



## Minutes of the Meeting of Full Council Held in the Community Office at 8.00pm on Tuesday 8<sup>th</sup> October 2019

**Present:**

**Councillors:**

Matt Reid (MR) – Chairman  
Ian Hill (IH) – Vice Chairman  
Nick Hancock (NH)  
Tim Horton (TH)  
Nicky Smallbone (NS)  
Terry Jackson (TJ)  
Alex Basden (AB)  
Andrew McAuley (AM)  
Amber Chainey (AC)  
Keith Woolfson (KW)

**Officer:**

Kristina Tynan (KT)

**Press:**

David White – Henley Standard

**Members of the Public:**

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**Watlington Climate Action Group:**

Kate Brown, Nicola Shafer

117/19 Apologies for absence  
Roger Beattie. Rob Smith.

118/19 Chairman's Remarks  
MR said that he was pleased to welcome members from WCAG to the meeting who will be presenting on recommendations for Climate Change actions.

119/19 To receive Declarations of Interest  
There were no declarations of interest notified.

120/19 Minutes of the Full Council Meeting held on 10<sup>th</sup> September 2019 to be signed as a correct record  
One change was agreed 111/19 should read 'NS' not 'NH'.  
**Resolved:** With the change noted above, these minutes are a correct record of this meeting and that they be signed by the Chairman.

121/19 Matters arising from the Minutes  
**Calling in sites A, B and C** (Minute 112/19 refers) – MR reported that he had an interesting conversation with Anna Badcock, and he mentioned the letter from the WPC to our MP, John Howell on this issue. Our MP has now written to the Secretary of State asking for these sites to be called in.

MR suggested that it would be a good time to meet with our MP, District and County Councillors and representatives from Pyrton Parish Council.

This issue was discussed, and it was:

**Resolved:** That a meeting be set up for after the Appeal but before the November Full Council meeting. MR and IH will be the Parish Council representatives at this meeting. This meeting will seek to re-

establish communications between all to work together to ensure a road is delivered before any development takes place.

**Edge Road** (Minutes 112/19 refers) – TH stated that he has written to Jason Sherwood about the absence of a connection at Britwell Road to the B4009. There has been a reply from Gavin Belcher which said that OCC did not include it within their ‘brief’ for tender. TH said that he thinks it extraordinary that we need to write to OCC to see their ‘brief’ as they only gave us a heavily redacted brief. 20-30 residents would be affected by this. He stated that he thinks this is cavalier, slipshod and very disrespectful to WPC. It is not known if Cllr Harrod is aware of this issue and the Clerk will write to him regarding this.

MR stated that we are supposed to be having quarterly meetings with OCC and there will be a meeting set up once OCC have appointed a consultant. Barbara Chillman will be invited.

#### 122/19 Public Questions

There were no public questions notified.

#### 123/19 Watlington Climate Action Group (WCAG) – Presentation by Kate Brown and Nicola Shafer Their presentation gave recommendations for the actions they think the Parish Council should take following the declaration of a climate emergency. [Presentation is on file at the Office and has been circulated to Councillors)

Kate Brown said that WCAG is a group of residents working to help Watlington take steps to address the Climate Emergency through community initiatives and supporting individual actions. The aims are to raise awareness, encourage debate, create engagement and take action as they believe that through community wide collaboration there can be a much greater impact.

They reported that WCAG can:

- Support individuals to make sustainable choices
- Raise awareness by creating engagement within the community
- Implement projects that are based at a voluntary, community group level
- Support WPC
- Lobby at parish and district council levels for improved standards and sustainable decision making
- Make recommendations and support WPC in its climate emergency actions

They asked if WPC could help by doing the following:

- Support and fund WCAG projects
- Make climate change considerations central to all purchasing and investment decisions
- Implement specific local infrastructure projects
- Apply pressure to planners to make housing development more sustainable
- Lobby for larger infrastructure and investment projects
- Report on steps taken following the climate emergency declaration

Some of the High Scoring Community ideas/action included: Create website with lists of alternatives for all types of consumer products, Plant trees,; Create a community car share scheme; Create a ‘library of things’ so people can borrow instead of buying; Encourage community groups, schools and businesses to reduce plastic use and food waste, and increase recycling

**Resolved:** That CAG put together a report of recommendation which will be discussed at the Operations Committee Meeting.

That a meeting be set up prior to the Operations Meeting on the 24<sup>th</sup> with WCAG and IH, TJ, MR and NH.

TH suggested that some representative from WCAG attend the next Community Transport Meeting. Kate Brown said that she can ask for some members to attend.

MR thanked Kate Brown and Nicola Schafer for attending the meeting.

124/19 County Councillors Report

Cllr Stephen Harrod had sent his apologies for this meeting. All Councillors have been emailed his latest monthly newsletter.

