



Watlington Parish Council

Watlington
Neighbourhood
Development Plan



NEIGHBOURHOOD PLAN ADVISORY BOARD

**MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN ADVISORY BOARD
HELD ON
MONDAY 17th JANUARY 2022 AT 8.00p.m. VIA VIDEO CALL.**

Present: Gill Bindoff (GB), Terry Jackson (TJ), Keith Jackson (KJ), Steve Bolingbroke (SB), Tony Powell (TP), Fiona Danks (FD), Andrew McAuley (AM), Tim Horton (TH).

Officer: Rachel Gill

1. Welcome and apologies for absence

There were no apologies.

2. Declarations of interest

There were none.

3. Minutes of the meeting of 13th December 2021 and matters arising

The minutes were agreed to be an accurate record of the meeting and will be signed by the Chair.

Matters arising:

(i) **20 mph survey.** Overall Watlington residents were 80% in favour and Christmas Common residents 100% in favour. There were 635 responses. There was some discussion on how big an area should be covered by the 20mph limit. This survey was required by OCC to confirm that the residents are in favour not to go into detail on exactly which roads are 20mph.

(ii) WPC Climate Action Plan. SB has circulated the document that went to Full Council. SB checked that the NPAB group were in favour of this document.

(iii) Grove Farm. The main concern is that the officer recommended to approve this application despite local opposition. There will be a site visit by the SODC Planning Committee before the application is determined next month. The key point for the NPAB is that SODC officers agreed that, as Watlington has a made Neighbourhood Plan which is part of the SODC Development Plan, discussions should have been held with Watlington before the officer formed his final opinion. Hopefully, this will become best practice with neighbourhood plan groups.

4. Review of the WNDP:

- (i) Review of WNDP policies – GB has updated the policies in line with the AECOM recommendations. It was agreed to give the NPAB 2 more weeks to review the document and come back with comments. GB will make any necessary amendments and the policies will be on the agenda for approval at

the February meeting. The policies will remain in draft until they have been consulted on more widely and approved by WPC.

- (ii) GB will update the timeline for the WNDP review for discussion at the February meeting and circulate to the group.
- (iii) Financial support from Locality.
 - **Housing Needs Assessment Report** – feedback is needed this week on this report. There are some omissions – specifically there is no data on extensions and loft conversions and no data on new residents – a good proportion will be coming from outside Oxfordshire. TP offered to provide some data on this and to speak again to the local estate agents for up to date background information. Affordability is poor as expected but there is new information on dwelling mix which needs to somehow be incorporated into the neighbourhood plan. It was resolved that SB and TP review the report and suggest 4-5 key points to go to full council. It was also resolved to arrange a meeting with an SODC Housing Officer to discuss aspects of the Assessment and the opportunities for strengthening housing policies in the WNDP review.
 - **High Streets and Social Infrastructure**
GB and IH are working on this application for a £15k grant.
 - **Design Code.**
Technical support has been agreed and an initial conversation will be held with Locality/Aecom in the next few days.
- (iv) Draft Conservation Area appraisal and survey.
Kathy Davies has chased SODC but has had no response. WPC to chase up via Samantha Allen/Ricardo Rios. No further updates on this.
- (v) Trees Survey – update
Martin can get the work done by March but we are still waiting on a revised quotation from him. Quotations are also being sought from other qualified and experienced consultants.
- (vi) Transport Survey
TJ gave an update. There will be a meeting of the Transport Group on 3rd February. The Group will review the latest consultation on the OCC Transport Plan and draft a response on behalf of WPC.
- (vi) Traffic Management Plan.
As agreed at the previous meeting SB presented a document outlining some options for looking at a ‘low traffic’ town. The document was reviewed and will be re-issued with updates. Some up to date traffic counts would be useful – these can be provided by the SID machines. The next step will be looking at solutions. These will be discussed at the February meeting.

5. Development Sites

- (i) Site A – there is no date for a meeting on site yet. RG to chase this up.
- (ii) Sites B, C

TP suggested a meeting with representatives for Sites B and C. It was agreed to do this once outline planning permission has been granted. There is no further update.

Post meeting note: outline permission was granted for both sites on 18th January.

(iii) Revised Masterplan for Pyr2

The response to the consultation on the outline planning application from OCC Highways was now available. This contained some important inaccuracies which had been discussed by the Interface Group and passed on to the local County Councillor, Freddie Van Mierlo.

(iv) Edge Road

Consultants should be in place by the end of January for the next phase of work.

6. Other matters:

(i) FD asked about WPC declaring an Ecological Emergency. WPC has declared an Environmental Emergency. It was noted that this is not exactly the same.

(ii) First Homes initiative - what impact will this have on affordable homes? This will be followed up at a meeting with an SODC Housing Officer.

7. Date of the next meeting: Monday 21st February

THERE BEING NO OTHER INFORMATION THE MEETING CLOSED AT 9.34 PM