



Minutes of the 'Remote' Meeting of Full Council held on Tuesday 10th November 2020 at 7PM via Zoom

Present:

Councillors:

Matt Reid (MR) – Chairman
Ian Hill (IH) – Vice Chairman
Nicky Smallbone (NS)
Andrew McAuley
Tim Horton (TH)
Roger Beattie (RB)
Rob Smith (RS)
Alex Basden (AB)
Richard Dorney-Savage (RDS)
Steve Bolingbroke (SB)

Officer:

Kristina Tynan (KT)

In Attendance:

Gill Bindoff (GB)

Press:

David White – Henley Standard

Members of the Public:

0

160/20 Apologies for absence

Terry Jackson, Keith Woolfson.

161/20 Chairman's Remarks

There were none.

162/20 To receive Declarations of Interest

There were none notified.

163/20 Minutes of the Full Council Meeting held on 13th October 2020 to be agreed and signed as a correct record

Resolved: That the minutes are a correct record of this meeting and will be signed by the Chairman when this is possible.

164/20 Matters arising from the Minutes

Remembrance Day – TH reported that events were overtaken by lockdown 2. An appropriate message was sent out on the Facebook page. A leaflet was not sent out to residents as the text would not have been entirely relevant. The event went well and there was a great deal of respect shown around the town. MR said that there was also a special church service online. Nicola Schafer has done a very good video which contrasted previous years with this year's event. It was agreed that formal letters of thanks be sent to all organisations/people who organised various things which include the WI and their poppy display etc. MR and TH will do these.

Sports Field Lease and Rent Review – We have at long last received a letter from Jonas Carter and this will be discussed at the next Finance Committee meeting.

165/20 Update on COVID 19 and Watlington

We now have a National Lockdown until 2nd December.

166/20 Public Questions

There were none notified.

167/20 County Councillors Report

Cllr Stephen Harrod had sent his apologies. He sends regular updates on OCC issues to the Clerk.

168/20 District Councillors Report - Cllr Anna Badcock

The notes from the Meeting with AB held on 28th October 2020 were attached to the Agenda. MR reported that things have moved on since this meeting and a meeting with OCC Officers and AECOM has taken place. The ONPA are writing to SODC Planning about Officer delegated decisions that do not consider the views from the Parishes with Neighbourhood Plans. SODC has received the planning applications for Sites B and C and are awaiting feedback from OCC before taking these to the Planning Committee. They hoped to have this information for the meeting on the 25th November, but this is looking unlikely. AM will look to see if there are any other actions, we need to take on specific issues.

169/20 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.

NS read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The receipts were also noted. *(This information is attached as an addendum to these minutes).*

Resolved: That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Chair of Finance when it is possible to do so.

170/20 Committees:

A: FINANCE –There has been no meeting.

Finance Committee Membership

Resolved: That Steve Bolingbroke be a Member of the Finance Committee.

B: PLANNING –3/11/2020 – Andrew McAuley

Resolved: That Council accept these Minutes

AM said that there were no contentious applications but wished to draw attention to two matters. **P20/S3478/LB** - Coates Farm Coates Lane Swyncombe near Watlington - Conversion of existing buildings to form five dwellings and associated works and gardens.

AM said that this is not in our parish but very near to our boundary which is why were consulted on it. One of the building is grade 2 listed. The Committee objected to this application as they were concerned that the planned scheme would be overdevelopment and inappropriate in this rural setting. It felt that a development of two properties would be more appropriate and sustainable and that the amount of traffic that generated by five properties would have negative impact on the surrounding area.

P20/S2311/FUL Five Acres, Howe Rd – WPC had objected to this application, but it has been given permission for a large family home by delegated authority by SODC.

C: STRATEGY- There has been no meeting.

MR stated that the next meeting will be held on 15th December and asked that all members do their homework up front so that everyone is ready for the meeting. AM said The Strategic Plan will be up for discussion and he asked the Clerk to send out the latest plan to all Members along with the Terms of Reference.