125/19 District Councillors Report

Cllr Anna Badcock had sent her apologies for this meeting.

126/19 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.

NS read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The receipts were also noted. *(This information is attached as an addendum to these minutes).*

**Resolved:** That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Chair of Finance.

127/19 Committees:

**A: FINANCE** –Nicky Smallbone

There has been no meeting

**B: PLANNING** –1/10/2019 – Andrew McAuley

**Resolved:** That Council accept these Minutes

**Appeal 40 Brook Street** – AM said that at this Planning Meeting he was delegated to put in a written response to the Inspector. WPC had put in a very stiff rebuttal to this application previously. Jeremy Bell has given some extra information on AQMA etc. AM will send the draft to Planning Members, hopefully at the weekend. The deadline is the 15<sup>th</sup> October.

**C: STRATEGY**- There has been no meeting

It was noted that there was an extra NPAB meeting instead of the Strategy Meeting.

**D. OPERATIONS** – 19/9/2019/2019– Ian Hill

**Resolved:** That Council accept these Minutes

*[It was noted that the MUGA will cost £200,000 not £20,000 as stated]*

**Watlington Concert Band – Christmas Eve Carol Service**

**Resolved:** That we lead on this event and liaise closely with Watlington Concert Band. We will need to arrange the road closure, insurance etc.

IH will be the representative for this.

**Performance Space in the Paddock** - IH reported that there was a strong objection letter in the Watlington Times last month and TH has sent in a response from the Operations Committee for this month's edition.

At the last Council stand outside the Town Hall residents were asked for their views on this and of the 33 people asked for their opinions there were 3 against, 1 no strong views, 1 neutral and 28 in favour of this.

TH reported that the Tender documents have been sent out and we should have them back by the 4<sup>th</sup> November. The committee will now start to find funding. He said that it is not going to happen quickly. He suggested that having a performance in this area, without the canopy would be a good idea for next year.

**Meeting with the Dog Fouling Group** – IH said that it was a successful meeting and the report will be sent to the next meeting for discussion.

**E. PAVILION AND SPORTS FIELD** – 30/9/2019 – Nicky Smallbone

**Resolved:** That Council accept these Minutes

NS reported that both Football and Cricket have had fantastic results and it is great to see so many people using the facilities. The Sports Club have been given a grant to do up the bar area. At the meeting it was thought that the dog fouling problem has been a bit better recently. All the Stewardship agreements are now signed.

**Management of Pavilion** – TH said that with the amount of useage the Pavilion is getting there is a case for having a manager for the Pavilion and its surrounding area. NS said that she has investigated costs for doing this but at present would not be supportable by the PSFC. It was noted that the facility is worth £400,000 and it is very important that we look after it. The Finance Committee will consider this when looking at the budget for 2020/2021.

#### **F. NEIGHBOURHOOD PLAN ADVISORY BOARD – 16/9/2019 and 24/9/2019**

**Resolved:** That Council accept these Minutes

There was a NPAB meeting held this afternoon also.

#### **Archstone Appeal**

It was noted that our Proofs of Evidence have been sent to the Inspector, The Statement of Common Ground has been signed off by the Clerk and submitted. The committee were reasonably happy with the SoCG.

AM will be speaking at the Inquiry on behalf of WPC and will be supported by Gill Bindoff. TH will be speaking on behalf of the Town Hall Trust on the historic site. AM said he has spoken to Anna Badcock and she will be speaking also at the Appeal. She is very much in favour of the road coming before any development. She has also been in touch with Pyrton and Shirburn. She believes that Pyrton now realises that with or without the Edge Road there will be some development likely to happen and without the road the situation would be a lot worse. It was noted that there is no mitigation for Shirburn. As SODC are now recommending Plan C (to start a new Local Plan) and we will know on Thursday the outcome, we do not know how this would affect funding for the Edge Road. Even at this late stage we have no certainty of the Edge Road.

AM stated that the committee are working on the evidence they may be questioned on and the opening statement for the Appeal. There must also be a position statement submitted before the Appeal. The NPAB have been working exceptionally hard on this and we will be as prepared as we can be for it.

MR said he would be happy to speak at the SODC meeting on Thursday 10<sup>th</sup> October on Option A. Council discussed this issue in detail and it was noted that WPC is a non-political party and therefore should maybe not be giving a political stance on this. It was stated that at this present time we would prefer Option A but that is to have more certainty about funding for the Edge Road. At a different time, we would perhaps prefer Option B or Option C.

A vote was then taken on whether Matt Reid should speak at the SODC meeting.

**Vote:** 2 in favour, 4 against, 1 abstention.

**Resolved:** That Matt Reid does not speak at the SODC meeting on Thursday 10<sup>th</sup> October 2019.

**2<sup>nd</sup> Archstone Appeal** – AM said that this has been registered and depending on the outcome of the current Appeal would take place in the new year. He stated that we will need to register for Rule 6 Status again.

