



Watlington Parish Council

**Watlington**  
Neighbourhood  
Development Plan



**NEIGHBOURHOOD PLAN ADVISORY BOARD**

**MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN ADVISORY BOARD  
HELD ON  
MONDAY 21<sup>st</sup> JUNE 2021 AT 8.00p.m. VIA VIDEO CALL.**

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**Present:** Gill Bindoff (GB), Terry Jackson (TJ), Keith Jackson (KJ), Tony Powell (TP), Andrew McAuley (AM), David Robins (DR), Steve Bolingbroke (SB)

**Officer:** Rachel Gill

1. Welcome and apologies for absence

Apologies from Tim Horton (TH) and Fiona Danks (FD)

2. Declarations of Interest

GB is Chair of Trustees at Community First Oxfordshire. CFO has undertaken the Watlington housing needs survey. GB has no financial interests in this matter.

3. Minutes of the meeting held on the 24<sup>th</sup> May 2021 and matters arising

TJ asked about the planned new bus stops and shelters on Cuxham Road and whether an environmental assessment had been done about the trees due to be felled. It was suggested that the County Councillor be contacted as this was complicated in terms of delivery and WPC is keen to avoid any tree felling. Financing of the scheme was included in planning conditions for Red Kite View which have recently been discharged by the planning officer at SODC. There is no information about when this scheme will be carried out.

**Resolved: That these minutes are a correct record of the meeting and that they be signed by the Chair.**

4. Review of the WNDP:

i. Technical support from Locality/AECOM Evidence Base and Policy

The draft report will be ready by the end of July. WPC will then have 2 weeks to comment. A special meeting may be needed. AECOM will then consider amendments and send the report to Locality for their comments before presenting the final report to WPC.

ii. Financial Support from Locality

The application for a grant to cover the Conservation Area Appraisal, Tree work and publicity materials for the review of WNDP has been submitted. Additional information has been sent and a decision is due by next week.

The application for a grant to support High Street regeneration is still being considered.

iii. Housing Needs Survey – report findings

There was some discussion on the results. There was a lower response rate than the previous survey but this was expected given that we did not knock on doors when delivering and chasing responses. The majority of respondents were homeowners. The number of people in need of affordable housing could be accommodated by housing on the WNDP sites. There were still a number of people in need but not on the housing register. Community First Oxfordshire can contact these people and advise them if they provided their contact details when completing the questionnaire.

**Resolved : to publicise getting on the housing register on the WPC facebook page.**

iv. Trees Survey

This is waiting on confirmation of the Locality grant. Once this is confirmed there will be a meeting with Martin Gammie to update the scope of work.

v. Sports Strategy

SB circulated an updated version of the survey.

Some further updates to the survey were suggested but the general consensus was that it was ready for circulation.

There was some debate over how the survey should be distributed.

**Resolved :**

- **The survey will be open for 4 weeks through July**
- **Analysis will be done in August/September (RG to assist SB)**
- **WPC to promote an online link via the website and facebook**
- **GB to ask for a centre page copy to go in the Watlington Times so that hard copy responses can be included. Copies to be made available in the Parish Office too.**

vi. Transport Survey

There was some discussion on the content and purpose of this survey.

**Resolved : that the transport survey be delayed until September to avoid an overlap with the sports survey. SB to look at updating the format of the survey.**

5. Update on development:

i. PYR 2 : New masterplan

GB had circulated the new masterplan for PYR2 provided by Providence Land and asked for comments. There was some concern over the provision of play areas for young children. The new drop off area for Icknield was discussed – WPC are not aware of Icknield's view on this.

**Resolved : NPAB will feedback general support for the plan to Providence Land. WPC to find out Icknield's position on the PYR2 masterplan – specifically the new drop off area.**

ii. Update on delivery of the Edge Road

- Proposals to amend the junction of the Edge Road with Britwell Road

There has been a meeting about this but no agreement as yet. The landowners will consider the possibility of accommodating the revised plan on their land. OCC would like a more open sweep of the road if funding will allow. It would be a benefit to Bloor also as it would allow better landscaping. The timeline is unknown but there will be more information next month.

**Resolved : WPC to maintain the momentum for the changes with OCC – contact via Cllr Freddie Van Mierlo.**

- OCC proposals towards submission of a planning application

The application needs sign off from the county council and this is unlikely to happen before September – the July meeting of the OCC Cabinet has a full agenda and there is no meeting in August. The new county councillor has been contacted to see if this position can be changed and the application be discussed in July or for it not have to go to Cabinet. Could it go to the Highways representative on cabinet? If the sign off doesn't happen until September then all the dates will slip. Funding should be spent by 2022/23 but would need to be extended to 2024. Andy Higginson (OCC) was confident this would not be an issue as there are a lot of projects slipping at the moment due to COVID and shortages of building materials.

## 6. Other Matters

### Recreation Ground Master Plan

SB circulated a copy of his document on the Recreation Ground Master Plan. The document had been produced as some of the ideas for spending CIL money were based around the recreation ground and these needed to be considered together. NBAP members were asked for their comments on the document by the end of the week.

### MHCLG Committee Report on Planning Reforms

GB noted that para 48 of this report had taken on board that neighbourhood planning has a positive role and is effective in engaging local communities.

### Climate Change Committee Report:

This report stresses the need for urgent Government action to reduce carbon emissions. It supports our draft policies for a revised neighbourhood plan.

## 7. Date of Next Meeting : 21<sup>st</sup> July

**THERE BEING NO OTHER INFORMATION THE MEETING CLOSED AT 9.58 PM**