



## **Minutes of the meeting of the NP Advisory Board held at the West Room on Monday 15<sup>th</sup> April 2019 8pm.**

**Present:** Gill Bindoff (GB), Terry Jackson (TJ), Andrew McAuley (AM), Tony Powell (TP), Matt Reid (MR from 8.30p.m.), Peter Richardson (PR)

**Officer:** Hazel Isaacs

Members of the public: one

### **1. Apologies for absence**

Keith Jackson

### **2. Declarations of Interest**

None

### **3. Minutes of the meeting of 18<sup>th</sup> March 2019**

**Resolved:** That these minutes are a correct record of the meeting and that they be signed by the Chairman.

### **4. Matters Arising**

#### **(i) Publication version of the WNDP**

WNDP is still not on the SODC website. GB has told Ricardo Rios (SODC) that we have to have it this week.

#### **(ii) WPC website**

Up and running. Has Neighbourhood Plan on it.

**Action:** sort out various issues w/c 22 April with RG when she's back.

#### **(iii) Amendment to the NPAB Terms of Reference (website management)**

**Action:** agreed to update the ToR by striking out last bullet point but one and replacing with 'Providing information for the WPC website on progress and delivery of the Plan.'

#### **(iv) Meeting regarding renewable energy projects**

Rep from Low Carbon Hub not available to attend a Monday meeting.

**Action:** TJ to propose for one of the strategy meetings (held on a different day of the week).

**(v) SODC Local Plan 2034**

PR: confirmed all documents were submitted on time, by 29 March. Inspectors have been appointed: Nick Fagan, Jonathan Bore. Ian Kemp has been appointed as the Programme Officer and will deal with all matters relating to the plan examination. We should expect local plan examination to take place during the Summer.

**(vi) Meeting with OCC on traffic improvement proposals**

GB has received a response from Jason Sherwood: suggested contacts for us – Lee Turner and Anthony Kirkwood. Next stage is for either / both to meet us to discuss proposals. Edge Road Scheme – OCC is not looking at ‘technical details’ yet.

**Action:** contact Lee and Anthony – provide some dates to come to Watlington

**(vii) Meeting with Pyrton PC**

Dates circulated; 30<sup>th</sup> May mooted but nothing’s been confirmed. When meeting does take place, have it at local level initially, between WPC and PPC. GB stressed need to be clear on: purpose of meeting, where to hold it, what’s likely to be discussed and achieved.

**Action:** AMc – to approach Colin Ludlow (Chair, Pyrton PC) to agree the way forward.

## 5. Update on Planning Applications

### Site A (Archstone)

SODC planning committee meeting held 10<sup>th</sup> April and approved the Planning Officer’s Report. This was in preparation of the SODC Statement of Case to submit to the Planning Inspector appointed to hear the appeal by Archstone/Bloor against non-determination of their application P/17?S3231/O. WPC supported the officer’s report.

### Sites B and C

Still waiting for Planning Applications to come in.

### Pyr 1

SODC met 20<sup>th</sup> March and resolved to approve the outline Planning Application so detailed planning proposals will now come through.

### 40 Brook Street

Planning Officer has issued a refusal notice. WPC will seek clarification from SODC on the criteria used to determine the balance between harmful aspects of the proposals (including harm to the Conservation Area) and public benefit.

## 6. Working Groups

- **Housing**

a) Meeting with SODC: Steve May, Housing Officer (deals with affordable housing).

**Action:** GB and TJ will meet Steve next Thurs 25<sup>th</sup> April - fact finding opportunity.

GB suggested inviting the Housing Officer to an open meeting to discuss housing –

potentially May or June. Could include a brief update on the development sites. The idea of a public meeting was agreed in principle.

b) Rural Exception sites – email from Debbie Davies.

**Action:** RG to reply – WPC will investigate possible sites for exception sites and will take into consideration the provision for affordable housing on the sites allocated for development in the WNDP. Provision for RE sites is changing and we should update our demand case via a new survey.

- **Early Years:** where provision could be made. Already a group set up – next meeting Mon 20<sup>th</sup> May 4.15pm– GB invited to go along. Find out information on numbers, supply and demand - what does the group think the likely increase in capacity will be?
- **Sports and Recreation:** Sarah Fountain of SMUR-FIT joined the meeting. Smur-fit runs group fitness session across various activities. Facilities are limited by what spaces are available in Watlington. Did use the Pavilion but flooring indoors is considered unsafe for sports activities (slippy). Average 14 people per session. Some from Wallingford, Stokenchurch, Christmas Common; @ 200 client base.  
Ideal facility? Pavilion if was a proper sports pavilion / had an upgraded floor, but needs to be at least size of Watlington Club. Chinnor is a good example (had contributions from CIL?). Happy to share facilities. All agreed the need to look for appropriate alternative facilities. Possible use of business units on new NP sites? SODC has identified we're deficient in certain facilities.  
**For review / action:** already have a list of all activities in Watlington: would be better to have something that illustrated who does what, where and when. There is an interactive diary on the WPC website.

Kristina is in contact with Carter Jonas: interested in an informal meeting to open a dialogue about how the playing field is managed / eventual ownership.

- **Environment Group** – Thame Green Living Plan – has a blueprint which others could use. Potential to get a Biodiversity gain on Site A. Date to be agreed for the Environment Group to meet up.  
**Action:** Tree Preservation Order: magic maps (GB to send to TJ and MR). Add to next meeting's agenda.

## 7. Feedback from the meeting of the Watlington Business Association on 11<sup>th</sup> April 2019

### Presentation by OCC, BT and Gigaclear on Broadband improvement schemes.

Productive meeting: it's about gearing up Watlington to receive FTTP. Would be a community-wide provision for businesses / residents. Will bring to the Strategy Meeting on 23<sup>rd</sup> April. GB suggested need to ensure the developers are aware of what's happening.

**Action:** PR to follow up.

## 8. Register of Community Assets

Approaches to drawing up a list of assets / mapping community assets.

**Action:** GB to re-send the docs – Community Right to Bid Step 1 (Mapping Community Assets) and Step 2. Everyone to send their proposed list of assets to TP to review. Next steps will be considered at the NPAB meeting in May.

#### **9. SODC Neighbourhood Plan Forum**

Feedback from the meeting with Michelle Wells (SODC Insight and Policy Manager) on 22<sup>nd</sup> March 2019. She's keen to progress this.

#### **10. WPC Planning Training**

Training for the new council. AMc – the framework is in place but needs detailed content. The aim is to be able to deliver the training by end of June.

#### **11. CIL Meeting**

**Action:** RG has been in contact with the SODC CIL officer. The officer has asked for specific questions in advance of a meeting - NPAB members to send through to RG to co-ordinate.

#### **12. Other Business**

- Following the local elections on 2<sup>nd</sup> May, Parish Council members of the NP Advisory Board will be agreed by the new Parish Council on 7<sup>th</sup> May and co-opted members by the new WPC Planning Committee on 14<sup>th</sup> May.
- Consultation just started for Berwick Salome Neighbourhood Plan
- GB: should we put in an update on planning applications in Watlington Times?  
**Action:** GB to draft something and send round for approval.

#### **13. Date of Next Meeting:** Monday 20 May 2019

**There being no other business the meeting closed at 21:50pm.**