



Minutes of the 'Remote' Meeting of Full Council held on Tuesday 19th May 2020 at 7pm

Present:

Councillors:

Matt Reid (MR) – Chairman
Ian Hill (IH) – Vice Chairman
Nicky Smallbone (NS)
Andrew McAuley (AM)
Keith Woolfson (KW)
Tim Horton (TH)
Alex Basden (AB)
Roger Beattie (RB)
Terry Jackson (TJ)

Officer:

Kristina Tynan (KT)

County Councillor:

Steve Harrod (SH)

Members of the Public:

Peter Richardson (PR)

Press:

David White – Henley Standard

60/20 Apologies for absence
Nick Hancock, Rob Smith

61/20 Chairman's Remarks
MR stated that we are not having elections this year in May as the guidance is that all Councillors remain in position until May 2020. This could be reviewed at a later stage if we were minded to do so. He reported that Amber Chainey has resigned from Council and said that she did some great work with the Icknield Community College and on climate change issues. She is now working for the Environment Agency and is very busy which is the reason she resigned. MR said he felt we were lucky to have her on Council as long as we did.

62/20 To receive Declarations of Interest
There were none notified.

63/20 Minutes of the Full Council Meeting held on 21st April 2020 to be agreed and signed as a correct record
Resolved: That these minutes are a correct record of this meeting and to be signed by the Chairman, when it is possible to do so.

64/20 Matters arising from the Minutes
There were no matters arising.

65/20 Update on COVID 19 and Watlington – Matt Reid
MR said that thankfully he has nothing to add since the last update and gives him hope that if there is a second wave, we will already have everything in place. He is planning for 'opening up' and getting

Council back on an even footing. We also need to keep an eye on any economic impact over the next few months and to give our community information to keep things afloat. We need to keep aware of our needs and those of other organisations in our parish. MR said he would start to talk with our local businesses.

TH said that when meetings are allowed to take place with social distancing that the Town Hall would be a good place to meet during the transition period. It may also be a space where other bodies could meet. Obviously, this cannot be done now but should be kept in mind for forward planning.

66/20 Public Questions

There were none notified.

67/20 County Councillors Report - Cllr Stephen Harrod

SH said that he did not have much to report. He is regularly sending out COVID 19 updates to Clerks. OCC Officers are working flat out. 110 miles of road surfacing is being attended to. OCC have purchased £2M for PPE for Oxfordshire Care Homes. They have purchased these mostly from Oxfordshire businesses. OCC will be short of cash by the end of the year. SH reported that Recycling Centres are now open with new rules in place. He reported that he had no update on the Edge Road but would chase this up with Officers. MR said that Headteachers are keen to get back to work and asked what OCC's views were. SH said that they were in favour of getting schools open, but it is ultimately up to the Schools and teachers. There are a lot of children virtually learning. He has no specifics on which year groups will be going back next. At the moment it is years one and six and a class for the key worker children who attended school together and who have their own class.

Charlotte Coxe Trust – RB asked if there was an update on this. IH said he will chase Nick Graham and our Solicitor on this and find out where we are with this. SH said that NG will be moving on soon and there will be a new person appointed to deal with this.

Unitary Authority – This is on hold at the moment.

Harrington Site – This is in abeyance and SH has written to Robert Jerrick stating that this development is not a way to stimulate the local economy.

Cycleway Covid 19 – The Government have allocated £250M and potentially OCC will £2.5M to spend on cycleways. SH said that if anyone had specific ideas to let him know. If there was a 20mph enforced this would make things better for cycleways.

Archstone Application on Britwell Road-AM stated that he still has had no response to the questions he asked Susan Halliwell. We still have had no information about the appointment of the Consultant. SH said he will find out if SH has an update.

68/20 District Councillors Report

Cllr Anna Badcock had sent her apologies and no report was sent.

69/20 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.

This information will be sent by email

NS read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The receipts were also noted. (*This information is attached as an addendum to these minutes*). It was noted that the Beechwood Invoice for the six-month period for the Sports Field has been put on hold until we receive a response from the Board regarding if they would consider giving us a reduced rent due to COVID 19 and the Clubs unable to use the facility.

Resolved: That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Chair of Finance when it is possible to do so.

70/20 Committees:

A: FINANCE – There has been no meeting.

B: PLANNING –5/5/2020 – Andrew McAuley

Resolved: That Council accept these Minutes

AM said that there were no particularly contentious applications that he would report on.

C: STRATEGY- There has been no meeting.

D. OPERATIONS – 29/4/2020 – Ian Hill

Resolved: That Council accept these Minutes

IH stated that there were no recommendations for discussion.

20mph in Watlington – AM said that he had concerns about making the wider area 20mph as it could have ramifications in terms of planning as vision splay distances diminish as speed lowered and this could lead to unattended consequences of a 20mph. TH said that this was understood at the meeting. A letter has been sent to Lee Turner at OCC asking him for comments on the smaller and larger zones in Watlington. We await his reply.

E. PAVILION AND SPORTS FIELD – There has been no meeting

KT is looking into a height barrier at the Shirburn Road entrance to the Recreation Ground in the light of the recent traveller issues. KT will keep Councillors informed of any new information on an Traveller movements in our local area.

