



Minutes of the Meeting of Full Council held in the Community Office at 8.00pm on Tuesday 10th September 2019

Present:

Councillors:

Matt Reid (MR) – Chairman
Ian Hill (IH) – Vice Chairman
Nick Hancock (NH)
Tim Horton (TH)
Nicky Smallbone (NS)
Terry Jackson (TJ)
Roger Beattie (RB)

Officer:

Kristina Tynan (KT)

Press:

David White – Henley Standard

Members of the Public:

Gill Bindoff - NPAB

103/19 Apologies for absence

Alex Basden, Keith Woolfson, Rob Smith, Andrew McAuley.

104/19 Chairman's Remarks

MR said that there are some issues to discuss regarding sites A, B and C and these will be brought up under the Planning Agenda item.

105/19 To receive Declarations of Interest

There were none.

106/19 Minutes of the Full Council Meeting held on 9th July 2019 to be signed as a correct record

Resolved: That the minutes are a correct record of these meetings and that they be signed by the Chairman.

107/19 Matters arising from the Minutes

Dog Group – MR said that this group is doing well, and they have picked up more members, they now have 40+. They have produced a map which plots the worst areas for dog fouling. IH, TH and KW will meet with the group soon.

Performance Stage – There will be an event organised soon about this. Watlington Band will be contacted.

Public Inquiry on Site A – MR stated that because of the amount of work that needs to be done on this, other meetings such as the All Chairs of Committee meeting, NPAB and Strategy Workshop have had to be put on hold.

Little Orchard – The actions from the last meeting will be done.

- 108/19 Public Questions
There were no public questions notified.
- 109/18 County Councillors Report - Cllr Stephen Harrod
Cllr Stephen Harrod had sent apologies for this meeting. All Councillors have been emailed his latest monthly newsletter.
- 110/19 District Councillors Report - Cllr Anna Badcock was not present.
RB reported that it was announced today that each District Councillor has been allocated a fund of £5,000 for them to give out as grants for their area.
- 111/19 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.
NH read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The receipts were also noted. (*This information is attached as an addendum to these minutes*). The second half of the precept has been received.
Resolved: That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Chair of Finance.
- 112/19 Committees:
A: FINANCE –Nicky Smallbone – 5/9/2019
Resolved: That Council accept these minutes.

Three Year Rolling Budget

Resolved: That NS and NH produce a draft for the next Finance meeting for discussion

Shared Cost for Land Registration of the Town Hall

Request from Town Hall Trust Body that the total cost of £834 be split between the Parish Council and the Trust Body.

TH stated that it would be in the spirit of the partnership between WPC and the Town Hall Trust to split the cost of this. WPC own it and the Trust Body manages it. There was discussion on this

[**Vote:** 2 in favour, 4 against, 1 abstention]- **NOT CARRIED**

NS then proposed the following:

That the Parish Council do not pay half the cost of the Land Registration of the Town Hall.

[**Vote:** 5 in favour, 1 against, 1 abstention]- **CARRIED**

Resolved: That the Parish Council do not pay half the cost of the Land Registration of the Town Hall.

B: PLANNING – 6/8/2019, 27/8/2019 and 3/9/2019 – Matt Reid to report

Resolved: That Council accept these minutes

MR said that the meeting on the 27th August was to discuss WAT B and C and the Archstone Appeal. The applications for WAT B and C double up a lot and the NP policies were looked at with regard to the application which were found to be very sound. The Land Agent for B and C was present. He has said he would send through some documentary evidence to show that outline numbers in their projects closely tallied with final numbers for full applications which we have not yet received. The issue of having only 33% affordable housing was raised as this again was flagged as concerning with regards to having to raise densities in order to reach the 40% threshold.

Archstone Appeal

Resolved: That members of the NPAB, along with Councillor Ian Hill, continues preparation for the Archstone appeal, including meeting with the appellant and other parties to discuss and agree Statements of Common Ground (SoCG).

[**Vote:** 6 in favour, 1 abstention]

It was thought we should involve our District and County Councillors and our MP in this Appeal.

MR said that last Friday (6th September) he, IH and Peter Richardson met with our MP, John Howell and discussed the MOU between the developers and the Air Quality issue.