CIL Group

TH spoke on the recommendation and said that this group will seek to get as much money from CIL

which has gone to SODC and OCC for enhancements for infrastructure in Watlington. There are 4 councillors on the group at the moment but one or two more would be good.

Vote: 11 in favour, 1 abstention

Resolved: That a group to be known as the 'CIL and Major Projects Group' be established with a twofold remit:

1. to encourage the use of the all CIL monies, locally generated, to be used to improve infrastructure for the parish and its immediate area, and;
2. to refine potential schemes prior to giving advice to Council directly or the Strategy, Finance and Operations Committees.

That the Group should report back to the Full Council on criteria for assessment and involve the whole community in coming forward with project ideas, recognising that overall resources will always be circumscribed.

D. OPERATIONS – 22/10/20 – Ian Hill

Resolved: That Council accept these Minutes

Dogs on the Sports Field

Resolved: That dogs on leads on the Sports Field issue be reviewed in October 2021 and that the status quo remains.

Grass Cutting Tender for 2021/2022

Resolved: That we continue the contract with The Landscape Group Oxford for another year which would end in March 2022.

Verge Cutting

IH reported that there was a piece in the Henley Standard on this and he stated for clarification that the no grass cutting between April and September only related to the long grass in the paddock and not to all areas in the Town.

Posts for SID's – OCC will put up to five of these in. We have their comments on their suggestions for locations and this will be discussed at the next meeting.

Prospect Place and Church Meadows– IH reported that following a child coming off his bike and nearly having an accident with a van there was discussion of possible safety measures at the last meeting. The committee will consider a number of options at the next meeting including possible signage and humps. Steve Harrod has also been made of this.

E. PAVILION AND SPORTS FIELD – There has been no meeting.

NS reported that she has a WhatsApp group with Owen Lewis and Keith Woolfson so there is contact on a regular basis of any issues that arise. The Pavilion has had to close again as grass roots football is not allowed in this second lockdown.

F. NEIGHBOURHOOD PLAN ADVISORY BOARD –19/10/2020

Resolved: That Council accept these Minutes

GB reported that there had been a meeting with Emma Bowerman regarding the discharge of conditions for pre commencement of works to Site A. The review of the Neighbourhood Plan is starting, and they will be looking at where things are with the Strategic Plan before asking for any other suggestions.

G. ALLOTMENTS – There has been no meeting

1. **Request for Deed of Easement 26 Britwell Road over WPC owned Land.** – A draft agreement was written by our Solicitors LGP in 2016 (attached plus the email from LGP Solicitors). To note the plan will need changing.

This item was referred to the Finance Committee so there was no discussion.

172/20 Correspondence for Information

The list was attached to the Agenda. Most have been referred to specific committees.

173/20 Reports from Organisations and Representation on other bodies

Watlington Volunteer Drivers - NS said that they have already done 12 hospital journeys this month.

Children's Centre – MR said that he attended their remote AGM recently. MR will contact them to see how they are doing at present. They have recruited a lot of new parents. RDS said that they are now using the Church as they had to stop using the school because the school needed to use the space. After this current lockdown they will continue to use the Church. RDS stated that one session in Watlington has been lost and MR will investigate this as the PC does contribute to the Children' Centre and it is important that Watlington does not lose out and that we are getting a good return for our investment. OCC funding will stop in March 2020 so there is uncertainty as to the financial future.

174/20 Other Matters for Discussion at the discretion of Chair

Meeting with OCC and AECOM – MR said that this meeting went well, and other parishes attended as observers. There will be another meeting for Pyrton and Shirburn and there will be discussion on the road crossing to Shirburn Road. WPC can attend as observers. MR said it will be interesting to see the Environmental Assessment. GB stated that the meeting was very encouraging that OCC do seem to be on top of the need to get the road connections in place with Growth Board Funding at the appropriate time.

