



Minutes of the Meeting of the Operations Committee held on Wednesday 20th March 2024 at 7pm in the Parish Office

Present:

Councillors: Ian Hill (IH) – Chairman
Andy Aherne (AA) – Vice-Chair
Leo Pesci (LP)
Roger Beattie (RB)

Co-opted: Jenny Wilkinson

Officer: Kristina Tynan (KT)

Members of the Public Kirsty Robinson Ward and Janice Ludlow for Agenda Item 7f (Netball on the MUGA)

24/24 Apologies for absence
Tim Horton, Rob Smith

25/24 Minutes of the meeting held on 20th February 2024 which were received by Council on 12/03/2023 to be agreed as a correct record

Resolved: That the note of this meeting was a correct record of this meeting and that it be signed by the Chairman.

26/24 Declarations of Interest

Agenda Item Walking Football – AA declared an interest in this item as he is a member of Smurfit and will not vote on this issue.

27/24 Matters arising

Maypole – This will be an agenda item for the April Full Council meeting.

28/24 Operations budget - Review of current year spend and plans for next year

Current spend was noted as being just under budget. A spreadsheet for projects for the next few years has been started and costings will be added. A priority order will need to be agreed.

29/24 Tasks completed

Drainage / mud accumulation in car park – There are a couple of issues that need addressing – IH will contact the contractor (Edmorr) to get a price for the works needed.

30/24 Tasks approved – updates

- a) **Replacement of septic tank / plant for Rec** This will be a CIL payment-This has gone out to Tender and on the Govt Contract Finder website.
- b) **Toilet for the Rec** – Approved but awaiting a solution for a).
- c) **Bollard replacement on Brook Street and Couching Street** – Joint OCC / WPC- WPC bollards have been replaced. Awaiting a date for the OCC bollards.

- d) **Gates for Public Conveniences** -AA reported that we have commissioned Simms and Sons Ltd to make and install the gates. The gates will only be closed if absolutely necessary. It was noted that there have been no issues currently with vandalism. It was agreed that we will ask our caretaker to paint the doors in the ladies and men's and AA will source a new door for the disabled toilet.
- e) **Paddock bench and tabletops** – These have been ordered from San Hunt Joinery in Aston and we are awaiting delivery of these. AA and Bob Thomas will install them.
- f) **Defibrillator for Christmas Common** – Brakspear have given permission for this. This is in hand. Installation will take place very shortly. There are 16 residents who will undertake defib training.

31/24 Issues raised

- d) **Speed reduction measures on Hill Road Met with Jon Beale** - he proposed a number of options for Hill Road – awaiting further information from Jon Beale in April.
- e) **Installation of dog waste bin at Hurdlers Green.** We have a bin removed from Lady Mogg's Garden that could be used - IH said he has agreed a location that the bin can be installed. We will get Adam Clissold to install it.
- f) **New replacement for sails over Rec benches** – Members to suggest ideas at the meeting [This could be a CIL project] IH and RB had brought suggestions to the meeting. AA will speak to SB on this.
- g) **OCC Super User**–[Super solution to local road problems \(oxfordshire.gov.uk\)](https://www.oxfordshire.gov.uk) – AA will look at this for the next meeting.
- h) **Commission repairs to play equipment at the Rec** – Zip wire launch ramp, wood chips for zip wire landing, replacement swings – To agree works to be commissioned.
Resolved: That KT liaise with AA to order what is needed.
- i) **MUGA** – To agree a contractor for the netball pitch marking – 3 quotes received. This should be taken from the MUGA budget- After discussion it was:
Resolved: The order the works from Garden and Thyme Garden Services who are the subcontractors for S&C Slatters who do the maintenance on the MUGA. It was also agreed that we order 2 netball stands which hopefully will be paid out of a grant from the Doris Field Trust.
- j) **Half Pipe** – AA has spoken with the users of this, and they have agreed that it is not worth repairing as it is too steep for most people to use and therefore not fit for purpose.
RECOMMENDATION TO COUNCIL: That Council agree to the removal of the half pipe.

It was noted that the skateboarders will help with the removal of this.
- k) **Church Meadows Footpath (W28)** – IH said that he reported the bad condition of this footpath on FixmyStreet but OCC will not do any work here. The bad condition is mostly due to the resident who has recently done building work on their land. Delivery drivers also account for some of the damage. It was noted that it a BOAT not a public footpath, so vehicles are allowed to use it. IH and AA to speak to the local residents whose properties are off the footpath about traffic useage and the impact that large vehicles have.
- l) **Couching Street / Brook Street traffic survey Group** – AA and IH will undertake some surveys. KT said that RS would also help.
- m) **Solar Lighting from MUGA to Love Lane** – IH has sourced some solar lights at approx. £250 per light. They are solar powered with a good lasting battery life. We would need to get someone to install them. This issue was brought up by the Community Safety Officer and it

was agreed that this would be an important thing to do. It was agreed that they should not be motion sensor ones and should be on during the dark hours.

- n) **Community Safety** – It was agreed that now there is liaison between the police, the council and the school this does not need to be on the Ops agenda unless there are things that need to be considered by the Committee such as CCTV for the centre of the town which IH and AA are investigating. AA will additionally report back following the meeting between WPC Chair, Icknield School and the OCC Community Support Facilities Officer scheduled for April 15th.
- o) **SID moving and data downloads**
Resolved: That we continue to move the SID's around the Parish but that we stop downloading the data at the present time.
- p) **Paddock – entrance by library area** – The problem is shown in the photo below. The path and the area used by Crumb Coffee are very muddy and waterlogged. We need to find a solution for both. AA and IH will look at what has been done in the past and come up with some options for the next meeting.



The fence in the Children's play area was discussed and it was
Resolved: To write to the resident asking if he could get the fence repaired as it is a potential danger to children playing in this area.

- q) **Shelter for the MUGA** – This is on the Operations project list. We will need to check with Smurfit and WTFC what size they would require. Some options have been looked at. This would have to be taken out of the MUGA Budget

32/24 Task Reports

The full list of current and proposed tasks was sent out with the current status identified.

33/24 Co-option onto Committee

We can co-opt more members if the committee would like to do so.

34/24 Correspondence

1. OCC Parking and Enforcement – This was noted.

2. Sarah Fountain SODC – Asking for free MUGA use for 6 weeks to get Walking Football up and running
Resolved: As this is a new initiative from SODC it was agreed to grant 6 sessions of Walking Football at no charge.

3. Community Payback Team – It was noted that there are teams available to carry out project works. We should consider what work they could do for us. AA/IH/KT to look into this.

35/24 Any Other Business

Bollard outside the Co-op – It was noted that this was replaced a few weeks ago and has since been hit. It needs to be reinstalled.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.30PM