



## MINUTES OF THE FULL COUNCIL MEETING OF WATLINGTON PARISH COUNCIL HELD ON TUESDAY 12<sup>th</sup> OCTOBER 2021 AT THE SPORTS PAVILION AT 8PM

**Present:**

**Councillors:**

Matt Reid (MR) – Chairman  
Ian Hill (IH) – Vice Chairman  
Tim Horton (TH)  
Roger Beattie (RB)  
Margaret Noon (MN)  
Steve Bolingbroke (SB)

**Officer:**

Kristina Tynan (KT)

**County Councillor:**

Freddie Van Mierlo (FVM)

**Press:**

Anna Colivicchi – Henley Standard

**Zoom Link Attendees:**

Terry Jackson, Gill Bindoff (GB)- NPAB

119/21 Apologies for Absence

Andrew McAuley, Alex Basden, Rob Smith, Richard Dorney-Savage

120/21 To receive Declarations of Interest

There were none notified.

121/21 Minutes of the Full Council Meeting held on 14<sup>th</sup> September 2021 to be agreed and signed as a correct record

**Resolved:** That the minutes are a correct record of this meeting and to be signed by the Chairman.

122/21 Matters arising from the Minutes

**Meeting with Emma Bowerman** (Minute 110/21 refers) - MR said that there will be a meeting with her on the 29<sup>th</sup> October and we should arrange a meeting with John Howell after this.

123/21 Chairman's Remarks and update on COVID 19 and Watlington – Matt Reid

MR reported that Keith Woolfson has resigned from the Council as he is busy with other commitments. He will still be active with WTFC. MR said that young people are now being vaccinated in Watlington but there are still cases around. Our CO2 monitor for this meeting had a low reading under 500 which is good and said that the Pavilion is a good venue for Full Council meetings.

124/21 Public Questions

There were none.

125/21 County Councillors Report - Cllr Freddie Van Mierlo- His monthly update was emailed to all Councillors.

**Edge Road** – FvM reported that this has passed stage two planning at OCC and the new officer is working hard on moving this forward.

**Pyrtton Lane** – This is moving ahead and there will be a public consultation before the end of the year.

Cabinet Members delegated the decision to go ahead and hopefully this will be done before Easter 2022.

**20mph** – At the cabinet meeting on 19<sup>th</sup> October there was discussion on a new policy for 20mph. All documents are available on the OCC website. There are also a number of annexes which give the criteria of which parishes will be included in the first round and Watlington is included in this.

**Cycling** – FvM said that he has had a couple of meetings on this in Watlington, the first with IH and TH to discuss a potential Watlington to Lewknor cycle route and the OCC cycling champion was also present, Andrew Gant. He said that there is presently no money for this, but the project could be scoped. The second meeting was with Paul and Pam McKnight, Gill Bindoff and Rachel Gill and discussion took place on a strategy for Watlington as an Active Travel Town which would include walking and cycling. FvM said that there may be a case to do a trial case study of a plan for a Market Town and Oxford and Bicester have them but no small villages.

**OCC Workshops** – There are two dates for these and FvM is keen that parishes in his division attend. These are quite high level and will include Bus Strategies etc.

**PYR 2** – FvM said that he is happy to be involved in this and asked that he be kept informed.

**Red Kite Views** – FvM said that he visited this site and was told that some of the houses would not be completed until 2023 and with the Edge Road being built in 2024 that fits quite well.

TH said that the routes through Watlington are very poorly maintained compared to other towns and villages. He referred to OCC previously graded system for road works and this was very useful. He asked if FvM could find out when the Watlington roads may be addressed. FvM said that with the Edge Road coming thought needs to be given on what the Council wants the centre of Watlington to look like once the Edge Road is in place.

**CCT** – FvM said that this matter is on his radar and he has looked at the legal documents. He will continue to chase up this issue.

**Freight Strategy** – This will be discussed at OCC Cabinet Meeting on the 19<sup>th</sup> October and FvM will be speaking on this issue with Little Milton. There will be a public consultation on this.

126/21 District Councillors Report

Cllr Anna Badcock was not in attendance and no report had been sent. MR said that AB had wished to raise the Copas Planning Application if she was present.

127/21 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.

TH read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The receipts were also noted.

It was agreed to hold the payment to the Children's Centre for the Finance to consider the financial report and it was delegated to pay this if agreed by a small group of Finance to include TH, SB, IH and RDS. It was noted that some dates need amendment and the Clerk will re-issue the list of payments.

**Resolved:** That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Vice- Chair of Finance.  
These are shown at the end of these minutes.

128/21 Committees:

**A: FINANCE 30/9/2021**—Tim Horton

**Resolved:** That Council accept these Minutes

**Allotments Water Upgrade**

A revised quotation of the works has been received and discussed and Full Council had agreed up to £3000 to spend towards this upgrade approx. £6K.

**Resolved:** That Council allocate up to £500 of additional funds so that this scheme can be completed in this financial year.

**Purchasing an additional SID and Solar Panels**

**Resolved:** That Council purchase 1 SID and one extra solar panel from the General Reserve Fund at a cost of up to £3K.

**Audit**

1. **External Audit Conclusion** (This was attached to the agenda)

**Resolved:** That this report be accepted

2. **Appointment for Internal Auditor for 2021/2022**

**Resolved:** That we appoint Denise Allnut as our Internal Auditor for 2021/22.

**Football and Cricket Club Rent**

**Resolved:** That the rent that WTFC and WCC pay for the Sports Field be paid out of the COVID 19 grant for 2021/22.

**B: PLANNING** 5/10/2021- Matt Reid

**Resolved:** That Council accept these Minutes

[P16/S2576/O](#) Land off Pyrton Lane - 100 residential dwellings.

