



## MINUTES FROM THE “REMOTE “MEETING OF FULL COUNCIL HELD ON 15<sup>TH</sup> JUNE 2020 Held on Zoom

**Present:**

**Councillors:**

Matt Reid (MR) – Chairman  
Ian Hill (IH) – Vice Chairman  
Nicky Smallbone (NS)  
Andrew McAuley (AM)  
Keith Woolfson (KW)  
Tim Horton (TH)  
Nick Hancock (NH)  
Alex Basden (AB)  
Roger Beattie (RB)  
Rob Smith (RS)  
Keith Woolfson (KW)  
Terry Jackson (TJ)

**Officer:**

Kristina Tynan (KT)

**County Councillor:**

Steve Harrod (SH)

**Members of the Public:**

Peter Richardson (PR), Rae Young (RY), Colin Ludlow (CL)

**Press:**

David White – Henley Standard

77/20 Apologies for absence  
There were none.

78/20 Chairman’s Remarks  
MR said that we have 3 members of the public attending to listen to Steve Harrod’s update on the Edge Road and the dog fouling issues.

79/20 To receive Declarations of Interest  
There were none notified.

80/20 Minutes of the Full Council Meeting held on 21<sup>st</sup> April 2020 to be agreed and signed as a correct record  
**Resolved:** That these minutes are a correct record of this meeting and to be signed by the Chairman when this is possible.

81/20 Matters arising from the Minutes  
**Sports Field** – MR said he had been speaking to one of the Dog Group who was concerned about the proposed wording on the signs for this area. MR said he had confirmed that the wording would have to be in line with WPC policies.

82/20 Update on COVID 19 and Watlington – Matt Reid  
MR said that we are closing down the switchboard line, which was not thankfully needed. There is a

new mask making initiative from the group who were making NHS scrubs. They are making masks for the vulnerable and people who have been financially affected by COVID. The Office will be co-ordinating this. It was noted that the number of deaths in the Nettlebed and Watlington Area was five and has now risen to 11. He asked if SH could ask if there is a breakdown by Parish. SH will do this. NS who is on the PPG board said that this question has been asked to the GPs but there has been no response.

**[Post Minute Note:** SH has spoken to OCC regarding this and this information is not published]

**Moving forward** – MR said that in his opinion all people should wear masks especially in shops and social distancing is still important given that we do not know the local R rate. There had been no new deaths in Oxfordshire for the last 18 days.

83/20 Public Questions

There were none notified.

84/20 County Councillors Report - Cllr Stephen Harrod

**CCT** – IH reported that Nick Graham (Head of Legal Service, OCC) is leaving and there will be a new person in place. IH has been chasing Greg Stacey but has had no response to date. Our solicitors are waiting for a reply to the questions they have raised. SH will send a follow up email to Greg Stacey.

**Edge Road** – SH reported that there is now a new team in place who are dealing with this issue. SH has told them that the residents needs should be paramount. Now that the first application has been won on appeal it would be presumed that the route on this application is what will be built. SH said that OCC are looking into things such as a technical solution for the floodplain and unless the consultants come up with any compelling reasons the edge road would remain as in the plan. PYR 1 has now been granted planning permission. AM said that Bloor do not own the land which is the industrial estate spur. Archstone still own the employment zone so there is no through route and not to the edge road specification. Bloor is about to start on developing the site and services should be going in around September, but they are not interested in the route running through the site.

TH stated that there is still a lot of work to be done on the route and with Providence Land. TH said could the contract be amended so it is coherent with Watlington and Pyrton's NPs. We need to have belief in the Highways Team and need to see that all options are being covered to avoid a judicial review at a later stage. SH stated that he will speak to Louise Wicks and set up a Zoom meeting with her and the team and WPC.

**Resolved:** That WPC send a letter to Louise Wicks so that she has this Councils view before a meeting takes place.

**Active Travel** – SH said that Phase 1 has started, and it is focused on Oxford City, putting in cycle routes etc. They have 6 weeks to spend the first tranche of money of £600,000 which will deal with safety of people which are COVID 19 measures. If OCC fulfils this in the time period, they can then apply for £2.4M as a second tranche and this is when they will be looking at schemes in towns and villages. He said that Lee Turner and his team are all working on Active Travel and other schemes they were dealing with such as Pyrton Lane and the 20mph proposals are on hold. He said that WPC should put in any active travel scheme proposals for consideration in Phase 2.

