



# Watlington Parish Council

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## There will be a 'Remote' Meeting of the Operations Committee Held on Thursday 22<sup>nd</sup> July 2021 at 7pm on Zoom

**Public participation:** The council welcomes the public's involvement in meetings, which must be in accordance with our Standing Orders Section 3 (Meetings Generally).

Please notify us by email if you wish to speak on any issue or to listen in to the meeting before noon on 22/7/2021 and details will be sent to you.

### AGENDA

1. Apologies for Absence
2. Minutes of the Meeting held on 17<sup>th</sup> June 2021 which were accepted by Council on the 13/7/2021 to be agreed as a correct record
3. Declarations of Interest
4. Matters arising
5. Tasks in progress and new tasks
  - a. Task 8 Pyrton Lane improvements – Need to agree contract for road design (IH)
  - b. Task 17 Malfunction of I-Play at Rec – get removal costs from independent contractor; short list of replacements; and public consultation (TH)
  - c. Task 18 Christmas Common improvements –Removed / demolished bollards have been replaced. Need to submit new plan for installing bollards along the length of the road with limited kerbs along western side. (IH)
  - d. Task 23 20mph speed limit for whole town – Cuxham have been granted one; need to discuss with other parishes (IH)
  - e. Task 29 Grass cutting contract – **Meeting arranged for 20<sup>th</sup> July** - anything arising from review (IH)
  - f. Task 30 Mansle garden improvements – Need to arrange new meeting with all interested to agree plan for overall layout changes and specific planting issues. (TJ)
  - g. Task 38 Full tree survey – MG to invite tenders for a single longer contract to cover a few years work. (RB)
  - h. Task 51 New signs for recreation ground – costs for new signs (IH)
  - i. Task 64 CCTV monitor for public toilet – signs in place – **cameras to be installed 2<sup>nd</sup> July** (JW/IH)
  - j. Task 66 Hedges obstructing pedestrian pavements (RS) – Paper will be sent separately
  - k. Task Proposal for Josh Robinson Ward – Rewild Marlbrook Estate – see attached.
6. Other tasks (only if any change to report)
  - a. Task 6 Removal for flower tubs from the Hill Road Car Park - one still to be moved (TJ)
  - b. Task 7 Replacement of litter bins in town centre – need to identify locations for new bins and identify suitable bins (TJ)

- c. Task 11 Lady Mogg garden in Cuxham Road – benches ordered and arrange installation (KT/TJ)
- d. Task 19 Dogs on the playing fields – Review possibility of larger bins and if appropriate order them (IH)
- e. Task 20 Speed checks in town – Still waiting for poles to be delivered and for finance to approve an additional SID (IH)
- f. Task 26 Improvements to dangerous crossing at Pyrton Lane/Cuxham Lane. Need a proposal that can go to OCC (KW)
- g. Task 37 Business Use of Rec – Decision on whether a charge (task 37 – RB)
- h. Task 42 List of significant trees in the parish. Work being done by WCAG – need to identify councillor to work with them (??)
- i. Task 43 Sprung gate at entrance to Rec from Love Lane – waiting for replacement (RB)
- j. Task 46 Wild flower planting under the trees near the entrance (RB)
- k. Task 49 Footpath 36 / Little orchard need to decide whether this task would be better handled by a different committee. If we stick with Ops doing this, then need to agree what we realistically want done here and establish better communication with owner (IH)
- l. Task 57 Full Comet bus service will restart on 20<sup>th</sup> July - need to monitor usage (IH)
- m. Task 58 Refurbishment of phone box in Hill Road car park (TH)
- n. Task 61 Brook Street trench - Need to remedy it - discuss with Jon Beale from OCC (IH)
- o. Task 62 & 63 Rowan tree planting and removal of dead tree. CwT will look at as part of the Tree Management Plan.
- p. Task 65 Discussion with OCC footpaths has suggested they will carry out remedial work. Need to keep chasing. (TH)

7. Tasks on hold

- a. MUGA proposal – now with CIL/Major Projects (task 1 – RB)
- b. Performance Space in the Paddock – now with CIL/Major Projects (task 3 - TH)
- c. Pilgrims Way footpath – with OCC (task 22 – TH)
- d. Further refurbishment of public toilets (task 24 – RB)
- e. Fingerpost signs at Town Hall (task 25 – TH)
- f. Barrier at end of Church Lane (task 31 – TH)
- g. Permanent public toilet at the Rec– now with CIL/Major Projects (task 33 - TH) (task 1 – RB)
- h. High Street pedestrian improvements – now with CIL/Major Projects (task 52 – IH)
- i. Fencing at rec – new fence / hedge needed behind the half pipe (task 54 – RB)
- j. Electric charge points in Hill Road car park – now with CIL/Major Projects (task 55 – IH)
- k. Flooding in Hill Road car park – now with CIL/Major Projects (task 59 – RB)

*Progress reports for any other tasks should be circulated in advance where there is something to report. They will be discussed where wider committee input is needed*

**\*Operations updated spreadsheet is attached**

8. Subcommittees

1. **Allotments**

2. **PSFC**

a) **Permanent Marking of Rec Car Park**

9. Correspondence

**Letter 78** - Sylvia Mountford – Christmas Common – *Attached*.

**Letter 83** - OCC – Landowner Declaration: Land known as Lys Mill Farm – *attached* – this Prevents unrecorded public rights of way from being legally recorded on the basis of presumed dedication in the future - Attached

10. Any Other Business

**Attachments:**

- Ops Minutes from June 2021 meeting

- Correspondence
- Work sheet updated for July
- Rewilding Marlbrook

Will be sent shortly

- Hedge Survey

Signed: Kristina Tynan - Parish Clerk

Dated:14/7/2021

Distribution

Councillor: Roger Beattie, Terry Jackson, Ian Hill, Tim Horton, Alex Basden, Keith Woolfson, Rob Smith

Co-opted: Bob West and Jenny Wilkinso