



Watlington Parish Council

Watlington
Neighbourhood
Development Plan



NEIGHBOURHOOD PLAN ADVISORY BOARD

**MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN ADVISORY BOARD HELD ON
MONDAY 18TH NOVEMBER 2019 AT THE WEST ROOM AT 8.00pm.**

Present: Gill Bindoff (GB), Tony Powell (TP), Matt Reid (MR), Terry Jackson (TJ), Peter Richardson (PR), Andrew McAuley (AM)

Officer: Rachel Gill

1. Welcome and apologies for absence.

Tim Horton (TH) Keith Jackson (KJ)

2. Declarations of Interest

None

3. Minutes of the meetings held on the 8th and 14th October 2019.

Resolved: That these minutes are a correct record of the meeting and that they be signed by the Chair.

Resolved: That the Confidential Notes from these meetings be published.

Resolved: That the Statement of Case, Closing Statement and 2 x Proofs of Evidence Documents and a link to SODC website documents from the Appeal be added to the WPC website.

4. Matters arising from previous minutes:

OCC – further information is needed before the Parish Council can approach the Information Commissioner. No explanation has been given for the redacted text in the scoping report on the Edge Road.

5. Planning Inquiry Site A (322822)

GB noted that the request to call in the WNDP applications has been actioned. Letters have been sent to the Chief Executive of PINS and also to the MHCLG. Timing is critical as we have had a letter saying this will be actioned after the Election (12th December), but the Appeal verdict may be out as early as the 16th December. We need the applications called in before the results of the Appeal. This gives a window of 2 working days.

GB added that there are several pieces of information requested at the appeal which have not been received:

- **Archstone** traffic consultant was due to send an explanation on the 14k vehicles per day figure for traffic coming into Watlington from the motorway. This would be expected to be around 10k. Resolved: Email James Bonner to chase up.
- **Archstone** closing statement with the QCs comments from the final day.
- **OCC** – 3 traffic validation reports commissioned by county. Need to see evidence that the VISSIM modelling included HGVs
- **SODC** – what traffic data was provided to Ricardo E and E for use in the report into the impact on air quality with and without the Edge Road and also the specification for the report.

6. Planning Inquiry Site A (3236576)

WPC have been trying to establish why the second inquiry is different to the first. We have emailed and called PINS but have not had an acceptable or understandable reply. There was some discussion on timing and what information would be required when.

I. Timetable

There is a conference call on Thursday.

II. Statement of Case

This has been submitted

III. Proofs of Evidence

These are due to be submitted on 17th December

IV. Additional Support

AM shared the quotation received for expert help on Air Quality. There was some discussion on this regarding timing and what help would be needed. It was agreed that a meeting in Watlington first would be the best approach.

Resolved: To go ahead with this and pencil in a date to meet next week and confirm this on Friday after the conference call has happened.

The non-determination report for Land At Britwell Road (P19/S0818/O) will be going to SODC Planning Committee on the 27th November.

GB shared a draft of a letter WPC will send to members of the Planning Committee ahead of the meeting to recommend conditions if the members accept the officer's report and decide that the application would have been approved if SODC had determined it. She asked that the committee review the letter and feedback any changes. The letter will be finalised after we receive the report from Emma Bowerman which is due this week.

PR raised what approach should be used for the planning meeting. **GB** and **PR** both felt that a good attendance from Watlington residents would be helpful. There was some discussion on whether placards should be produced and how people would travel to the meeting.

TP asked whether our District or County councillors are expected to attend the meeting.

It was felt that a meeting was needed to go through the approach and the WPC position.

Resolved: AM to call Anna Badcock and arrange a meeting.

7. Complaints to SODC and OCC

Letters have been sent on behalf of WPC. Receipts have been acknowledged but nothing else has been received.

8. Local Cycling and Walking Infrastructure Strategy

This work is ongoing, a meeting will be needed in December. **GB** thanked **TJ** for her work on this.

9. Review of local Tree Preservation Orders

No progress. Work is needed on this; maps need checking followed by a walk around to identify further trees to add.

10. Joint Meeting with Strategy

There is too much on with the appeals so this will be delayed until the end of January.

Resolved: MR to look at this. Target date is 25th January. 10am-1pm

11. Review of WNDP – this was covered in point 9.

12. Any other Business

Xmas Fair – KT had asked whether WPC wanted a stall

There was some discussion on this. PR felt that some information on Broadband would be useful.

Resolved: to go ahead and run a stall

GB and TJ are attending a NP course next week.

PR said that the broadband questionnaire would be sent out in the next 2 weeks. It was a complex situation with several providers available.

Terry gave an update on the Climate Action Group.

The next NPAB monthly meeting will be held on Monday 9th December 2019

Suggestion of 13th January 2020 for a meeting which would be a day before the Inquiry.

THERE BEING NO OTHER INFORMATION THE MEETING CLOSED AT 10 PM