**Harrington** – RS asked for an update on this issue. SH said that in his opinion it is unlikely an Inspector would make a decision to allow this as all the arguments against this still hold water. The OCC position remains unchanged. There is no infrastructure, site would be dependant on the Chalgrove Development and a lack of sustainability. SH said that he has spoken with John Howell who has said that this site will not be in the Local Plan

**Stakeholder Engagement** -WPC would like a meeting with the Consultants once we have seen the scope of works and we are expecting this invitation from OCC. SH said he will confirm this with Susan Halliwell.

85/20 District Councillors Report

Cllr Anna Badcock had sent her apologies and no report was sent. The Clerk will contact her and ask her to attend the next Full Council meeting.

86/20 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.  
This information will be sent by email  
NS read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The receipts were also noted. *(This information is attached as an addendum to these minutes).*  
**Resolved:** That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Chair of Finance when it is possible to do so.

**Resolved:** That we do not continue to subscribe to the Virtual Switchboard when our 3-month contract ceases at the end of June.

87/20 To formalise the position regarding the May Elections 2020  
**RECOMMENDATION TO COUNCIL:** That further to the Government Advice on Elections Watlington Parish Council agree to keep the Chair, Vice-Chair and all Committee Chairs in place until May 2021. All members of Committees will remain the same until May 2021.

**Representation on Other Bodies** – TH said that he felt that regarding The Support Fund, we have appointed two non-councillors onto this and that he felt at least one position should be a Parish Councillor. After discussion it was agreed that we should have some dialogue with the Support Fund and this to be an agenda item for the next meeting.

It was noted that we have an addendum to our Standing Orders to deal with COVID 19 issues.

87/20 Committees:  
**A: FINANCE** – There has been no meeting. The next meeting is scheduled for 30<sup>th</sup> June.

**B: PLANNING** –2/6/2020 – Andrew McAuley  
**Resolved:** That Council accept these Minutes

AM said that there will be a Planning Meeting held on 18<sup>th</sup> June to discuss the Grove Farm application.

**Land at Britwell Road** – There is now a Construction Traffic Management Scheme which diverts construction traffic from Junction 7 of the M40 through Cuxham. IH said he had been contacted by the Chair of Cuxham Parish Meeting who was not very happy with this route. There should be very limited heavy traffic. It was noted that we will need to monitor the situation and report any problems to Bloor.

**C: STRATEGY**- There has been no meeting.

**D. OPERATIONS** – 28/5/2020 – Ian Hill  
**Resolved:** That Council accept these Minutes

IH reported that a number of decisions were made at the meeting.

- It was agreed that the car park spaces cannot be re-arranged to provide more spaces as it would be a substantial cost for very little gain.
- The final works to Footpath 13 were agreed so that this project can be closed.
- There was a lot of discussion on changes to streets to address COVID 19 and 3 main options were agreed. There will be a need to consult with WBA and the residents. OCC will be asked for comments.
- Works to the slabs around the Town Hall- It was agreed to seek quotes.
- Pyrton Lane Work- WPC have been chasing this up.
- Pavilion – A new boiler will be installed.
- The Allotment Tenancy Agreement has had some minor changes and NS and IH to check through and report to the next meeting for agreement on this.
- The upgrade to the Allotment water system quotes will be discussed by the Finance Committee

**E. PAVILION AND SPORTS FIELD** – There has been no meeting

**F. NEIGHBOURHOOD PLAN ADVISORY BOARD – 8/6/2020**

**Resolved:** That Council accept these Minutes

**CIL Money**

**RECOMMENDATION TO COUNCIL:** That a CIL Working Group be set up.

**Resolved:** That this issue be delegated to the Finance Committee.

**Examination of SODC Local Plan 2034**

**Resolved:** That the proposed draft statement be agreed and sent to SODC

**G. ALLOTMENTS** – There has been no meeting

88/20 Consultations

There were none for discussion.

89/20 Issues for Discussion raised by Councillors

1. **Porta Loo for the Recreation Ground to be put in ASAP** – The Clerk was asked to ask Environmental Health for their comments on doing this and review this issue again at the next meeting.

90/20 Correspondence for Information

The list was attached to the Agenda. Most correspondence is sent to committees.

91/20 Reports from Organisations and Representation on other bodies

**WADAC** – NS reported that all Age Concern staff have been furloughed.

92/20 Other Matters for Discussion at the discretion of Chair

There were none raised

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9PM**