



MINUTES OF THE FULL COUNCIL MEETING OF WATLINGTON PARISH COUNCIL HELD AT 7PM ON TUESDAY 14th SEPTEMBER 2021

Present:

Councillors:

Matt Reid (MR) – Chairman
Ian Hill (IH) – Vice Chairman
Andrew McAuley (AM)
Tim Horton (TH)
Roger Beattie (RB)
Alex Basden (AB)
Rob Smith (RS)
Terry Jackson (TJ)
Margaret Noon (MN)
Keith Woolfson (KW)
Richard Dorney-Savage (RDS)

Officer:

Kristina Tynan (KT)

County Councillor:

Freddie Van Mierlo (FVM)

Press:

Jack Hudson - Henley Standard

In Attendance:

Gill Bindoff- NPAB

Members of the Public:

1

104/21 Apologies for Absence
Steve Bolingbroke.

105/21 To receive Declarations of Interest
There were none notified.

106/21 Minutes of the Full Council Meeting held on 13th July 2021 to be agreed and signed as a correct record
Resolved: That the minutes are a correct record of this meeting and to be signed by the Chairman.

107/21 Matters arising from the Minutes

20mph for Watlington – TJ asked if FvM could confirm if we need to contact other neighbouring Councils to put in a joint request to OCC for 20mph or can we just apply for Watlington.

FvM said that this issue is moving well, and he has forwarded a proposal for a Watlington wide 20mph limit to OCC. He has been speaking with Lee Turner and Jon Beale at OCC on this. There will be a proposal at the October Cabinet meeting to make collective 20mph areas easier to implement.

MR asked about the possibility of making some areas in Watlington 30mph and was advised that this would need to be a separate project.

108/21 Update on COVID 19 and Watlington – Matt Reid

MR said that at the moment there are zero restrictions in place but advised caution and to keep disciplined regarding Covid. MR stated that cases have increased recently and immunity amongst older people is now waning.

TH said that now things are opening up we should now be having face to face meetings. A vote was taken, and the majority were in favour of this. It was agreed that the October Full Council 8pm meeting takes place in the Pavilion which can allow a flow of air, social distance can be maintained. MR asked that everyone attending take a lateral flow test prior to the meeting. It was noted that not all may be comfortable with attending and MR will investigate having a camera and to see if people could join remotely.

109/21 Public Questions

There were none notified.

110/21 County Councillors Report - Cllr Freddie Van Mierlo-

Edge Road – FvM reported that this is now into Phase 2. A new project manager started on Monday and he replaces Andy Higginson. Marco had taken over temporarily and will ensure continuity with the project. The Edge Road is on the Cabinet agenda for the 21/9/2021 and the Growth Board money will also be considered to see if the 2023 deadline will need extending. There will be a public consultation on the Edge Road in the 1st or 2nd Quarter of 2022. It was noted that this represents a real problem as the land agent for PYR2 is keen to submit a planning application, but this would then only rely on goodwill as the road layout would not have been agreed on this site.

FvM assure that with having Marco in place the new project manager will have continuity of overarching knowledge on this issue.

It was noted that FvM and Gill Bindoff will be speaking on this at the Cabinet meeting and MR said that he would also register to speak and would have a joint statement from Watlington and Pyrton to present which will show both parishes are in agreement.

MR stated that he much appreciated the work that FvM has done on this issue.

FvM said that he had not sent an update for September but will send one out in the next few weeks.

Consultations - FvM reported that there are some key consultations out at the moment and said that he knows that these can be burdensome and time consuming for parish councils, but it is important at least to write giving the local feeling. One major consultation out is Oxfordshire 2050 which is a very broad reaching consultation.

There will be a consultation in Oct/Nov on HGV's which will be an important one for Watlington to comment on. He did state that Watlington does get a good share of enforcement compared to other parish councils.

Martin Baker Chalgrove – FvM has met with Martin Baker and stated that they are not willing to be vocal publicly at the present time but will be when the time arises to be. They have high level contacts in the MOD and in Government and they will vigorously resist any compulsory purchase as the operations on their site are highly specialised to that site and have been for over 70-80 years. Hopefully this will stand us in good stead when Homes England send in their revised application in March/April 2020.

Cuxham - FvM said that this is one of the 5 pilots for 20mph and hopefully these will give wider understanding to OCC. He said that there is a lot of support for 20mph in the villages and towns in his division.

Charlotte Coxe Trust – FvM assured that Council that he keeps pushing OCC on this and will not let it drop. Surveys and Legal reports have been completed and Anita Bradley (Trustee) will need some time to digest these but hopefully we will have some news in weeks and not months. It is hoped that there will be no more changes or interference in reference to planning application of which the deadline was 31/7/2021.

