



Watlington Parish Council

**Watlington**  
Neighbourhood  
Development Plan



## NEIGHBOURHOOD PLAN ADVISORY BOARD

### MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN ADVISORY BOARD HELD ON MONDAY 22nd MAY 2023 AT 7.00p.m. VIA ZOOM

**Present:** Gill Bindoff (GB), Keith Jackson (KJ), Terry Jackson (TJ), Tony Powell (TP), Ian Hill (IH), James Herridge-Leng (JHL), Isla Woodcock (IW)

1. Election of Chair  
IH proposed that GB continue as Chair, seconded by KJ.  
Resolved that GB be Chair.  
Election of Vice-Chair  
This will be discussed at the next meeting.
2. Welcome to new members and apologies for absence  
Fiona Danks and Kim Harris had sent apologies.  
GB welcomed the new members of the group (JHL & IW) and IH as a returning member. Introductions were made. Andrew McAuley stood down from WPC and the NPAB at the local elections. GB noted with thanks all his work as part of the NPAB group and as chair of planning. Kim Harris has expressed an interest in the development of the NDP and will join the group as a community member but is not able to attend this first meeting of the cycle. There is one more vacancy for a community member of the group.
3. Declarations of Interest  
There were none
4. Minutes of the meeting of 24<sup>th</sup> April 2023 and matters arising.  
The minutes were agreed as a correct record of the meeting and will be signed by the Chair (GB).  
There were no matters arising
5. Review of the NPAB Terms of reference  
This document has not been reviewed for some time. KJ suggested it could now be more focused on the review of the plan ? GB to circulate for any further comments.
6. Review of the WNDP:

- a) Update of aims/objectives and policies  
The most recent version of the document has been circulated. Some tidying up is required on the formatting. Objectives need to be written for AC07 and there is more work needed on provision of services and the business community. TP added that it was important to maintain the narrative.  
**Resolved** : that the document go to Full Council in June to get agreement for a public consultation.
- b) Next steps: amendments to the objectives and policies which may arise from the public consultation. Check on the evidence base before completing the revised commentary paragraphs for the policies.
- c) Support for Basic Conditions Statement and Sustainability Appraisal  
RG is monitoring the Locality website to check when grant applications open for 2023/24. WPC will get 3 quotes for help with this work and apply for a grant from Locality.
- d) Working group with Watlington Business Association  
WBA have not come back to WPC after their initial meeting. KJ raised the issue of signage to town centre/shops once the new road is open to encourage shoppers. There was some discussion on parking – with suggestions to consider using the Catholic Church and St Leonards for additional parking. JHL is interested in developing this aspect of the review and will contact the WBA chair and David Cotterell to strengthen the input into the WNDP by the business community.

7. Locality funded projects: updates:

- (i) High Streets and Social Infrastructure  
This planning application has, unexpectedly, proved very controversial. However, planning permission has now been granted and it will be up to the new Charlotte Coxe Trust trustee body to decide whether to proceed with any or all parts of it.
- (ii) Treescape Appraisal: action plan  
Fiona Danks will ask the Green Plan group whether people could set up or join a working group on this. GB has asked Martin Gammie to re-send the We transfer link so that councillors can download the document if needed.

8. Update on development:

- a) Site A Red Kite View – play areas  
GB said that there seems to be a mismatch between the plans and what is now in place on site, she will send an email to Emma Bowerman to highlight the issue. IW also raised the issue that the play area is still fenced off and is not open to residents despite construction moving on to another area on site. Residents would like the area opened ASAP.
- b) Sites B and C: amended Reserved Matters planning applications P23/S0432/RM and P23/S0433/RM. To note responses regarding landscaping, drainage and highways.

It is still not clear whether these applications will go to the SODC planning committee or not – GB will email Emma Bowerman to check. If the applications do go to committee then WPC will need to send a representative. There are still holding objections on drainage, highways and landscaping.

**Resolved :** to arrange a further meeting with Redrow.

- c) Cycleway and footpath connection from sites B and C through Willow Close. OCC are keen for the footway and cycleway to be delivered at an early stage, however safety must be considered if Pyrton Lane is still in use. The off-site route is not yet included in the plans as there has been no discussion with WPC which owns the land between Willow Close and the boundary with site C.

**Resolved :** That NPAB recommends to Full Council that it begins a discussion with Redrow to settle this matter.

- d) Workshop on management of green spaces: Community First Oxfordshire.

**Resolved :** WPC is recommended to arrange a date for this workshop. GB will send the information to KT.

- e) Watlington Relief Road update: To note the Environmental Scoping Opinion and meeting of the WRR parishes liaison group. Issues to be raised include: provision of land for hedges and tree planting and a lay-by for enforcement of the 7.5t limit. OCC will also report back on the outcome of the public consultation held in March.

#### 9. Consultation on Lewknor Neighbourhood Plan

GB has reviewed the plan. There may be some issues with repetition of local plan policies but it is a good plan covering many of the same issues as the WNDP. GB will send a response.

#### 10. Other matters and date of next meeting

ONPA (Oxfordshire Neighbourhood Plan Alliance) has published an interesting paper on primary healthcare. GB suggested a discussion with the practice manager in Watlington to discuss how they will cope with the increasing population.

**There being no other business the meeting closed at 8:20pm.**

Next meeting date: 19<sup>th</sup> June 2023