



Watlington Parish Council

Watlington
Neighbourhood
Development Plan



NEIGHBOURHOOD PLAN ADVISORY BOARD

**MINUTES OF THE MEETING OF THE NEIGHBOURHOOD PLAN ADVISORY BOARD
HELD ON
MONDAY 12th DECEMBER 2022 AT 2.30p.m. VIA VIDEO CALL.**

Present: Gill Bindoff (GB), Fiona Danks (FD), Keith Jackson (KJ), Terry Jackson (TJ), Andrew McAuley (AM), Tony Powell (TP)

No WPC officer was able to attend so the minutes were taken by GB.

1. Welcome and apologies for absence

There were no apologies and KJ and TJ were given a warm welcome as they had been unable to attend recent meetings because of ill health.

It was noted with great regret that Steve Bolingbroke had resigned from the parish council and was, therefore, no longer a member of the NPAB.

2. Declarations of Interest

There were none

3. Minutes of the meeting of 17th October 2022

The minutes were agreed to be a correct record and will be signed by the Chair. There were no matters arising.

The planned workshop had taken place on 27th October but no meeting had been held in November.

4. Review of the WNDP:

a) Although the review had not progressed as quickly as planned, supporting evidence had been provided during the year and a draft of the revised objectives and policies will be ready for consultations with local residents and businesses in the spring 2023.

b) Workshop on 27th October 2022. This had been attended by GB, FD, AM and SB and was led by TP. An update of the following policies was agreed

- (i) Policy W: Protect and enhance the historic character of Watlington and the small settlements within the WNDP
- (ii) Policy D: Policies for Design
- (iii) Policy E: Policies for the Environment
- (iv) Policy T: Policies for Transport and Sustainable Travel.
- (v) It was agreed that TP will update the policies for consideration at the next NPAB meeting. The policy for Housing will be drafted to include the recent Housing Needs Survey, the Housing Needs Assessment and the draft Design Guide

- c) Draft Policies: some minor amendments were agreed and TP was thanked for his ongoing work on these. The updated policy for Housing was agreed. The next stage is to amend/re-write the supporting text to the policies and some work on this will be done in time for the NPAB January meeting.
- d) A meeting will be held in January with the Watlington Business Association and other local businesses to review the existing policies on the local economy and employment. This evidence will contribute to revised policies on Employment and Watlington as a Service Centre.

5. Locality funded projects:

- (i) High Streets and Social Infrastructure
There has not been a meeting with the SODC Conservation Officer to discuss the renovation of 33 High Street. However, progress is being made on the transfer of the Trust from Oxfordshire County Council to Watlington Parish Council. The Parish Council has agreed that GB will join Matt Reid and Ian Hill to progress the transfer.
- (ii) Design Guide:
The comments from the last meeting are being sent to AECOM. It is expected that the final version of the Guide will be available early in the new year.
- (iii) Tree Survey:
This has still not been received from Martin Gammie even though the contract was issued in March. The WPC office is pressing to receive the report by the end of 2022. It is possible that the report will not become available at all.

6. Update on development:

a) Sites B and C:

Redrow are expected to submit further amendments to the Reserved Matters applications shortly. They will reluctantly comply with the SODC requirements for housing mix in order to avoid further delay. GB, AM and TP held an online meeting with Emma Bowerman (SODC Planning Officer) on 27th October to discuss details of the applications. It is hoped that Redrow will incorporate the WPC comments on the latest amended plans into the new proposals. The WPC comments were very detailed and included specific recommendations for tree and hedge planting. WPC is concerned that the Environment Agency has decided not to comment on the applications even though the development proposals are likely to have an impact on the Chalgrove Brook which is opposite Site B.

b) Edge Road:

There had been a further meeting for WPC and Pyrton PC with OCC on the Edge Road on 29th November 2022. This was attended by GB on behalf of the NPAB. The meeting looked in detail at AECOM drawings for the road and was a very useful opportunity to feed in local concerns. Key issues to be resolved include the closure of Pyrton Lane to vehicular traffic beyond St. Leonard's Close and protection of the right of way from Pyrton Lane to Love Lane and also of the Oxfordshire Way. OCC was asked to provide details of their contact at the Environment Agency and

the traffic data which is currently being collected in and around Watlington.

7. Other matters and date of next meeting

No other matters were raised.

Those attending were thanked for their contributions.

The next meeting will be on Monday 23rd January 2023. It was agreed that from 23.01.23 the NPAB meetings will begin at 7.00p.m. instead of 8.00p.m.

THERE BEING NO OTHER INFORMATION THE MEETING CLOSED AT 4 PM