



Watlington Parish Council

**Watlington**  
Neighbourhood  
Development Plan



## NEIGHBOURHOOD PLAN ADVISORY BOARD

### MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN ADVISORY BOARD HELD ON MONDAY 17<sup>th</sup> JULY 2023 AT 7.30p.m. VIA ZOOM

**Present:** Gill Bindoff (GB), Keith Jackson (KJ), Terry Jackson (TJ), Isla Woodcock (IW), Fiona Danks (FD), Kim Harris

1. Welcome and apologies for absence  
Apologies were received from James Herridge-Leng, Ian Hill and Tony Powell
2. Election of Vice-Chair  
As no-one came forward to take on this position it was agreed not to have a vice chair at present.
3. Declarations of Interest  
There were no declarations of interest.
4. Minutes of the meeting of 19<sup>th</sup> June 2023 and matters arising.
  - a) The Terms of Reference were approved by Full Council.
  - b) The three resolutions from the NPAB were approved by WPC Full Council on 20<sup>th</sup> June 2023
  - c) The response which NPAB had prepared to the SODC consultation on the draft Air Quality Action Plan was approved by Full Council  
Kristina Tynan has asked Freddie Van Mierlo to arrange a meeting for Watlington with the SODC air quality officers.
5. Review of the WNDP:
  - a) Local consultations on the reviewed objectives and policies: drop-in events on 21<sup>st</sup> and 22<sup>nd</sup> July and online survey  
GB thanked the volunteers for delivering all the leaflets about the consultation. The function room is booked and the survey monkey survey has gone live. GB has arranged for the display materials to be printed.  
RG to forward information to Nicolas Shafer (WCAG) and WBA.

- b) Working group with Watlington Business Association  
J H-L has not managed to meet yet due to work commitments. WBA are continuing work to promote Watlington as a shopping destination.
- c) Update on opportunities for improving infrastructure: education, primary health and highways  
Barbara Chillman has responded on education. Although there is capacity at both schools there is only 1 space in reception at primary school. Primary school has reduced to 1 form entry ( from 1.5) so would need an additional 15 children in a year group to go back to that. Secondary school could increase but would need the additional playing field areas before building more classrooms on the existing playing fields. This may still not address a shortage of specialist classrooms.  
Early years provision is waiting on an update on the level of government support. The developers of the sites in Watlington will pay a very significant sum towards early years education. GB suggested the employment area on Red Kite view might be a possible site for a nursery.  
Highways – WPC will run a consultation within councillors for CIL projects. This time some traffic management measures should be included. KJ will have a chat with Steve Bolingbroke ahead of the meeting.  
IW has agreed to make contact with the surgery manager at Watlington and with the Patients Participation Group – this may be possible before the next NPAB meeting in September.

6. Locality funded projects: updates:

- a) Treescape Appraisal: action plan  
FD raised this at the Green Plan meeting but there was a limited response. FD will try again, RG suggested putting a request on facebook once a couple of people have been recruited.
- b) Application for support for Basic Conditions Statement and Sustainability Appraisal  
No funding is available yet. GB will draft a specification so that requests for quotations can be sent out.

7. Update on development:

- a) Site A Red Kite View – SODC enforcement investigation  
There is an ongoing enforcement investigation into the provision for biodiversity and landscaping. Cllr Freddie Van Mierlo is chasing up the issue with the play areas. It was suggested a site walk would be useful – FD will follow up on that.
- b) Sites B and C: amended Reserved Matters planning applications P23/S0432/RM and P23/S0433/RM.  
These applications are going to the SODC planning committee on the 19<sup>th</sup> July. GB is attending on behalf of WPC and the NPAB and will say that we support in principle but there are still concerns over surface water drainage effecting the chalk stream. Emma Bowerman will take

further advice from SODC drainage officers on the possible impact on the stream. FD understood that the landscape officer was still not satisfied and there may be further conditions and details to come.

8. Community-led Stewardship Conference: Friday 15<sup>th</sup> September

GB said that this is a free event about managing public spaces and community facilities on developments. This is a relevant matter for Watlington so hopefully some representatives from the parish will be able to attend.

9. Other matters and date of next meeting

Kim Harris raised the issue of access to Red Kite View. The shared cycleway and footpath via the Industrial Estate to Cuxham Road is still unavailable and this would be a safer route for pedestrians than Britwell Road. Unfortunately OCC has said that its procedures have to be followed and it is not possible to open the route informally at this stage. GB suggested the best approach is to chase up completion of the scheme with OCC.

KJ asked about the WPC Climate Action Plan – is an Advisory Group needed on this? The new council has confirmed support for the plan. This will be added to the agenda for the next meeting.

The next meeting will be on the 18<sup>th</sup> September.