



## Minutes of the meeting of the NP Advisory Board held at the West Room on Monday 20<sup>th</sup> May 2019 8pm.

**Present:** Gill Bindoff (GB), Terry Jackson (TJ), Tony Powell (TP), Peter Richardson (PR), Keith Jackson (KJ), Tim Horton (TH)

**Officer:** Rachel Gill

### 1. Election of Chair

TJ nominated GB as Chair, seconded by KJ. Vote was unanimous.

**Resolved:** That GB be Chair.

### 2. Election of Vice-Chair

GB nominated TP as Vice-Chair, seconded by TJ. Vote was unanimous.

**Resolved:** That TP be Vice-Chair.

### 3. Welcome and apologies for absence

GB welcomed the group. Apologies from Andrew McAuley and Matt Reid were noted.

### 4. Declarations of Interest – Register of Interests – WPC Code of Conduct - Acceptance of office forms:

All members of the group have the relevant paperwork which needs to be completed and given to the Clerk.

### 5. Minutes of the meeting of 15<sup>th</sup> April 2019

**Resolved:** That these minutes are a correct record of the meeting and that they be signed by the Chair.

### 6. Matters arising on the minutes:

- (i) Publication version of the WNDP  
The published version has finally been released by SODC. RG has uploaded this to the website.
- (ii) Renewable energy projects – proposed meeting:  
TJ to make an appointment for a member of the Oxford Low Carbon Hub to attend a meeting to give information about renewable energy projects.
- (iii) Meeting date with OCC regarding traffic improvement proposals.  
There is a meeting on Friday 24<sup>th</sup> 11:30am in the West Room to discuss the Edge Road. A date is still being sought for a meeting, possibly with Geoff Arnold, to discuss the projects agreed by WPC Full Council.
- (iv) Meeting with Pyrton Parish Council – RG to chase up.
- (v) WPC letter to SODC regarding issues arising from the decision on the planning application at 40 Brook Street.  
AM sent a letter to Emily Hammerton and she has offered to meet in June.
- (vi) NPAB support for proposed planning training for councillors.  
The framework was circulated. TH suggested training help from SODC.

- (vii) Update on progress on a scheme to provide FTTP (Fibre to the Premises) to local businesses and residents.  
The next step on this is a survey of residents to gauge interest. This should be on the agenda for the WPC Strategy Committee.
- (viii) Community Infrastructure Levy – meeting with SODC  
RG has sent queries to SODC as requested and a date will be arranged in the next few weeks. PR asked for a CIL update for 3/5 Outreach meeting. TH raised the issue that we are focussing on the 25% of CIL but need to put some focus into the 75%.
- (ix) Survey of sports/recreation groups  
More information is needed on this – particularly on provision of locations for sports. There was some discussion on the best way to get an overview of this.  
A survey is needed, to ask Strategy to put on an agenda.
- (x) Item on Update on the NP for publication in the Watlington Times  
This was sent as agreed, and published.

**Other matters arising:**

WPC received a letter regarding extending the 30mph area further along Britwell Road and adding a footpath.

**Resolved:** RG to check response with KT

**7. Amendments to the NPAB terms of reference**

Further amendments are needed on this. There was some discussion on Committee Structures and mechanisms for appointing non-councillor members.

**Resolved:** GB to talk to KT

**8. Report: Housing: meeting with Steven May, SODC Housing Officer – 14<sup>th</sup> May 2019 and proposals for a public meeting.**

GB will type up these notes for circulation.

- 20% of affordable housing will go to local people (people who live or work here) on first letting.
- Suggest a Public Meeting later in the year
- Supportive of rural exception sites

**9. Update: background information on early years provision**

Notes were circulated by GB. OCC flagged that there may be a shortage of provision. The Family Hub will need more financial support soon. Rainbow Nursery would like to expand but is limited by its location on the Icknield Community College site. The Primary School have enough space to expand on the current site.

**10. Survey of significant trees in the parish – map of trees with Tree Preservation Orders**

TP asked that the trees on Hill Road be looked at. A comprehensive survey of the trees in the parish is needed. MR is producing a plan and list of trees protected by TPOs using the 'magic' maps on the SODC website.

**11. Assets of Community Value – update on action to compile a list**

TP has written up a document on this and asked for the group to review and give feedback. It is all linked with the Community Right to Bid.

**Resolved:** To review the list at the next meeting. TH to do more research on exceptions from assets of community value.

**12. Neighbourhood Plan Forum – Feedback from SODC and report of the Oxfordshire meeting on 11<sup>th</sup> May 2019.**

PR gave an update on this. The SODC group is on hold. The newly formed NP Oxfordshire Group had concerns over how NPs are taken into account by local planning authorities in the County. There were good communications between people involved in making NPs and made NPs.

**13. SODC Local Plan 2034 – update.**

No update – waiting on new council to meet.

**14. Other business**

PR gave an update on the Providence Land applications. The latest is that everything is signed but, as the legal documents relating to the land holding need to be exchanged on the same day, there have been some delays.

**15. Date of next meeting**

17<sup>th</sup> June 2019

**The Meeting closed at 10pm**