it was agreed in principle to arrange these, subject to some further information being required. This will have a cost implication

Review of Terms of Reference for Strategy Committee

RECOMMENDATION TO COUNCIL: That the reviewed terms of Reference be accepted.

It was noted that this document be referred back to Strategy. NH said that reporting to Council needs to be added in. NH will go through this and suggest changes before the next meeting.

Town Traffic Management

A vote was taken on this recommendation: 7 in favour, 1 against

Resolved: That we request OCC to put in a traffic order for 20mph for the whole town.

Expressway Action Group - – To nominate two representatives from Watlington Parish Council

Resolved: To nominate Nick Hancock and Terry Jackson.

Fibre To The Premises (FTTP) – There will an initial meeting on this held in the West Room at 7pm on the 19th June.

Meeting with neighbouring parishes – Date suggestions have been sent out to Councillors and awaits confirmation of the dates of councillor's availability
It was noted that we are unable to use any of our CIL money for infrastructure projects in other parishes. The Clerk will send invitations to the neighbouring parishes that will be adversely affected by an increase in traffic caused by the removal of the Watlington bottleneck which will include Pyrton, Shirburn, Cuxham, Britwell Salome, Pishill with Stonor and Swyncombe.
The NPAB will also be arranging a meeting with Pyrton Parish after the larger meeting has taken place.

D. OPERATIONS 15/5/2019– Ian Hill

Resolved: That Council accept these Minutes

Review of Terms of Reference for Operations Committee

Resolved Unanimously: That the reviewed terms of Reference be accepted.

Outreach Meeting – IH reported that this meeting held on the 3rd June at the Fox and Hounds, Christmas Common went very well and the residents seemed to leave happier than when they arrived. Vanessa Buckley handled the issues very adeptly and stated that she is committed to progress the road and verges and to get the work done.

Marlbrook Survey Results – IH said that the residents were against any parking on the green so this issue will not be looked at any further. Regarding play equipment on the green area, there was a mixed response, and this will not be taken any further at this point in time. There will be a piece on this in the Watlington Times and our Facebook page.

Operation Actions – These have now been put on a spreadsheet and will be put in a priority order.

E. PAVILION AND SPORTS FIELD – Nicky Smallbone

There has been no meeting.

F. NEIGHBOURHOOD PLAN ADVISORY BOARD – 18/3/2019

Resolved: That Council accept these Minutes

TJ reported that Gill Bindoff is Chair and Tony Powell is the Vice-Chair. Our Neighbourhood Plan is now published. TJ is looking into renewable energy and there will be a meeting that a representative from Carbon Hub who will attend a Climate Change meeting.

Register of All Trees in the Parish – This is something that is needed and KT and IH will have a look at what information is available as we do not wish to duplicate any work.

G. ALLOTMENTS – Representatives: Nicky Smallbone and Matt Reid

There has been no meeting.

84/19 Correspondence for Information

List was attached to the agenda.

Letter 114 – John Howell - TJ said that at the Annual Parish Meeting, Anna Badcock said that NP's could be under threat which was refuted by Gill Bindoff. In this letter John Howell reiterates that NP's are safe. There are various consultations going on regarding the edge road. Our NP needs to be

reviewed in August 2020 and it should be monitored annually.

Letter 99 – Traffic Sensitive Streets Consultation – This has been completed and sent to OCC.

85/19 Reports from Organisations and Representation on other bodies

Friends of Watlington Library – Minutes from their Annual Parish Meeting – This was attached to the agenda. These were noted.

86/19 Other Matters for Discussion at the discretion of Chair

Meetings of the CCT Interim Body and Meeting with Neighbouring Parishes – The Clerk will send some suggested dates out to Councillors.

Drinking Tap in the town – TJ said she is looking into this.

Anaerobic Digester -MR reported that he is looking into the possibility of having one of these for Watlington and will take this issue to the NPAB to look at as part of their renewable energy item. There is one in Ipsden and he will see if it is proving successful there.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.48PM



Watlington Parish Council

Parish Clerk: Kristina Tynan

Barclays Bank PLC

Please provide balance on Parish Accounts as at close of business
On 10/06/2019

Barclays Premium A/C	£	133,079.04 CR
Barclays Current A/C	£	3,439.52 CR
Barclays High Interest Bus A/C	£	9,789.45 CR
Barclays Pavilion Account	£	2,391.89 CR
TOTALS	£	<u>148,699.90 CR</u>

Signature of Chairman:

Date: 11th June 2019

Watlington Parish Council

Accounts for Payment to be authorised at Full Council 11 June 2019

Date	TO WHOM	DETAILS	Number	Allotment	Car Park	Pub Conv	Operations	Central	Wages	Town Hall	Paid	EXCL VAT	Power
											INCL VAT	VAT	
11/05/2019	M Reid	End of term drinks	BACS					76.04			76.04		53.37
24/05/2019	R Beattie	Toilet roll holder	BACS			59.99					59.99	9.99	50.00 PHAS87
24/05/2019	K Tynan	AGM Drinks	BACS					37.34			37.34		37.34 5137
24/05/2019	Beechwood Estates	Ground rent 25/3/19-28/9/1	BACS					2500.00			2500.00		2500.00 LGAS111
29/05/2019	SSE	OSP Gas	104252					81.29			81.29	3.87	77.42 LGAS111
30/05/2019	OCC	Comet Trips for May	BACS					188.00			188.00		188.00 5137
02/06/2019	All Staff	Wages and Salaries	BACS					3673.39			3673.39		3673.39 LGAS112
03/06/2019	Nan Sea Ltd	NPAB Minute Taking	BACS					36.19			36.19		36.19 LGAS112
06/06/2019	Amazon	reams A5 paper	CARD					18.42			18.42	2.00	16.42 LGAS111
11/06/2019	Grundons	Waste Mgt	BACS				85.22				85.22	14.20	71.02 LGAS111
11/06/2019	A Clissold	Mowing Grass	BACS				85.00				85.00		85.00 LGAS111
11/06/2019	Wiseserve Ltd	Computer Assistance	BACS					48.00			48.00	8.00	40.00 LGAS111
11/06/2019	Lyreco	Office Supplies	BACS					50.29			50.29	8.98	41.91 LGAS111
11/06/2019	Bongio	July Licence	BACS					22.56			22.56	3.76	18.80 LGAS111
11/06/2019	DTC	Hedge Work	BACS				588.00				588.00	98.00	490.00 LGAS111
11/06/2019	OCC	Comet Trips for April	BACS					235.00			235.00		235.00 5137
11/06/2019	Amazon	Kettle	BACS					19.95			19.95	3.33	16.62 LGAS111
11/06/2019	K Tynan	3 months Tel and Millage	BACS					142.50			142.50		142.50 LGAS111
11/06/2019	Petty Cash	Cash for office	104253					45.00			45.00		45.00 LGAS111
11/06/2019	M Gee	Baskets Plants etc	104254				331.50			160.00	491.50		491.50 LGAS111
11/06/2019	Zurich	WPC Insurance Renewal	BACS					4781.77			4781.77		4781.77 LGAS111
11/06/2019	ES Solutions	Noticeboard for TH Grant	BACS							1123.20	1123.20	187.20	936.00 LGAS111
Total					0.00	0.00	59.99	1089.72	11955.74	0.00	1283.20	338.73	14049.92

Rob Millar
Nigel