



Watlington Parish Council

**Watlington**  
Neighbourhood  
Development Plan



**NEIGHBOURHOOD PLAN ADVISORY BOARD**

**MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN ADVISORY BOARD  
HELD ON  
MONDAY 26<sup>th</sup> APRIL 2021 AT 8.00p.m. VIA VIDEO CALL.**

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**Present:** Gill Bindoff (GB), Terry Jackson (TJ), Keith Jackson (KJ), Tony Powell (TP), Tim Horton (TH), Andrew McAuley (AM), Fiona Danks (FD), David Robins (DR)

**Officer:** Rachel Gill

1. Welcome and apologies for absence/ Confirmation of new members of the board

There were no apologies for absence.

GB welcomed Fiona Danks and David Robins to the group and noted that there is still a vacancy for one parish councillor to join the group.

2. Declarations of Interest

GB is Chair of Trustees at Community First Oxfordshire. CFO is currently undertaking a housing needs survey. GB has no financial interests in this matter.

3. Minutes of the meeting held on the 15<sup>th</sup> March 2021

TP asked that his point on team sports be clarified to note that uptake is much lower for women and girls. KJ sent a clarification Airband- if a property is located within 70 meters of the main fibre trunk route – that is Cuxham Road, Brook Street, Couching Street, Shirburn Road then FTTP can be provided without waiting for the demand led project (as long as the owner has signed up). Properties further away will have to wait for the demand led project. With these corrections:

**Resolved: That these minutes are a correct record of the meeting and that they be signed by the Chair.**

4. Matters arising from previous minutes:

(i) Consultation on changes to the NPPF

GB drafted and sent a response to this consultation following consultation with the Board.

(ii) Joint Local Plan – SODC and Vale of the White Horse

Work on a joint local plan has been agreed.

(iii) Conservation Area Appraisal – NPAB proposed using Kathy Davies but Full Council have not yet met to approve this, it will have to wait to the May full council meeting.

(iv) Strategy did support the draft objectives in their meeting and also public consultation when this becomes possible.

## 5. Report for the Annual Parish Meeting on 29/4/2021

GB has sent the report for this meeting.

## 6. Review of the WNDP:

### i. Technical support from Locality/AECOM Evidence Base and Policy

There was a meeting with Stephanie Brewer from AECOM. It became apparent that we need draft policies ready before they can really help us. We have taken the opportunity to pause the process for a few weeks until we have more information. The plan is to get some draft policies ready to send in the next 2 weeks so they can be agreed at the next NPAB meeting ready to send to AECOM.

### ii. Delivery of WNDP Community Action Projects

#### **Sports Ground Expansion Paper – Steve Bolingbroke**

TP felt the document was a good start but wondered whether altering the route of the road was realistic in the timescales. Consideration needed to be given on best use of the land and which of the 8 scenarios would be preferred. Providence Land need 5ha (4 for development and 1 for bio-diversity offset) on Pyr 2. A buffer of 15m is also needed between the site and the road and the road needs to be lit as it has a 30mph limit.

One of the options considers land further up Britwell Road for a cricket pitch. OCC have spoken to the landowner about creating a better sweep for the road so this might be possible – although it is not a development site in the plan.

FD asked where is the evidence of need ? Although it is a green space there is still development in terms of lighting and car parking.

It is acknowledged that there is a need for more space but which sports needs to be identified. For example – what about rugby or hockey.

TH asked for a note to give an update on Britwell Road. Matt Reid is drafting this. TH noted that there are under-utilised cricket pitches in Lewknor and Britwell Salome. TP added that participation in cricket was declining but WTCC are bucking the trend. It was agreed to note the paper but not to consider any preferences until more information could be provided.

### iii. Financial Support from Locality

A draft form has been completed by RG. It is just waiting for addition of the costs for the tree survey and approval of the supplier for the Conservation Area appraisal.

### iv. Conservation Area Appraisal

This has been delayed due to meetings being delayed by National Mourning following the death of HRH The Duke of Edinburgh. Waiting on approval from Full Council.

### v. Housing Needs Survey

The questionnaires have been delivered. GB thanked the 25 volunteers who made the deliveries. We don't know how many responses we've had yet. They will all have been posted to the CFO Office using the freepost envelopes.

### vi. Trees Survey

TH gave an update on this matter. TH received a detailed specification and quotation from Martin Gammie just before the meeting and will circulate this to the other member of the

NPAB. The specification is for a total of £6317. In advance of being able to discuss the quotation in detail a percentage of the cost will be applied for from Locality. FD added that the hedgerow survey will look at trees too and that ash die back is an issue and replacements need to be planned.

**It was resolved that Full Council will be asked to approve the specification and quotation in principle on the understanding that it will be broken up into work which is needed for the review of the Neighbourhood Plan and funded by Locality and work which is optional and will be considered by Full Council at a later date.**

vii. Sports Strategy

GB has circulated the feedback from Consultation 2 of the WNDP from 2016. DR has drafted a questionnaire. There was some discussion on the design of the questionnaire.

**Resolved : RG to be sent a copy of the questionnaire and work with DR and AM to finish off the design.**

**Resolved : Contact Cath Dale (SODC) for advice.**

viii. Transport Group

- Meeting with OCC on 16.03.21 (notes circulated with the agenda)
- Meeting with OCC on 20.04.21
- Transport survey – circulation of questionnaire later in the year when public transport is in full use.

Transport Group have asked at Full Council for WPC to join the Community Transport Association.

7. Update on development:

i. Bloor Homes: progress on site including compliance with the Construction Traffic Management Plan.

Construction Vehicles continue to not comply with the Construction traffic management plan. A report has been sent to Emma Bowerman and to Planning Enforcement. Bloor have sourced a sign for the roundabout but it has not yet been installed. Further evidence continues to be sent. TH suggested that we invite SODC to use CCTV at the roundabout. Cuxham have been having issues with damage to verges and speeding vehicles.

ii. Meeting on site with the Ecology Consultant 19/4/21

GB circulated the notes from this meeting. It was useful to walk on the site. Lauren West has made the requested changes to the Biodiversity Enhancement and Management Plan and taken our comments seriously.

iii. Update on Edge Road: AECOM report on the route optioneering exercise.

- WPC response to the AECOM report on route optioneering exercise - these were drafted by Matt Reid and submitted to OCC.
- Update from the Strategy Committee 23/03/21 and Interface Advisory Group 07/04/21

The Interface Advisory Group have also met with Andy Higginson (OCC). Notes from the Interface Group meeting and the meeting with AH will be circulated shortly. TH asked whether additional affordable housing might be discussed if an area of land further up Britwell Road is developed for recreation.

FD asked about landscaping around the Edge Road – is this still to be specified ? yes it is.

8. AOB

GB added that she has written a short piece on the housing survey for the Watlington Times.

9. Date of Next Meeting : 17<sup>th</sup> May or 24<sup>th</sup> May TBC

**THERE BEING NO OTHER INFORMATION THE MEETING CLOSED AT 9.57 PM**