F. NEIGHBOURHOOD PLAN ADVISORY BOARD - There has been no meeting.

Examination of SODC Local Plan – The Hearing will probably take place in July.

Government White Paper – This should be coming out soon.

G. ALLOTMENTS – There has been no meeting

1. **Appointment of a WPC Allotment Representative –** Nicky Smallbone and Amber Chainey. Due to the resignation of AC there is 1 vacancy for this position.

Resolved: That Roger Beattie be appointed as the WPC Allotment Representative.

It was also noted that a very good Allotment Holder representative has resigned from the which is very disappointing as he did such sterling work. MR will send a letter to him.

2. **Improvement to Water System –** We have had two quotes for this work and are awaiting a third quotation.

71/20 Consultations

1. **OCC Consultation on a proposal to expand Icknield Community College**

WPC has been invited to participate in the **Consultation on a proposal to expand Icknield Community College** consultation by the consultation manager, Barbara Chillman. **Deadline 22 May 2020 at 23:59.**

The Acer Academy Trust, supported by Oxfordshire County Council, is consulting on the proposed expansion expected to be a larger expansion in the longer term. However, the longer-term options depend on the outcome of the SODC Local Plan process and will be consulted on separately in due course. You are invited to take this opportunity to feed back any comments on the proposal.

There was much debate on this issue and the salient issues were agreed.

Resolved: MR will draft a WPC response and send it to all Councillors for agreement prior to it being sent to OCC by the response date above.

2. **Consultation on Environmental Land Management Policy discussion document-** WPC have not been formally consulted on this but TJ suggests that the Council should respond to this.

https://consult.defra.gov.uk/elm/elmpolicyconsultation/supporting_documents/elmdiscussiondocument20200225a%20002.pdf

Advice document: https://www.rewildin_gbritain.org.uk/rewilding/response-to-elm-consultation

Important update (9 April 2020). The consultation closed early on the 8th April due to the impacts of Covid-19. It will reopen at a later date.

3. Local Transport & Connectivity Plan - Engagement Activity- WPC have not been formally consulted on this but TJ suggests that the Council should respond to this. **Deadline 17th May 2020**
<https://consultations.oxfordshire.gov.uk/consult/ti/ltcp.engagement/consultationHome>
This survey is the engagement activity of Oxfordshire County Council's Local Transport and Connectivity Plan. OCC have stated that it is an activity we'd like you to participate in, **before the full consultation of the Local Transport and Connectivity Plan, which will be out later this year.** They will use the responses to the engagement to inform the content on the consultation.

It was agreed that as regards Item 2 and 3 above that TJ leads on these with Tim Horton and report back on potential responses at an appropriate time.

72/20 SODC has requested that the WPC give 10 new road name suggestions for the Bloor Homes development off Britwell Road.

SODC asked the developer the question regarding subsequent changed layouts on subsequent planning apps, and they maintain the current one (attached) is the one they want street named and numbered.

They would like to have these by the end of August

After discussion it was:

Resolved: That a small group of Councillor to meet and discuss this and come back with their proposals. The group will be IH, KW, TH and TJ.

73/20 Issues for Discussion raised by Councillors

1. Porta Loo for the Recreation Ground to be put in ASAP – Tim Horton has proposed that this be done.

Agreed to defer to the June meeting.

2. Can Full Council agree to discover more about the recent announcement about enabling more cycling and especially the E-scooter trials – Terry Jackson

Note from KT: I attach a link from the Transport Secretary announcement below:

<https://www.gov.uk/government/speeches/transport-secretarys-statement-on-coronavirus-covid-19-9-may-2020>

To note that the Government will be issuing an updated [Cycling and Walking Investment Strategy](#) to be launched by the Prime Minister in the summer, with further measures to transform cycling and walking to deliver the government's aims to double cycling and increase walking by 2025 .

Resolved: That the Traffic Group look at this issue and report back at an appropriate time.

74/20 Correspondence for Information

List was attached to the Agenda

Letter 258 – Alliance Healthcare – Asking if we wish to bulk buy PPE. It was agreed that we do not order any as the minimum order is £5000.00

75/20 Reports from Organisations and Representation on other bodies

WIB – TJ reported that they are thinking of doing a 'virtual' Open Gardens. MR said he knew someone who could maybe help with this. He will contact him and let TJ know.

WCAG- They are doing a film viewing tonight. TJ said that Kate Brown has had to step down from this.

British Legion – TH said that they had a successful VE day and he was very impressed with what the community did and their initiatives. Some streets were very impressive with lots of pictures, bunting etc and people on the streets celebrating whilst social distancing. He said he is still waiting to hear about VJ day.

Town Hall Charity Trust – Th reported that the Town Hall is being used by the Undercroft Fruit and Veg who seem very busy. The electric boiler has been installed and will be functional soon once the electrical connection work is done. He said that the Town Hall is a resource which may be very useful for WPC and local organisations when we are getting back to normal.

Watlington Volunteer Drivers – There are six active drivers who are still operating but they have not had many requests. NS said that Jane Beard is still co-ordinating it.