MR brought up the issue of having A, B and C all assessed as one holistic application. We do not know what would happen to the ICC and there is the possibility of having more housing. There is merit in calling in Sites A, B and C but he did not think that we should call in PYR1 and 2. He stated these sites should be assessed together to ascertain impacts on utility usage and highways infrastructure etc. WPC needs to make sure everything is done for the benefit of existing Watlington residents as well as the new ones. TH said that our District Councillor has said on many occasions that she feels strongly that the road should be completed before housing is built and that we should involve her and our County Councillor. We should also involve our MP and see if he will support us. There is more unity of perspective than we might think. It was noted that AB did not support either our NP or Pyrton's NP as they conflict, and they are both in her area. As regards the latest planning application for WAT A, AB could take a view that if SODC are minded to approve this, that Grampian Conditions are imposed on it.

We now have the redacted tender document for the Edge Road proposals, but we cannot see if it includes connection to the B4009 at the top of Britwell Road, so we are unsure what is being commissioned or specified. There would be significant financial implications and due diligence should be looked at. TH said that we cannot let 20 homes down in Watlington because of this issue and he said he thought that OCC should be looking to purchase a extra piece of land and the junction detail should be within the Specification of Works and should be an addendum to this if it is not included.

Resolved: That we call in Sites A, B and C (these will need to be done on an individual basis).

[Vote: 6 in favour, 1 abstention]

It was agreed that MR and IH draft these letters which will then be sent by the Clerk to our MP.

Resolved: That we set up a meeting with our County and District Councillors and representatives of WPC to discuss the issues we are facing on the Site A Appeal and seek their participation at the Hearing which will take place at Tetsworth so that they may make comments on the Edge Road to ensure that the road comes before any development takes place.

TH/IH and KT will do this.

[Vote: 6 in favour, 1 abstention]

Resolved: That we write to Jason Sherwood regarding the absence of a connection at Britwell Road to the B4009. Gavin Belcher, Aron Wisdom and our County and District Councillors to be copied in.

[Vote: 6 in favour, 1 abstention]

TH to draft this letter which will be circulated to Members prior to being sent.

MR thanked everyone who has been working on this and other planning issues during August and for all the hard work they have been doing. Well done to everyone who has been involved.

C: STRATEGY- 23/7/2019– Matt Reid

Resolved: That Council accept these Minutes

Ox-Cam Expressway

After discussion this was voted on: 6 in favour, 1 abstention.

Resolved:

1. That Watlington Parish Council (WPC) opposes the construction of the Oxford to Cambridge Expressway, and the associated house building
2. The scheme will:
 - increase air pollution in areas which are already subject to air quality management actions
 - increase the weight of traffic on routes passing through Watlington to gain access the Expressway
 - place additional strain on local infrastructure and services beyond the immediate vicinity of the Expressway route.
3. That WPC notes that this concentration of development in the South East of England runs contrary to the

government's objective of developing the economic power of the Midlands and North of England.

4. WPC encourage the Government to expedite the construction of the railway between Oxford and Cambridge.

5. WPC are concerned about the lack of transparency with respect to the non-disclosure agreements with private sector stakeholders.

6. That WPC send these comments to our District and County Councillors. To note these comments for the next Consultation.

Broadband

It was agreed that with new infrastructure and housing expected in the coming years, the town should be seeking to gain the benefits that are socially and economically available through achieving the very best levels of connectivity. The first step would be to undertake an initial survey which will involve a considerable administrative exercise and support has been offered from OCC BB in this respect. The analysis of the results would follow and the administration of the scheme by way of voucher collation and liaison over a 3 – 6-month period will incur administrative time and financial provision for this should be made.

Resolved: That the report submitted by Peter Richardson on this issue be accepted (attached to the agenda and held on file). That the WPC agreed that an initial survey be conducted. The Clerk or Assistant Clerk to agreed on the wording before it is circulated.

[Vote: 6 in favour, 1 against]

D. OPERATIONS 15/7/2019– Ian Hill

Resolved: That Council accept these minutes

IH said that said there has been lots of work going on and it was a busy meeting which did not get through the whole agenda. There are no recommendations for discussion.