The Planning Committee had deferred this and will have more information when the meeting with Emma Bowerman has taken place. Comments will be submitted at the appropriate time.

[P21/S3926/FUL](#) Former Chalk Pit – Lys Mill /Cobditch Hill - Erection of dwelling and re-wilding of 14 acres of arable farmland. The committee unanimously approved this.

TH said that he thought that the status of the trackway to the house should be changed. MR stated that covenants in perpetuity on the maintenance of the 14 acres have been offered by the applicant.

**C: STRATEGY** –28/9/2021 – Steve Bolingbroke

**Resolved:** That Council accept these Minutes

**Sports Survey** – SB reported had been quite well received and he has written a paper on the results.

**Garage Site** – SB has sent an email on this to the owner.

**D. OPERATIONS** –23/9/2021 – Roger Beattie

**Resolved:** That Council accept these Minutes

There were no recommendations for discussion.

**E. PAVILION AND SPORTS FIELD** –Matt Reid – There has been no meeting.

**F. NEIGHBOURHOOD PLAN ADVISORY BOARD** – 20/9/2021

**Resolved:** That Council accept these Minutes.

There were no recommendations for discussion.

**G. ALLOTMENTS** –Roger Beattie – There has been no meeting

RB reported that he had joined a working party at the allotments and clearance and hedge works were undertaken. He said that new co-chairs Josh and Kirsty have a good rapport with the tenants and are doing a great job. There will be a chutney and bake sale held on 31/10/2021 in the Undercroft to raise

money for the water upgrade project.

#### **H. INTERFACE COMMITTEE –28/9/2021 Matt Reid**

MR stated that this was a good meeting and was also attended by FvM and Gill Bindoff and there will be work done on headline items.

#### 129/21 Motions from Councillors

##### **1. Future Management of the Sports Pavilion - Proposer: Steve Bolingbroke, Seconder: Matt Reid**

SB had prepared a discussion paper which was circulated prior to the meeting.

After much discussion it was

##### **Resolved that:**

1. From financial year 2023/24 WPC will lease the Pavilion to a joint body for a peppercorn rent on a lease that requires the clubs to keep the pavilion in good repair and allows them to hire the pavilion to other parties.
2. That PSFC is dissolved in March 2023 and relationships with the clubs is conducted through the terms of the lease.
3. That WPC allow the clubs to continue to use the Sports Fields under licence for a fee of not more than the rental paid to Beechwood Estates
4. That current councillor members of PSFC be delegated to negotiate the terms of this arrangement with the clubs with final approval by Full Council.
5. That WPC will subsidise the operation of the joint body for one year (2023/24) at £5K (ie approximately half the level of a typical pre Covid year). No further subsidy will be provided.

**Vote:** 4 in favour, 1 against, 1 abstention

##### **2. 20mph – Agreement of which zone to propose to OCC – Ian Hill**

a) **Town Centre**

b) **Whole town:**

in view of the comments by FvM in the County Councillor item, Ian Hill withdrew this item.

#### 130/21 Consultations

##### **SODC public consultation taking place on a draft Joint Statement of Community Involvement.**

South Oxfordshire and Vale of White Horse district councils are preparing a joint Statement of Community Involvement (SCI), that sets out how we will consult on planning applications and planning policy, including the joint Local Plan.

We'll take on board your comments on the draft SCI before bringing a final version before our councils to be adopted. Once adopted the joint SCI will replace the existing South Oxfordshire SCI and the Vale of White Horse SCI. Deadline **midnight on Wednesday 20 October 2021.**

Electronic copies of the documents on our [South](#) website.

the [public link to the survey](#). (**NB** WPC has a unique link to send comments)

This has been sent to the NPAB to consider whether a response should be sent.

#### 131/21 Extension of time for this meeting

Due to Standing Order 3(w) and with the time being nearly 9.55 pm it was:

**Resolved:** That the meeting be allowed to continue until 10.20Pm at the latest.

#### 132/21 Correspondence for Information – List Attached

**Letter No 128 Barbara Chillman** – A meeting will be organised with her at some point. A holding email to B Chillman will be sent.

#### 133/21 Reports from Organisations and Representation on other bodies

**Remembrance Day**– TH reported that arrangements are being made for this. Matt Reid is giving a talk on the 3<sup>rd</sup> November 2021. Tim Horton will be doing some walking tours around the town marking where the soldiers fell. Both will raise funds for the RBL.

**Educational Fund** – MN said that she had attend a meeting of this body.

**Watlington Primary School** – MN will be visiting the school after half-term and she will also be visiting Rainbow Nursery and First Steps Hub.

134/21 Other Matters for Discussion at the discretion of Chair

**Public Consultation on the Rec on new play equipment options** – This will be held at the Rec on Saturday 16<sup>th</sup> October and TH, KT and Rachel Gill will be there.

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 10.16PM**



## Watlington Parish Council

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### Barclays Bank PLC

Please provide balance on Parish Accounts as at close of business  
On 11/10/2021

Barclays Premium A/C	£	171,978.85 CR
Barclays Current A/C	£	4,212.00 CR
Barclays High Interest Bus A/C	£	80,014.48 (CIL: £26,523.01)
Barclays Pavilion Account	£	10,276.97 CR

**TOTALS** £ 266,482.30 CR

Account held by WPC for the  
Young People Fund £ 26,540.22

Signature of Chairman:



Date: 12<sup>th</sup> October 2021