PYR1 – It was noted that deliveries of hardcore and that they are using Pyrton Lane. It was noted that Beechwood have put up signs. MR said it would be useful to know their phasing and have advance warning of this. It was agreed that we should have contact with the Foreman of the site to get details of the work.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.20PM



Watlington Parish Council

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Barclays Bank PLC

Please provide balance on Parish Accounts as at close of business
On 09/11/2020

Barclays Premium A/C	£	118,251.70 CR
Barclays Current A/C	£	1,793.44 CR
Barclays High Interest Bus A/C	£	80,006.52 CR (CIL: £19,205.67)
Barclays Pavilion Account	£	8,165.27 CR

TOTALS **£ 208,216.93 CR**

Account held by WPC for the
Young People Fund **£ 26,517.49**

Signature of Chairman: _____

Date: 10th November 2020

Watlington Parish Council														
Accounts for Payment to be authorised by Watlington Parish Council Full Council Meeting 10th November 2020														
Date	TO WHOM	DETAILS	Number	NP	Car Pa	TH Gra	Operati	Central	Wages	Allotment	INCL VAT	VAT	EXCL VAT	Power
23/10/2020	SCB Skip Hire	Skip for Recreation Ground	BACS				240.00				240.00	40.00	200.00	LGAS111
01/11/2020	Staff	Salaries/Wages	BACS						4647.16		4647.16		4647.16	LGAS112
01/11/2020	HMRC	Tax and NI	BACS						2568.40		2568.40		2568.40	LGAS112
01/11/2020	SSE	Parish Office GAS		104297				31.45			31.45	1.49	29.96	LGAS111
10/11/2020	Scoop Dotty Dog Ltd	Dog Emptying	BACS				30.00				30.00		30.00	LGAS111
10/11/2020	RBL	Poppy Wreath	BACS					17			17.00		17.00	S137
10/11/2020	JRB	Dog Bags for Dispenser	BACS				166.50				166.50	27.75	138.75	LGAS111
10/11/2020	J Taylor	Parish Office Boiler Ann Service	BACS					117.00			117.00	19.50	97.50	LGAS111
10/11/2020	SODC	Dog Bin Emptying 1 July -30 Sept	BACS				484.38				484.38	80.73	403.65	LGAS111
10/11/2020	M Gee	War Memorial Plants 1/2 refunded	BACS				348.00				348.00		348.00	LGAS111
10/11/2020	Adam Clissold	Rec Works and Watcombe Rd	BACS				175.00				175.00		175.00	LGAS111
10/11/2020	DTC	Footpath Works to Allot	BACS							420.00	420.00	70.00	350.00	LGAS111
10/11/2020	Tockify	1 years subscription	BACS					96.00			96.00	16.00	80.00	LGAS111
10/11/2020	Computer Assistance	Remote Backup x 2 -58576	BACS					48.00			48.00	8.00	40.00	LGAS111
10/11/2020	Pitman	Paint/Prime/Glass Xmas P Box	BACS				148.82				148.82	17.75	131.07	LGAS111
10/11/2020	SKP Solutions	Town Hall Grant	BACS			120.00					120.00	20.00	100.00	S137
10/11/2020	SODC	Public Conveniences Bus Rates Ann	BACS				860.78				860.78		860.78	PHAS87
10/11/2020	Collingsgroudworks	Replacement Bollards	BACS				288.00				288.00	48.00	240.00	LGAS111
10/11/2020	Tracey Bilcliffe	Gardening in Paddock	BACS				180.00				180.00		180.00	LGAS111
10/11/2020	Grundon	Car Park Bin	BACS				113.14				113.14	18.86	94.28	LGAS111
10/11/2020	The Beechwood Estate	Second half of Sport Field Rent	BACS					2500			2500.00		2500.00	LGAS111
10/11/2020	TLGO	Grounds Maintenance	BACS				1444.92				1444.92	240.82	1204.10	LGAS111
10/11/2020	TLGO	Church Grass Cutting	BACS					300.00			300.00	50.00	250.00	s137
Total							120.00	4479.54	3109.45	7215.56	420.00	15344.55	658.90	14685.65
Receipts 13th October - 9th November 2020														
Pavilion		Parish Council												
Loyalty Reward	£	0.54	Allotment	£	56.00									
WTFC Rent etc	£	416.66	Loyalty Reward	£	2.36									
			Paddock Repair donation		£200.00									
Total	£	417.20	Total	£	258.36									