



MINUTES OF THE FULL COUNCIL MEETING OF WATLINGTON PARISH COUNCIL HELD AT 7PM ON TUESDAY 27th SEPTEMBER 2022 IN THE WEST ROOM

Present:

Councillors:

Matt Reid (MR) – Chairman
Ian Hill (IH)
Tim Horton (TH)
Roger Beattie (RB)
Alex Basden (AB)
Margaret Noon (MN)

Officer:

Kristina Tynan (KT)

In Attendance:

Gill Bindoff – NPAB

1 Apologies for Absence

2 Co-option onto Council

We have received one application from Brenda Bradford. This has been sent to Councillors.

2 To receive Declarations of Interest

To receive any declarations of interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Councils Local Code of Conduct.

3 Minutes of the Full Council Meeting held on 12th July 2022 to be agreed and signed as a correct record

4 Matters arising from the Minutes

5 Chairman's Remarks– Matt Reid

6 Public Questions

Mike Young

'After driving the B4009 through Aston Rowant, Kingston Blount, Chinnor etc for the first time since the traffic Calming measures were put in place one has to wonder why not Watlington. Is it that Watlington is overlooked in matters of traffic or are other local councils putting more pressure on Oxfordshire Highways, better still are the powers to be relying on the so-called Edge Road to solve Watlington's traffic problems Please could my questions be put to the Council. I await a reply'.

7 County Councillors Report - Cllr Freddie Van Mierlo

8 District Councillors Report - Cllr Anna Badcock

9 To receive the Balance of Accounts, Receipts received and approve the list of Payments to be settled.
This information will be sent by email.

10 To agree the new Code of Conduct for Council – attached

Please note all Councillors will need to complete a new register of interest form (attached)

11 Recreation Master Plan

Following a MUGA Project Board meeting held on 5th September:

Recommendation to Council: to approve the attached version of the Master Plan

12 Watlington Conservation Boundary - To agree the Conservation Boundary – see attached document.

13 Committees:

A: FINANCE 8/9/2022 – SB –

Recommendation: That Council accept these minutes

Minutes will be sent following this meeting at 12.30 on the 8/9/2022

EV Project

RECOMMENDATION TO COUNCIL: That Full Council approves the increase in the overall cost of the EV project to £157,500, with the extra £7,500 to be drawn from CIL reserves.

B: PLANNING 2/8/2022 and 6/9/2022- Matt Reid

Recommendation: That Council accept these minutes

C: STRATEGY – Matt Reid – There has been no meeting.

Recommendation from the June 2022 meeting.

RECOMMENDATION to Council that:

The strategy committee is dissolved and that its responsibilities are reassigned to Full Council, the Finance Committee and NPAB as follows:

Full Council

- Parish Council Strategic Plan (PCSP).
- At the start of a new council period produce a PCSP, including priorities for the next four years, in line with the objectives of the Watlington Neighbourhood Development Plan (WNDP).
- Set up a working group (Parish Chairman, Vice-Chair and chairs of the committees and NPAB) to monitor and review the progress PCSP twice per year (May and October).
- Update the PCSP as required.
- Assign work to committees as required by PCSP and as ad hoc tasks/projects arise.
- Coordination and submission of consultation responses where appropriate.

Finance Committee

- Scrutinise all proposals for major projects in accordance with the approved Parish procedure to ensure they meet due diligence requirements.
- Recommend to Full council those projects that are deemed suitable to be considered for Parish funding from CIL or other sources.
- Monitor progress of all approved projects.
- Maintain register of reserve projects.
- Periodically, refresh the list of active major projects by selecting from the reserve list and/or calling for new projects and running a prioritisation process with recommended changes going to Full Council for approval
- Keep under review the project approval and management process and make recommendations on changes to Full Council.
- Maintain the Major Project dashboard.

NPAB

- Monitoring the implementation of the Watlington Neighbourhood Development Plan.

For the background information please read the Strategy Minutes

D. OPERATIONS – Ian Hill

The July meeting was a walkabout and the notes made will be discussed at the next meeting.

F. PAVILION AND SPORTS FIELD – 25/7/2022 and 12/9/2022

Recommendation: That Council accept the minutes of 25/7/2022

An update will be given on the meeting on the 12/9/2022

G. NEIGHBOURHOOD PLAN ADVISORY BOARD – There has been no meeting.

H. ALLOTMENTS –11/7/2022 Ian Hill/Roger Beattie

Cost of Plots

RECOMMENDATION TO COUNCIL: That the plots on the allotments be put up by £1 for each plot for 2022/2023.

I. INTERFACE COMMITTEE –Matt Reid

J. CHARLOTTE COXE SHADOW BODY

14. Civility and Respect Project and Pledge – NALC, OALC and SLCC are encouraging all councils to sign up to this – see attached.

[Civility and Respect Project \(nalc.gov.uk\)](http://nalc.gov.uk)

RECOMMENDATION: That WPC sign the pledge and encourage better standards of behaviour. (The results are mapped so it is easy to see which Councils have taken the pledge)

15. **Dignity at Work Policy** – see draft attached.

Please note that WPC already has an Equality and Diversity policy (signed in 2018)

16. Councillors Motions

Renewal of Lease for 2 pieces of Land on Watlington Hill owned by Watlington Park - Proposer Ian Hill

RECOMMENDATION TO COUNCIL: That Council renews this lease for a 20-year term.

The owner is prepared to *‘renew the existing lease on the same terms (20 years). I know that this is not necessarily what everyone hoped for, but I hope we can proceed on that basis’*.

S106 Arts Funding – Proposer Steve Bolingbroke

RECOMMENDATION TO COUNCIL : That WPC form a Steering Group to run a process to procure a significant piece of public art for the town. Paper attached

17. Consultations

Edge Road, Watlington (Letter 266 attached)- Deadline for comments Friday 16th September.

Link: [Watlington: Edge Road area - proposed 30mph speed limits | Let's Talk Oxfordshire](#)

OCC – Central Oxfordshire Travel Plan (Letter 264 attached) – Deadline 3/10/22

[Consultation on trial traffic filters 2022 | Let's Talk Oxfordshire](#)

OALC Civility and Respect Project and Pledge – NALC and SLCC are encouraging all councils to sign up to this. – see attached

RECOMMENDATION: That WPC sign this pledge

To note WPC agreed an Equality and Diversity Policy in 2018 – This should be reviewed (attached)

18. Correspondence for Information – List attached to the agenda

Letter 262 – Tom Bindoff- Johnson’s Alley has now been accepted as an official footpath and asks that WPC to agree to the name and ask SODC to install a street sign at the Spring Lane or Watcombe Road end. - attached

19 Confidential Session

Resolved THAT THE COMMITTEE GO INTO CONFIDENTIAL SESSION IN ACCORDANCE TO THE STATEMENT BELOW TO DISCUSS THE NEXT ITEM.

Confidential Items: EXCLUSION OF THE PUBLIC RESOLVED: THAT under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.

20 New Caretaker Salary

Please refer to the recommendation in the confidential note from the Finance Committee.

21 Reports from Organisations and Representation on other bodies

22 Other Matters for Discussion at the discretion of Chair

To note any other matters raised by Members of the Council

Attachments

1. Minutes of all meetings
2. List of Correspondence – Letter 262 attached
3. MUGA Masterplan
4. Paper on Conservation Boundary
5. Equality Policy 2018
6. S1-6 Arts Funding Paper

(i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered.

(ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a member with a personal interest also has a prejudicial if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as pecuniary.

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Dated:20/9/2022

Signed: Kristina Tynan - Parish Clerk

