



Watlington Parish Council

Watlington
Neighbourhood
Development Plan



NEIGHBOURHOOD PLAN ADVISORY BOARD

MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN ADVISORY BOARD HELD ON MONDAY 24th APRIL 2023 AT 7.00p.m. VIA ZOOM

Present: Gill Bindoff (GB), Keith Jackson (KJ), Terry Jackson (TJ), Fiona Danks (FD), Tony Powell (TP)

1. Welcome and apologies for absence:
Andrew McAuley (AM)
2. Declarations of Interest
There were none.
3. Minutes of the meeting of 20th April 2023:
The minutes were agreed as a correct record of the meeting and will be signed by the Chair (GB) – with one amendment on the meeting referenced to WBA.
There were no matters arising.
4. Annual Parish Meeting 21st April
GB submitted a report, Matt Reid spoke at the meeting and was very complimentary about the NPAB team.
5. Review of the WNDP:
 - a) Update on presentation of aims/objectives and policies
GB and RG have been updating the document which had been circulated with the agenda. Very constructive comments were made and some text will be added. Among suggestions it was agreed to add some comment around signage to town centre to mitigate through traffic. TJ asked about a water fountain – this could be added to the health and wellbeing action document. A fountain is planned for the recreation ground but another could possibly be sited in the paddock.
Other suggested updates can be added via email and then GB and TP will meet to review. Public consultation on this document is planned for June/July, in advance of the school holidays.

- b) Sustainability Appraisal objectives
FD has reviewed and updated this document. Feedback from the group was very positive.
- c) Basic Conditions Statement and Sustainability Appraisal
Even though we are not adding new sites in our review of the plan an examination is still required. The examiner will then decide if a referendum is required. This means that all the supporting documents will also need to be reviewed.
Resolved : To use a consultant to help with this if funding is available from Locality. Three quotes will be sought.
- d) Working group with Watlington Business Association
David Cotterill (WBA) will be getting a group together and will be in touch when they are ready for a meeting.

6. Locality funded projects: updates:

- (i) High Streets and Social Infrastructure:
 - i. Public consultation (1-15th April)
There were some strong views expressed in the consultation with the idea of a community building being very unpopular. GB has put together a close of grant report which includes the outcome of the consultation. This had been circulated before the meeting and has been sent to the Friends of Watlington Library for information.
 - ii. RG has been preparing an end of grant financial statement for Locality. The expenditure was less than the grant awarded so there will need to be a re-payment.
 - iii. Planning application
Matt Reid has taken the view that WPC did not have an opportunity to fully consider the objections to the new community building before the application was submitted to SODC. He has asked for a meeting to be organised with a view to the parish council passing a motion to withdraw the application and, possibly, re-submit two separate applications. The architect, Rhian Woods, has reported that SODC is happy with the application and permission should be granted – a decision will be made by the 15th May. There is uncertainty about how this matter will be resolved.
- (ii) Treescape Appraisal: action plan and group
FD will raise this at the next Green Plan meeting to see if a group can be formed to progress this.

7. Update on development:

- a) Site A Red Kite View
There are still issues with dead and dying trees on site. It is hoped that the planting will be reviewed by the newly formed treescape group.
- b) Sites B and C: amended Reserved Matters planning applications P23/S0432/RM and P23/S0433/RM

WPC held an additional planning meeting on the 27th March to respond to these applications. Redrow are happy to hold another meeting soon, this will be after comments are available from OCC and the SODC landscape officer and after the local elections on 5th May. AM will be stepping down so NPAB will need new representatives from WPC. Anna Badcock has asked for these applications to be called in. This is due to concerns from neighbouring settlements over construction traffic and also the housing mix. A decision on the applications is likely to be delayed until June.

Resolved : to agree a date for a meeting with Redrow to include members of WPC and NPAB.

c) Edge Road: update

GB now has a contact at the Environment Agency so she will chase up comment on the crossing over the Chalgrove Brook.

8. Other matters and date of next meeting

There being no other matters the meeting closed at 9pm

Next meeting : 22nd May