



Watlington Parish Council

Parish Clerk: Kristina Tynan
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There will be a Meeting of the Operations Committee Held on Thursday 23rd March 2023 at 7.30pm in the Parish Office

Public participation: The council welcomes the public's involvement in meetings, which must be in accordance with our Standing Orders Section 3 (Meetings Generally).

AGENDA

1. Apologies
2. Note of the meeting held on 23rd February 2023 which were received by Council on 14/03/23 to be agreed as a correct record
3. Declarations of Interest
4. Co-option onto the Committee
5. Matters arising
6. Operation Budget
Report on spend against 2022 budget
7. Main agenda items
 - a) Task 17 Rec play equipment – we have had a quote for repairs from Playdale. We need to decide how much needs to be done in 2023/24. **RB to update**
 - b) Task 18 Christmas Common Residents have asked for a permanent SID. In addition Greenfield and Howe Hill have also asked to be included in the Watlington SID sites. **IH to update**
 - c) Task 58 Plan for refurbishment of telephone box needs to be agreed **TH to update**
 - d) Task 74 With summer approaching and work on the MUGA complete we need to go ahead with installation of an water fountain for the Rec. - **RB to update**
 - e) Task 94 There is an unprotected end to the footpath along the south side of Cuxham road. Need to check whether OCC is going to erect a barrier–**IH to update**
 - f) Task 20 Greenfield and Howe Hill have both asked for SIDs, and Christmas Common want one permanent SIDs. This was due to be discussed at outreach meeting, but is it possible to have such a meeting just before the election –**IH to update**
 - g) Task 92 – Purchase of a Street Sweeper – TH
 - h) Rec Master Plan - Car Park in Rec – Proposal for upgrade by KT – attached
 - i) Task 93 – Parking opposite the Chequers – concern over parking on verges -
8. Progress with other tasks
 - j) Task 29 Grass cutting contract – need to monitor work done when cutting restarts. **IH to update**
 - k) Task 37 A decision on charging for business use of the Rec was deferred until completion of the MUGA. How do we take this forward – **IH to update**

- l) Task 66 Survey of hedges obstructing footpaths has been carried out by RS/IH and residents are being written to. – **RS to update**
- m) Task 49 The new owners of Little Orchard appear to be re-opening the footpath, but their construction traffic has damaged the footpath - **IH to update**
- n) No task There are a number of items on the task list where it is proposed that volunteers could take these on. Can we organise an operations task force to deal with these? – **IH to update**
- o) Task 25 Sign for Town Hall fingerpost – This has been installed.
- p) Recreation Ground 'hedge' – IH
- q) Recreation Ground items for discussion from RB:
 - 1. Trim Trail – Do we keep or remove
 - 2. Waste Bins
 - 3. Tools for Caretaker
 - 4. Outside toilet/s

11. Progress reports as needed

All other tasks are listed in the task sheet distributed with this agenda. The lead for each task should report any developments on that task where they consider it necessary. If there are decisions that need to be made, especially with regard to funding, please let the Clerk and the Chairman know in advance.

12. Watlington Parish Council CCTV Policy – RS/IH to provide amendments to this.

13. Correspondence

14. Any Other Business

Attachments:

- 1. Minutes of the February Meeting
- 2. Ops Task List March 2023
- 3. Chapel Street Issue
- 4. Rec Parking Proposal

Items for Future Meetings

Distribution

Councillor: Roger Beattie, Terry Jackson, Ian Hill, Tim Horton, Alex Basden, Rob Smith

Co-opted: Jenny Wilkinson

(i) any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered.

(ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a member with a personal interest also has a prejudicial if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) it is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as pecuniary.

Confidential Items: EXCLUSION OF THE PUBLIC RESOLVED: THAT under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.

Dated:16/03/2023

Signed: Kristina Tynan - Parish Clerk