76/20 Other Matters for Discussion at the discretion of Chair

Switchboard for COVID 19 – MR reported that he has spoken to the WBA to see if they would like to take this over as we have no need for it past the three-month period. He said it was good to have it in place but did not have much useage and Watlington has a good volunteer/businesses etc network in place if there is a second wave.

CAB – It was noted that they have been very busy due to COVID 19 and that we appreciate them especially in the current uncertain times.

Meeting in August – TH said the ordinarily only Planning has a meeting in August but that we should consider having a Full Council August meeting.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.45PM



Watlington Parish Council

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Watlington Parish Council
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Watlington
OXON OX49 5QH

Tel: 01491 613867 Email: wpc@watlington-oxon-pc.gov.uk

Barclays Bank PLC

Please provide balance on Parish Accounts as at close of business
On 28/05/2020

| | | |
|--|----------|--------------------------------|
| Barclays Premium A/C | £ | 174,000.79 CR |
| Barclays Current A/C | £ | 3,270.97 CR |
| Barclays High Interest Bus A/C | £ | 24,690.60 CR (CIL: £19,205.67) |
| Barclays Pavilion Account | £ | 11,049.22 CR |
| TOTALS | £ | <u>213,011.58 CR</u> |
| Account held by WPC for the Young People Fund | £ | 26,517.49 |

Signature of Chairman:

Date: 19th May 2020

| Watlington Parish Council | | | | | | | | | | | | | |
|--|-------------------|------------------------------------|---------------------|----|-----------|-----------------|---------|---------|---------|----------|----------|----------|----------|
| Accounts for Payment to be authorised by Full Council 19 May 2020 | | | | | | | | | | | | | |
| Date | TO WHOM | DETAILS | Number | NP | Car Park | Pub Co Operatic | Central | Wages | Town H | INCL VAT | VAT | EXCL VAT | Power |
| 19/05/2020 | Wages | Staff Wages | BACS | | | | | 3849.6 | | 3849.6 | | 3849.6 | LGAS112 |
| 19/05/2020 | SSE | Parish Office Gas | BACS | | | | 69.56 | | | 69.56 | 3.31 | 66.25 | LGAS111 |
| 19/05/2020 | Tracy Billicliffe | Paddock / Cuxham Triangle Gardenir | BACS | | | 180.00 | | | | 180.00 | 0.00 | 180.00 | LGAS111 |
| 19/05/2020 | Beechwood Estates | Rec Ground Rent March-Sept 2020 | BACS | | | 2500.00 | | | | 2500.00 | 0.00 | 2500.00 | LGAS111 |
| 19/05/2020 | TLGO | Church Grass Cutting Grant | BACS | | | | 300.00 | | | 300.00 | 50.00 | 250.00 | S137 |
| 19/05/2020 | TLGO | Grass Cutting April | BACS | | | 1478.40 | | | | 1478.00 | 246.00 | 1232.00 | LGAS111 |
| 19/05/2020 | Grundon | Waste Collection Car Park | BACS | | | 85.58 | | | | 85.58 | 14.26 | 71.32 | LGAS111 |
| 19/05/2020 | JRB | Dog Bags | BACS | | | 166.50 | | | | 166.50 | 27.75 | 138.75 | LGAS111 |
| 19/05/2020 | Viking | Stationary | BACS | | | | 26.75 | | | 26.75 | 1.86 | 24.89 | LGAS111 |
| 19/05/2020 | Viking | Stationary | BACS | | | | 57.89 | | | 57.89 | 9.65 | 48.24 | LGAS111 |
| 19/05/2020 | J Tappin | Allotment pipe repair | BACS | | | 71.84 | | | | 71.84 | 0.00 | 71.84 | LGAS111 |
| 19/05/2020 | Adam Cissold | Rotivate/Grass seed for Paddock | BACS | | | 425.00 | | | | 425.00 | 0.00 | 425.00 | LGAS111 |
| 19/05/2020 | Ricoh | Copier Quarterly | BACS | | | 390.81 | | | | 390.81 | 65.14 | 325.67 | LGAS111 |
| 19/05/2020 | Zurich | Annual Insurance | BACS | | | | 4880.32 | | | 4880.32 | 0.00 | 4880.32 | LGAS111 |
| Totals | | | | | | 0.00 | 5298.13 | 5334.52 | 3849.60 | 0.00 | 14481.85 | 417.97 | 14063.88 |
| Beechwood Estates have sent an invoice a letter has been sent to them asking for a reduction-No reply as yet Payment on Hold | | | | | | | | | | | | | |
| Receipts 21 April 2020 - 18 May 2020 | | | | | | | | | | | | | |
| Pavilion | | | | | | | | | | | | | |
| MTFC | £71.62 | | Parish Council | | | | | | | | | | |
| SODC Grant | £10,000.00 | | Allotments | | £1,120.22 | | | | | | | | |
| | £10,071.62 | | Castle Water refunc | | £87.59 | | | | | | | | |
| | | | SODC | | £7,498.34 | | | | | | | | |
| | | | | | £8,706.15 | | | | | | | | |