



Watlington Parish Council

**Watlington**  
Neighbourhood  
Development Plan



**NEIGHBOURHOOD PLAN ADVISORY BOARD**

**MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN ADVISORY BOARD HELD ON  
MONDAY 9<sup>TH</sup> DECEMBER 2019 AT THE WEST ROOM AT 8.00pm.**

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**Present:**, Tony Powell (TP), Matt Reid (MR), Terry Jackson (TJ), Keith Jackson (KJ) Peter Richardson (PR)

**Officer:** Rachel Gill

Tony Powell chaired the meeting in the absence of the Chair and Vice-Chair.

1. Welcome and apologies for absence.

Tim Horton (TH) Gill Bindoff (GB) Andrew McAuley (AM)

2. Declarations of Interest

None

3. Minutes of the meeting held on the 18<sup>th</sup> November 2019.

**Resolved:** That these minutes are a correct record of the meeting and that they be signed by the Chair.

4. Matters arising from previous minutes:

**Review of Conservation Area** – this has gone to Finance Committee. RG has been asked to look at grant availability to help fund this.

**Requests for Information from Archstone, OCC and SODC** – no responses.

**NP Course** – this was booked for TJ and GB but has been postponed

**Tree Preservation Order** – updated map is needed. IH/TB are looking at this.

**Complaints to SODC and OCC** – there was some discussion on this around when and if we raise a stage 2 complaint. There is a meeting arranged with OCC on the 13<sup>th</sup> December (see later point)

**Resolved :** RG to check wording of the letter – was stage 2 mentioned as a reserve position and what is the deadline if this is our course of action ?

5. Preparation for Second Planning Inquiry Site A (3236576)

The deadline for documents is Tuesday 17<sup>th</sup> December. There is a conference call tomorrow at which we need to confirm which documents must be printed and how many sets of documents are required, this is assuming that the appeal is still going ahead. Documents need to be printed on Thursday in order to be couriered on Monday.

The interim report on air quality from the air quality consultant has been received. There was some discussion on this. It was resolved that :

**Recommend to Full Council** that the full report be commissioned even if the appeal does not go ahead as it has importance beyond the appeal.

**Recommend to Full Council** that the Air Quality consultant be called as an Expert Witness if the appeal goes ahead.

To put these actions on hold until the outcome of the first appeal is known.

TP will speak with AM/GB before the conference call to confirm our approach for the call.

#### 6. Meeting with OCC on 13<sup>th</sup> December

RG noted that an email had been received to say that Susan Halliwell cannot make this meeting. We will have 4 attendees from WPC.

#### 7. Any other Business

TJ raised that OCC were due to produce the scoping report by the 18<sup>th</sup> October.

MR asked what response we have had to the letters to Councillors? PR said that Peter Dragonetti and Jane Murphy were the only responses so far.

**School Numbers** – we have received an email about the forecast for Primary School and plans to reduce to 1 form entry (from 45 per year to 30 per year). MR said that he has tried to liaise with Primary School but they are very busy. There is concern that numbers will increase with new housing.

**Recommend to Full Council** : WPC should respond to this consultation.

PR told the meeting that when the NP is updated he would like to put forward a small site for consideration as an allocated site. He passed around his letter of 9/12/19 and said that he would declare an interest in subsequent meetings.

MR gave an update on the meeting with Pyrton. The notes will be completed soon.

**Suggestion of 6<sup>th</sup> January 2020 for a meeting.**

**Schedule for standard meetings for 2020 will be emailed**

**THERE BEING NO OTHER INFORMATION THE MEETING CLOSED AT 9:45 PM**