There will be regular monthly WPC stands at the Town Hall and the next will be on Saturday 21st September with the subject being the performance stage in the paddock. IH will get the material together and asked for some Councillors to help man it (MR, NS and possibly TH to help)

E. PAVILION AND SPORTS FIELD – There has been no meeting.

F. NEIGHBOURHOOD PLAN ADVISORY BOARD – 15/7/2019 and 19/8/2019

Resolved: That Council accept these minutes

The meeting was primarily taken up with discussion with Site B and C and the Appeal on Site A.

G. ALLOTMENTS – Nicky Smallbone – 8/7/2019

Resolved: That Council accept these minutes

113/18 Motions from Councillors

Watlington Climate Action – Proposer Terry Jackson, Seconder Nick Hancock.

That WPC passes a resolution supporting the journey to Plastic Free Community status. This will mean committing to plastic-free alternatives and plastic-free initiatives within the constituency. Council must lead by example to remove single-use plastic items from their premises. Council to encourage plastic-free initiatives, promoting the campaign and supporting events. A representative of the council must be named on the Plastic Free Community steering group. Why? Local councils are in a unique position to lead change within local areas. For more information: https://www.sas.org.uk/wp-content/uploads/Plastic-Free-Communities-Toolkit-2018.pdf?fbclid=IwAR2D0eJUW-dO1Sw_UlfxT0j1cgn5FmqGWhTv7QpSdwnM2vLON3IICZyqjF4

This was discussed and it was felt that this statement whilst agreed with in principle the commitment would need to be discussed by the Strategy Committee.

NS proposed and IH seconded that Council support the following statement which was agreed unanimously.
Resolved: That WPC supports the journey to Plastic Free Community status. That we facilitate the Climate Action Group to lead us on issues.

TJ will prepare a paper in conjunction with the Climate Action Group for the Strategy Committee.

114/19 Correspondence for Information

Letter No 156 - Request from Smurfit to have a sign on Shirburn Road with her logo and community fitness session information displayed – **Agreed to refer this to the Operations Committee.**

115/19 Reports from Organisations and Representation on other bodies

There were none received.

116/19 Other Matters for Discussion at the discretion of Chair

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 10PM



Watlington Parish Council

Parish Clerk: Kristina Tynan

Barclays Bank PLC

Please provide balance on Parish Accounts as at close of business
On 9/9/2019

| | | |
|--------------------------------|----------|-----------------------------|
| Barclays Premium A/C | £ | 152,201.53 CR |
| Barclays Current A/C | £ | 2,946.45 CR |
| Barclays High Interest Bus A/C | £ | 9,794.33 CR |
| Barclays Pavilion Account | £ | 2,124.96 CR |
| TOTALS | £ | <u>167,067.27 CR</u> |

Signature of Chairman:

Date: 10th September 2019

N Smalhe

Paula

| Wartlington Parish Council | | | | | | | | | | | | |
|---|---------------------|--------------------------------|--------|------------|----------|-----------|-------------|---------|-------|-----------|-----------|-----------|
| Accounts for Payment to be authorised at Full Council 10 September 2019 | | | | | | | | | | | | |
| Date | ID Number | Details | Number | Allocation | Car Park | Subs Cost | Operational | General | Wages | Town Hall | Paid | Power |
| | | | | | | | | | | | incl. VAT | incl. VAT |
| 04/07/2019 | Castle Water | Water charges PC (May) | 104257 | | | 38.58 | | | | | 38.58 | 38.58 |
| 16/07/2019 | The Landscape Group | Churchyard Maintenance | BACS | | | | | 300.00 | | | 300.00 | 250.00 |
| 18/07/2019 | WBA | Cont Volunteer Awards | BACS | | | | | 200.00 | | | 200.00 | 200.00 |
| 18/07/2019 | Castle Water | Water charges PC (June) | 104259 | | | 78.90 | | | | | 78.90 | 78.90 |
| 22/07/2019 | WEL Medical | Electrode Pads | BACS | | | | | 74.28 | | | 74.28 | 61.90 |
| 22/07/2019 | SSSE | Gas OSP | 104260 | | | | | 65.24 | | | 65.24 | 62.14 |
| 23/07/2019 | Tracy Bidcliffe | Paddock maintenance for June | BACS | | | | 180.00 | | | | 180.00 | 180.00 |
| 23/07/2019 | Tracy Bidcliffe | Paddock maintenance for July | BACS | | | | 180.00 | | | | 180.00 | 180.00 |
| 23/07/2019 | R Thomas | Phones from Robert Dyas | BACS | | | | | 19.99 | | | 19.99 | 19.99 |
| 30/07/2019 | WPC | Youth Club rent transfer | BACS | | | | | 198.00 | | | 198.00 | 198.00 |
| 02/08/2019 | R Thomas | Paint | BACS | | | | | 37.20 | | | 37.20 | 31.00 |
| 02/08/2019 | Staff Wages | Wages for staff | BACS | | | | | 3709.75 | | | 3709.75 | 3709.75 |
| 15/08/2019 | Wiseserve Ltd | Computer support | BACS | | | | | 48.00 | | | 48.00 | 40.00 |
| 15/08/2019 | Sage | Sage cover renewal | BACS | | | | | 282.00 | | | 282.00 | 282.00 |
| 15/08/2019 | SODIC | Dog Bin emptying April to June | BACS | | | | 124.32 | | | | 124.32 | 103.60 |
| 15/08/2019 | DTIC | Hedge work - Allocation | BACS | 348.00 | | | | | | | 348.00 | 290.00 |
| 15/08/2019 | Ricoch | Photocopier | BACS | | | | | 462.16 | | | 462.16 | 385.19 |
| 15/08/2019 | DTIC | Hedge Work | BACS | | | | 456.00 | | | | 456.00 | 380.00 |
| 15/08/2019 | Grundons | Waste Mgt | BACS | | | | 103.49 | | | | 103.49 | 86.24 |
| 15/08/2019 | Man Sea Ltd | Meeting mins cover | BACS | | | | | 41.36 | | | 41.36 | 41.36 |
| 15/08/2019 | Tulu | Portalo | BACS | | | | 96.17 | | | | 96.17 | 80.14 |
| 15/08/2019 | Collingsgroundworks | Post for Shirburn Street | BACS | | | | 192.00 | | | | 192.00 | 160.00 |
| 15/08/2019 | Viking | Stationery | BACS | | | | | 45.55 | | | 45.55 | 37.56 |
| 15/08/2019 | Bongo | September Licence | BACS | | | | | 22.56 | | | 22.56 | 18.80 |
| 15/08/2019 | Viking | Toilet rolls (blind split) | BACS | | | | | 127.13 | | | 127.13 | 105.84 |
| 15/08/2019 | John Hawkes Carpets | Carpet for CD | BACS | | | | | 2132.65 | | | 2132.65 | 2132.65 |
| 15/08/2019 | John Hawkes Carpets | Carpet for CD | BACS | | | | | 2132.65 | | | 2132.65 | 2132.65 |
| 15/08/2019 | K Brophy | Youth worker June/July | 104262 | | | | | 120.00 | | | 120.00 | 120.00 |
| 15/08/2019 | Petty Cash | Cash for July | 104263 | | | | | 45.00 | | | 45.00 | 45.00 |
| 15/08/2019 | Castle Water | Water charges PC | 104264 | | | | | 3.09 | | | 3.09 | 3.09 |
| 15/08/2019 | SSSE | Gas OSP | 104265 | | | | | 4.59 | | | 4.59 | 4.59 |
| 15/08/2019 | Petty Cash | Cash for August | 104266 | | | | | 45.00 | | | 45.00 | 45.00 |
| 02/09/2019 | Staff Wages | Wages fir staff | BACS | | | | | | | | 3774.73 | 3774.73 |
| 10/09/2019 | The Landscape Group | Churchyard Maintenance July | BACS | | | | | 450.00 | | | 450.00 | 375.00 |
| 10/09/2019 | The Landscape Group | Grass cutting | BACS | | | | 2113.08 | | | | 2113.08 | 352.18 |
| | | | | | | | | | | | | 1760.90 |