Pyrton Lane Traffic Calming - This is progressing, and OCC have identified the money to move it ahead. This will go to public consultation as this is a legal requirement and should be implemented next year. IH thanked FvM for his efforts to move this forward.

Changes to Enforcement on On-road Parking – OCC will be taking this over from TvP. Off-road parking will still be done by SODC. Tickets will be given on unauthorised parking in limited waiting zone, one

and two yellow lines, bus lanes, dropped kerbs, blue badge spaces etc. The charge will be £70 which will be reduced by 50% if paid within 14 days. FvM will be delivering leaflets on this personally within his division. Parish Councils to let FvM know if lines need repainting etc prior to this happening and to let him know any hotspots. It was asked if parking on pavements would be a ticketable offence and FvM will check on this.

111/21 District Councillors Report - Cllr Anna Badcock

It was noted that we have not had a report from AB, but it was noted we will need to contact her regarding planning issues which include PYR 2.

112/21 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.

TH read out the Balance of Accounts and proposed that the list of payments be settled as per the prescribed process. The proposed payment to the WTFC for repairs to the fence was agreed to be delegated to Operations and Finance to discuss as it is WPC responsibility but had been instructed and paid by WTFC.

The receipts were also noted. *(This information is attached as an addendum to these minutes)*. TH said we have now had the second half of the precept and that the Co-op have now made another payment for the car park for £4K which is why the balance of accounts is higher than in July.

Resolved: That the Balances of Accounts and the List of Payments be settled and that they be signed by the Chairman and the Vice- Chair of Finance when it is possible to do so.

113/21 Committees:

A: FINANCE 29/7/2021—Tim Horton

Resolved: That Council accept these Minutes

Allotments Water Upgrade

It was noted that from Earmarked and fundraising there is £1860 available for this scheme.

Resolved: That Council pay for the difference between the £1860 available and the total cost of the upgrade up to £3K.

Package offer from Playdale for replacement equipment and removal of Iplay and consideration of funding

To note that as part of the package Playdale would remove the I-Play which would be a saving of £2K and a discount of 1/3rd of the total equipment and a 10% discount on installation costs.

Resolved: That Full Council agree to the expenditure of up to £17K on new play equipment and installation in the recreation ground area. This money to be taken from the General Reserves. That this has a proviso that the final sum is not signed off until the other potential facilities in the recreation ground has been considered.

The Operations Committee would consult on the two schemes sent through by Playdale.

H. INTERFACE COMMITTEE – There has been no meeting- Matt Reid

The next meeting will take place on Wed 29th September.

B: PLANNING –3/8/2021 and 7/9/2021- Andrew McAuley

Resolved: That Council accept these Minutes

P16/S2576/O Land off Pyrton Lane - 100 residential dwellings.

AM reported that WPC would not submit detailed comment until further information was received. WPC's position has always been that we cannot support an application that could gain approval without a guarantee of the delivery of the edge road. Therefore, WPC will wait to submit its detailed comments until after the OCC Cabinet meeting on 21st September. It is hoped that greater clarity on the route and the planning application for the road will be available by then.

AM drew attention to the following two issues:

56-58 Hill Road. The Inspector has refused the Appeal. AM said that this has now set a precedent for future developments behind the houses on Hill Road. MR said that this was a good result and thanked AM and others involved in the WPC submission.

10 Davenport Place – This has been refused by SODC.

C: STRATEGY – Andrew McAuley - There has been no meeting

D. OPERATIONS –22/7/2021 – Ian Hill

Resolved: That Council accept these Minutes

IH said that there were no recommendations but updated on the following:

Mansle Gardens – There has been a meeting of the group and IH has come up with a proposal that the group will discuss further.

Little Orchard – IH questioned whether this committee is the right committee to discuss this and it was agreed that it should remain within this committee.

E. PAVILION AND SPORTS FIELD –Matt Reid

MR said that bookings are starting up again. The bar refurbishment is nearly completed. Cricket has finished and Football is very busy. Football have not been advised of any guidance from the Football Foundation regarding Covid. It was noted that the main hall is easier to ventilate than some other venues.

It was noted that we need to order some more door stoppers.

F. NEIGHBOURHOOD PLAN ADVISORY BOARD – 19/7/2021

Resolved: That Council accept these Minutes

GB reported that there were no recommendations from this meeting.

G. ALLOTMENTS –Roger Beattie

Appointment of 2nd Representative on this Committee following resignation of Matt Reid.

Resolved: That Ian Hill be the second WPC representative on the Allotment Sub-committee.

The next meeting is on the 16th September at 7.30pm and will be held in the Sports Pavilion. It was noted that George Bruce is stepping down as Chairman and there will be a presentation to him during the meeting. RB said that the current committee with many new faces is strong and enthusiastic. The current waiting list is zero with two residents wanting to wait until 2022 for a plot.

