



Minutes of the Meeting of the Operations Committee Held on Tuesday 25th July 2023 at 7pm in the Parish Office

Present:

Councillors:

Ian Hill (IH) – Chairman
Andy Aherne (AA) – Vice-Chair
Roger Beattie (RB)
Keith Jackson (KJ)
Leo Pesci (LP)

Co-opted:

Rob Smith (RS), Jenny Wilkinson (JW)

Officer:

Rachel Gill (RG)

46/23 Apologies for absence
Tim Horton (TH)

47/23 Minutes of the meeting held on 22nd June 2023 which were received by Council on 11th July 2023 to be agreed as a correct record
Resolved: That the note of this meeting was a correct record of this meeting and that it be signed by the Chairman.

48/23 Declarations of Interest
There were none notified.

49/23 Matters arising
RB noted that the recommendation to Full Council to remove the Smurfit sign did not go on the agenda.
Resolved: that the recommendation be added to the agenda for the September full council meeting.

50/23 Issues Raised

- a) Play equipment inspection (RoSPA) – RB
RB suggested changing provider to RoSPA for safety monitoring to ensure an independent provider is checking equipment. RoSPA would charge around £370+VAT.
Resolved : to use RoSPA for the next inspection.
- b) Road marking – Couching Street and Brook Street – RB
Road marking in this area needs a refresh. RS raised the issue of merging traffic between Cuxham Road and Brook Street / Britwell Road – is signage needed ?
- c) Removal of one High Street parking space outside the Orange Bakery and parking on yellow lines– *OCC response was attached to the agenda*
There was some discussion on this matter. It was agreed that RG/KT chase up on the enforcement option.
- d) Repair / replacement of fence along northern edge of the Allotments – IH

The whole length needs replacing and the allotments do not have sufficient funds. It was suggested that hedge laying could be done with fencing as a short term option. It is likely that grant funding will be needed. The allotment committee will be consulted on their preferred option.

Resolved : IH to check what is included in the hedge report and AA will get a quote for replacement of the fence.

- e) Location of dog waste bin on Britwell Road – IH
It was suggested that a bin be installed the end of Allnut Close but there was a complaint from the resident that it was directly outside their house.
Resolved : It will be installed in the grass area leading to Hurdlers Green.
- f) Responsibility for MUGA maintenance budget – IH
A contractor is in place and the budget is part of the operations budget. KT to provide expenditure to date.
- g) Report on OCC visit 14/7/23 (Jon Beale Traffic Safety Officer) – KJ/IH
KJ gave an update on the first part of the visit. This looked at Brook St and the junction of Brook Street and Couching Street. There have been issues with vehicles driving on the pavement and also parking on the wide pavement nearer the junction. Jon Beale suggested adding bollards where the pavement has a minimum width of 1m. He also suggested adding some bollards at the T-junction. To address the pavement parking adding some planters was suggested.
Resolved : RG to ask Bob Thomas about making some planters.
[**Post meeting note**: Bob happy to make some planters, RG has asked for a quote]

There was then some discussion on parking enforcement. RG/KT to check is camera enforcement is possible ? Could we fund extra enforcement patrols ?

IH reported on the second part of the visit. High speeds on Hill Road were acknowledged, but some evidence to support any action to reduce speed was needed. OCC to install speed monitors in September to provide this evidence.

- h) Installation of drain in Car Park – TH
It was agreed at the last meeting to go ahead with this work.

51/23

Task Report

The full list of current tasks was attached to the agenda. The following items were discussed.s meeting.

- a) Plan for phone box corner of Hill Road car park – TH
RS suggested that a proper scheme be implemented to sort out this area of the car park and make it a more attractive entrance area.
Resolved : that a sub-group be formed to move this forward. RS/RB/AA/KJ and TH to arrange a meeting.
- b) Toilets for the Rec – Rec Toilet Survey Monkey – *interim report*
IH shared the interim results of the survey. So far 70% of respondents felt that toilet provision was essential. RB has 3 quotes ready.
Resolved : To write up a business case ready for the full council meeting in September.
- c) Sails over Rec benches -RB
RB said that a replacement post has been put in place. One sail is ok but one is ripped. RB will source the required fittings this week ready to install next week.
- d) Maintenance of Play equipment at Rec – RB- Some items have been commissioned.
RB and Jo Pugh have been working on this and have managed to get some parts to save costs on the maintenance works.

- e) Bollards to prevent parking on Marlbrook green – IH/RS
There was some discussion on this matter.
RG to check if this is still an issue (post meeting note : yes it is)
Resolved : to put some planters instead of bollards

52/23

Other business :

RB asked about painting the outside of the Parish Office – Dan is due to do this in August when he returns from holiday.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8:24pm