**Resolved:** That the Clerk registers for Rule 6 Status.

#### **G. ALLOTMENTS – Nicky Smallbone – 16/9/2019**

**Resolved:** That Council accept these Minutes

NS reported that all is going well at the moment.

129/19 Correspondence for Information

**Letter No 170-** SODC asking if WPC wish to give a name to the Watcombe Manor Development – It was agreed that this be referred to the Operations Committee to give a Recommendation to the next Full Council meeting.

**Letter No 174 -** Steve Bolingbroke – naming of new streets and roads when new housing built. His suggestions were noted.

**Letter No 163 CCT** – IH said he had spoken to Greg Stacey and is trying to speak to the OCC Solicitor as he needs to get back to our Solicitor on the issue of OCC retaining the right to claim some value if the CCT were to sell off the OCC Asset transferred at a profit.

130/19 Reports from Organisations and Representation on other bodies

**Art Weeks May 2020** – AC said that the committee are looking into having an installation for next year on the outside of the Town Hall. This will be discussed by the Town Hall Trust at their next meeting which Jaine McCormack will attend.

**Watlington Age Concern** – They have asked if the Parish Council would be in agreement for ‘Barbara’s Door’ into the West Room to be changed to ‘Tony & Barbara’s Door’.  
Resolved: That Age Concern change the name of the door to the West Room to ‘Tony & Barbara’s Door’.

**Watlington in Bloom** – The results have now been announced for the RHS Competition Watlington was awarded Silver in the category ‘Best large village in the Thames and Chilterns in Bloom Region’. Watlington also won the ‘Conservation and Wildlife’ Award.  
In the ‘Your Neighbourhood’ Category, Mansle Gardens was rated as “advancing”.  
Thanks were given to WiB, especially Terry Jackson, for all her hard work doing this. TJ thanked all the organisations who had joined in and helped with the competition.

131/19 Other Matters for Discussion at the discretion of Chair

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 10PM**



## Watlington Parish Council

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Parish Clerk: Kristina Tynan

### Barclays Bank PLC

Please provide balance on Parish Accounts as at close of business  
On 7/10/2019

Barclays Premium A/C	£	145,197.87 CR
Barclays Current A/C	£	2,933.09 CR
Barclays High Interest Bus A/C	£	9,794.33 CR
Barclays Pavilion Account	£	2,387.01 CR
<b>TOTALS</b>	<b>£</b>	<b><u>160,312.30 CR</u></b>

Signature of Chairman:

Date: 8<sup>th</sup> October 2019

Watlington Parish Council		Accounts for Payment to be authorised at Full Council 8 October 2019															
Date	ID/Watons	SE/AVLS	Number	Allocation	Car Park	Pub Cons	Operations	Central	Wages	Town Hall	INCL VAT	EXCL VAT	Power				
18/09/2019	SSE		104268					4.58			4.58	0.21					
18/09/2019	Commicorp		10469					100.00			100.00		4.37 LGAS111				
23/09/2019	Weebly		BACS							78.00	78.00		79.00 LGAS111				
23/09/2019	Amazon		Card					1.77			1.77		1.77 LGAS111				
25/09/2019	Carrie Water		104270				41.67		3798.40		41.67		41.67 PH4887				
01/10/2019	Staff wages		BACS						164.70		164.70		3798.40 PH4887				
08/10/2019	Tuklu		BACS					27.77			27.77		27.77 LGAS111				
08/10/2019	Bonigo		BACS					22.56			22.56		23.14 LGAS111				
08/10/2019	W/leserve		BACS					48.00			48.00		18.80 LGAS111				
08/10/2019	W/leserve		BACS					39.00			39.00		32.50 LGAS111				
08/10/2019	Allotment Association		BACS					66.00			66.00		55.00 LGAS111				
08/10/2019	Moore		BACS					480.00			480.00		400.00 LGAS111				
08/10/2019	Grundon		BACS					85.22			85.22		74.02 LGAS111				
08/10/2019	Comet		BACS					188.00			188.00		188.00 5137				
<b>Total</b>								<b>66.00</b>	<b>192.47</b>	<b>41.67</b>	<b>883.01</b>	<b>3798.40</b>	<b>78.00</b>	<b>5145.67</b>	<b>155.75</b>	<b>4989.92</b>	
<b>Receipts 10th September 2019 - 7th October 2019</b>																	
Pavilion																	
		£	88.00														
		£	884.82														
		£	782.32														
		£	1.95														
		£	115.50														
		£	1,799.27														
		£	<b>3,691.86</b>														
Parish Council																	
		£	8,000.00														
		£	2.47														
		£	70.00														
		£	25.00														
		£	88.00														
		£	162.00														
		£	70.00														
		£	200.00														
		£	<b>8,617.47</b>														

N. Smulder