H. INTERFACE COMMITTEE – There has been no meeting- Matt Reid

The next meeting will be held on the 29th September 2021.

114/21 Motion from Councillors

Project Short List Proposal for Approval from Steve Bolingbroke- full paper was attached to the agenda. There was much discussion on this item. MR stated that the boards will do the due diligence and the questioning would be done by committees. The 6 projects put forward for investigation by vote are:

Shortlist	Votes	Voters	Rank
A1. Performance Space	12	3	1
Y2. Youth Centre & Recreation Ground facilities	9	4	3
C3. Car Park electric charge points	8	5	4
S1. Sports Ground expansion (WCC/WTFC)	7	4	5
Y4. Pump Track	7	3	5
Y1. MUGA	4	4	8

Following a vote: 7 in favour, 1 against and 4 abstentions it was:

Resolved:

1. That Council approve the shortlist of projects to go forward to preparation of a Business Case as per the agreed project management process.
2. That Council approve the appointment of the Project Boards to develop the Business Case and steer the project.
3. That, if there is insufficient interest in a project to form a Project Board (a minimum of two councillors and relevant stakeholders), the project be removed from the short list and MP/C select a replacement project from the reserve list.

Note: This does not imply approval for the project to go ahead or for any funding to be allocated.

115/21 Consultations

1.Oxfordshire 2050 Deadline: 8 October 2021

Oxfordshire's city and district councils are working together to produce a new strategic plan for Oxfordshire - the Oxfordshire 2050 Plan. Among other things it will set out how much new development there will be in Oxfordshire to 2050 and where this new development will be located.

Links

[Background](#)

[Consultation document](#)

[Consultation form](#)

Resolved: That due to the tight deadline that NPAB be delegated to send in a response. The response will be sent to all Councillors.

2.Ox-Cam Arc Deadline: 12 October 2021

The Oxford-Cambridge Arc (the Arc) is a central government led initiative - and includes Oxfordshire, Bedfordshire, Buckinghamshire, Northamptonshire and Cambridgeshire. The government sees this highly economically active area of the country as an important part of its growth agenda and wants to develop an 'Oxford-Cambridge Arc Spatial Framework' to guide the future growth of the area to 2050.

Links

[Consultation document - policy paper](#)

[Consultation online](#)

Resolved: That due to the tight deadline that NPAB be delegated to send in a response. The response will be sent to all Councillors.

3. Call for Land and Buildings (Joint LPP to 2041) Deadline 30 September 2021

Links

[South Oxfordshire Local Plan 2035 \(adopted December 2020\)](#)

[Vale of White Horse LPP1 \(adopted December 2016\) and LPP2 \(October 2019\)](#)

<https://survey.southandvale.gov.uk/s/CallForLandAndBuildings2021/>

Resolved: That due to the tight deadline that NPAB be delegated to send in a response. The response will be sent to all Councillors.

116/21 Correspondence for Information

List attached to the Agenda
Discussion on Letters

Letter 107- SODC CIL Team do we wish to receive our CIL Money in October

Resolved: That this be delegated to the Finance Meeting and need to let SODC know before 1st October.

Letter 98 – John Howell – Do we wish to set up a meeting with him. It was noted that Mr Howell had written an article in which he stated he would not be taking sides on the Chalgrove proposal for development which is on brown field site. It was agreed that we would like a meeting with him to discuss whether he still had the same view in light of the CAA report. KT will circulate his email and Councillors interested in meeting him to agree a date and time. It was also agreed to ask him about the Silver Birch in the Paddock.

Letter 96 – Watlington Park and lease of two pieces of land on Hill Road – Renewal of Lease due in 2022. This will be discussed in the Operations Committee.

117/21 Reports from Organisations and Representation on other bodies

FOWL – Minutes have been emailed to all Councillors. MN said that this organisation is healthy, they have events and the calendar in hand. The library will soon be fully open.

WBA – The Christmas Fair will be held on Saturday 4th December.

WiB – Open Gardens takes place this Saturday 18th September 2-5pm and TJ urged everyone to buy a programme and visit the gardens. The following Saturday, a bulb planting project will take place at the Recreation Ground.

