



Watlington Parish Council

Watlington
Neighbourhood
Development Plan



NEIGHBOURHOOD PLAN ADVISORY BOARD

MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN ADVISORY BOARD HELD ON MONDAY 19th JUNE 2023 AT 7.30p.m. VIA ZOOM

Present: Gill Bindoff (GB), Keith Jackson (KJ), Terry Jackson (TJ), Tony Powell (TP), Ian Hill (IH), Isla Woodcock (IW), Kim Harris

1. Welcome and apologies for absence
GB welcomed Kim Harris to the meeting.
Apologies were received from James Herridge-Leng and Fiona Danks.
2. Election of Vice-Chair
No-one came forward to take on this position so it will be deferred to the next meeting to see if James or Fiona may be willing to take it on. As the NPAB is a working group a vice-chair is not required although it would be useful to have someone in the role.
3. Declarations of Interest
There were no declarations of interest. GB added that non-councillors still need to follow the code of conduct (this document had been circulated in advance of the meeting).
4. Minutes of the meeting of 22nd May 2023 and matters arising.
 - a) Confirmation of the Terms of Reference. A few updates have been made and the document has been circulated. It was agreed that this would be submitted to the next meeting of Full Council for approval.
 - b) Resolutions from the NPAB to be considered by WPC Full Council on 20th June 2023. Three items are on the agenda :
 1. Consultation on objectives and policies
 2. Discussion with Redrow on Willow Close land
 3. Date for an online workshop about management of green spaces.

5. Review of the WNDP:

- a) Confirmation of the draft aims/objectives and policies.
This document needs some format updates but the content was agreed. The sections which have been reviewed are Section 4 Aims and Objectives and section 5 Policies. Sections 2 and 3 have not been updated yet.
- b) Proposals for local consultations
There was some discussion on the best approach for this. It was suggested that some kind of online survey be used in conjunction with an in person drop-in. Information boards will need printing plus ideally a way to display GB's presentation on the Neighbourhood Plan. RG to look at the best format for Survey Monkey. Links to the survey can be added to the website and town noticeboard on facebook. This is an informal consultation. IW added that the LGA has guidelines which would be useful. A leaflet drop throughout the parish was also agreed.
- c) Working group with Watlington Business Association
James HL has been in touch with the WBA and will have a meeting with David Cotterill next week.
- d) Opportunities for improving infrastructure
We have information from Thames Water. IW will speak to the surgery manager for Watlington to follow up on Primary Care provision. GB will chase an update on school numbers.

6. Locality funded projects: updates:

- a) Treescape Appraisal: action plan. Waiting on feedback from FD following the Green Plan meeting. GB will ask for an updated link to the report.
- b) Support for Basic Conditions Statement and Sustainability Appraisal. RG to check the Locality website.

7. Update on development:

- a) Site A Red Kite View – play areas; delivery of the Biodiversity and Ecology Management Plan:
IW said that she had chased up the matter of the play areas with the district councillor. GB has also been in contact with the planning officer, Emma Bowerman. The larger play area does not have to be open yet but residents are keen for it to be available asap. There are still concerns over the bio-diversity and ecology plans. RG to chase the site manager again. Residents have been contacted by Bloor Homes about the provision of the hedgehog highway but the responses have not been followed up and no works have been done to create the access for hedgehogs in garden fences. There is no

information about the required provision of bird and bat boxes. It was suggested to walk the site anyway.

The pedestrian access to Cuxham Road is urgent as Britwell Road is not safe to walk along. There is a perfectly good path to Cuxham Road and no need to wait for upgrades. The County Councillor will be asked to confirm when the agreed scheme will be in place and whether it is possible to have a temporary access in the short term.

- b) Sites B and C: amended Reserved Matters planning applications P23/S0432/RM and P23/S0433/RM.

There are still some objections from the SODC landscape officer, the Forestry Officer and the OCC drainage officer. Comments from OCC Highways are also still awaited. The applications will go to the SODC planning committee once the planning officer has the information she needs to make a recommendation to the committee. There are also concerns over the construction traffic management plan (and impact for Cuxham) and housing mix raised by the previous District Councillor.

- c) Watlington Relief Road update: meeting with OCC; provision of an Equality Impact Assessment.

A meeting has been arranged between WPC and Pyrton PC and OCC on the 27th June. An equality impact assessment will be required to take account of the impact of the relief road on the residents at Webbs Yard.

8. Other matters and date of next meeting

Consultation on the SODC Air Quality Action Plan

TJ has replied as an individual. It was agreed that GB will draft a response and circulate it for comments. The response will be on the agenda for the July meeting of Full Council for approval. It was felt that it would be too early to revoke the Air Quality Management Area designation in the town centre given that the Edge Road is not in place, the recording devices are not very accurate and more local developments are being occupied and generating additional traffic.

There being no further business the meeting closed at 8:46 pm.

Next meeting : 17th July at 7:30pm.