118/21 Other Matters for Discussion at the discretion of Chair

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9PM



Watlington Parish Council

Parish Clerk: Kristina Tynan
Watlington Parish Council
1 Old School Place
Watlington
OXON OX49 5QH

Tel: 01491 613867 Email: wpc@watlington-oxon-pc.gov.uk

Barclays Bank PLC

Please provide balance on Parish Accounts as at close of business
On 13/9/2021

Barclays Premium A/C	£	175,522.31 CR
Barclays Current A/C	£	3,000.00 CR
Barclays High Interest Bus A/C	£	80,014.48 (CIL: £26,523.01)
Barclays Pavilion Account	£	14,107.79 CR

TOTALS	£	<u>272,644.50 CR</u>
---------------	----------	-----------------------------

Account held by WPC for the Young People Fund	£	26,538.90
--	----------	------------------

Signature of Chairman:

Accounts for Payment to be authorised by Watlington Parish Council Full Council Meeting 14th September 2021												Paid		
Date	TO WHOM	DETAILS	Number	Car Park	Pub Conv	Special Project	TH Grant	Operations	Central	Wages	INCL VAT	VAT	EXCL VAT	Power
01/08/2021	All Staff	Wages+ cover for Bob Hols	BACS							3491.97	3491.97	0.00	3491.97	LGAS112
01/08/2021	Weebly	Renewal 1 year domain	BACS						14.77				14.77	LGAS111
01/08/2021	HM Revenue	Tax and NI	BACS							899.31	899.31		899.31	LGAS111
24/08/2021	Collinsground Works	Paddock and Bollard Works	BACS					1143.60			1143.60	190.60	953.00	LGAS111
24/08/2021	Pet Waste Solutions	Dog Waste Collections July	BACS					216.00			216.00	36.00	180.00	LGAS111
24/08/2021	OCC	Comet Bus Journeys	BACS						235.00				235.00	S137
24/08/2021	Playdale	Equipment Inspection Rec and Padd	BACS					234.00			234.00	39.00	195.00	LGAS111
24/08/2021	Lyreco	Various	BACS					99.88			99.88	16.65	83.23	LGAS111
24/08/2021	Bongo IT	O365 outlook - 8220 June	BACS						22.56		22.56	3.76	18.80	LGAS111
24/08/2021	TLGO	Grass cutting June	BACS						1247.46		1247.46	207.91	1039.55	LGAS111
24/08/2021	TLGO	Church Maintenance June	BACS						300.00		300.00	50.00	250.00	LGAS111
24/08/2021	TLGO	Church Maintenance July	BACS						300.00		300.00	50.00	250.00	LGAS111
24/08/2021	Grundon	Car Park Bin	BACS	135.26							135.26	22.54	112.72	LGAS111
24/08/2021	OALC/Eventbrite	Course for Gill Bindoff	BACS						38.93		38.93	6.49	32.44	LGAS111
24/08/2021	Donald Cousins	Gardening Paddock/Pav/Cuxham T	BACS					273.00			273.00		273.00	LGAS111
01/09/2021	All Staff	Wages+ cover for Bob Hols	BACS							3492.37	3492.37	0.00	3492.37	LGAS112
02/09/2021	Comm Trans Assoc	Annual Membership	BACS						120.00		120.00		120.00	LGAS11
14/09/2021	TLGO	Grass Cutting July	BACS					1347.96			1347.96	224.66	1123.30	LGAS11
14/09/2021	Lee Carrington	Treat rat in Car Park May	BACS					132.00			132.00	22.00	110.00	LGAS11
14/09/2021	DTC	Mansle Garden Trim down alleyway	BACS					144.00			144.00	24.00	120.00	LGAS11
14/09/2021	Nicholas Little	Put up 2 benches at Cux Triangle	BACS					510.00			510.00	85.00	425.00	LGAS11
14/09/2021	Ricoh	Quarter photocopier	BACS						368.32		368.32	61.39	306.93	LGAS11
14/09/2021	Viking	Stationary	BACS						49.06		49.06	8.18	40.88	LGAS11
14/09/2021	A Clissold	Allotmen/Rec/gates/etc	BACS					623.87			623.87		623.87	LGAS11
14/09/2021	T Godfrey	Reinstall Table Tennis tables Rec	BACS					235.00			235.00		235.00	LGAS11
14/09/2021	OCC	Comet Bus Journeys Aug	BACS						235.00		235.00		235.00	S137
14/09/2021	WTFC	Refund of payment for fence fixing	BACS		PAYMENT DEFERRED			195.00			195.00		195.00	LGAS11
14/09/2021	Grundon	Car Park Bin	BACS	112.82							112.82	18.80	94.02	LGAS111
14/09/2021	Moore	External Audit Fee	BACS						480.00		480.00	80	400.00	LGAS111
	Totals			248.08		0.00	0.00	0.00	5154.31	3411.10	7883.65	16697.14	1146.98	15550.16
Receipts 14th July to 14th September 2021														
Pavilion														
		Loyalty Reward	£	1.40		Half Precept		69,009.00						
		Rental of Pavilion		£46.75		Co-op		4,000.00						
		WCC Payment for before Covid		909.36		Loyalty Rewards		1.60						
						Car Park Contribution		100.00						
						Art Hub		49.00						
						Green Plan OCC Grant		169.84						
						Interest		4.92						
		Total	£	957.51	Total			£ 73,334.36						