



## Notes from the Meeting of the Operations Committee Held on Thursday 23rd February 2023 at 7.30pm on Zoom.

**Present:**

**Councillors:** Ian Hill (IH)  
Roger Beattie (RB)

**Co-opted Member:** Jenny Wilkinson (JW)

**Officer:** Kristina Tynan (KT)

This meeting was not quorate, but the following actions were agreed.

1. Apologies  
Rob Smith, Alex Basden
2. Minutes of the meeting held on 17<sup>th</sup> January 2023 which were received by Council on 14/02/23 to be agreed as a correct record  
It was agreed that these were a correct record.
3. Main agenda items
  - a) Task 17 Rec play equipment – we have had a quote for repairs from Playdale. We need to decide how much needs to be done in 2023/24. **RB is working on this. We will need to replace some of the matting underneath some equipment and we will ask Adam Clissold to give us a quote.**
  - b) Task 18 Christmas Common Residents have asked for a permanent SID. In addition, Greenfield and Howe Hill have also asked to be included in the Watlington SID sites. **Need to ask Jon Beale about possible locations for the pole on Howe Hill and Greenfield and to request that he orders some poles. It was noted that the solar panels need to be in a location that it will get enough light. IH will put a business case to Finance for an extra SID.**
  - c) Task 54 MUGA contractor used spare fencing panel to protect this corner. Some further work is needed – **The contractors voluntarily did this and it was agreed to monitor this corner for now.**
  - d) Task 66 Survey of hedges obstructing footpaths has been carried out by RS/IH and residents are being written to. – **RS to update at the next meeting.**
  - e) Task 73 Footpath across Brook Street. Survey of use of the crossing to be carried out on a school day in good weather - **IH to do this after Easter.**
  - f) Task 90 Car Park at Rec – A revised quotation has been requested for laying a new surface over the existing area – **Quotes are being sought.**
  - g) Task 30 Mansle garden improvements – Barrier needs to be put up on new entrance to garden from the footpath **RB / IH to do this.**
  - h) Task 91 Car Park re-organisation of Area– Reorganisation of the platform area where the telephone box is - **TH to update when he is back of holiday.**

- i) Task 83 Cuxham Road roundabout. Suggestion from Jon Beale is that it be given strong edging and a rubber bollard be installed on the most damaged corner – **to ask our Caretaker and Gardener to look at it,**
- j) No task Overhanging trees from the Rec over the lane between Love lane houses and the Rec – **IH and our caretaker have pruned the branches.**

4. Progress with other tasks

- a) Task 25 Sign for Town Hall fingerpost – **This has been ordered.**
- b) Task 79 Parish Office painting. Some of the woodwork of the building needs repainting as paint is peeling off. **Our Caretaker will do this in the Spring, but he needs some tools.**
- c) Task 80 Paddock footpaths. Grass is starting to grow over the footpaths and needs cutting back – **Our gardener has said that doing this could ruin the path so she will ensure that the grass doesn't encroach any further. It was noted that she needs some tools. KT will ask her for a list. Our gardener is also looking at the Children's play area as there is a concern about the fence.**
- d) Task 84 Brookside entrance. This was planted out with distinctive trees as a focal point. It has become overgrown with other shrubs and trees crowding the original trees. Needs to be cleared up and surrounding beds replanted – **Volunteer Group needed IH/RB to arrange in better weather.**
- e) Task 86 Marlbrook parking- Installation of bollards to prevent parking on the green – **RS to update at the next meeting.**
- f) Task 87 Meadows footpath. Need to get bin base on footpath near Mansle Garden repaired by SODC and consider moving dog bin to new location. Also need to get similar bin at the gate of the churchyard reinstalled- **KT has reported these both to SODC. She will ask AB to request this too.**
- g) Task 91 Tree in Paddock – branches overhanging residents property – **This work has been completed by Owain Devey.**

11. Progress reports as needed  
None

12. Watlington Parish Council CCTV Policy – RS/IH to provide amendments to this.

13. Correspondence  
Letter 331 – SODC re tree work Farmhouse Mews- **Noted**  
Letter 329 – SODC Great British Spring Clean – offer of bags, vests and pickers- **We have our monthly task force who deal with litter/weeding issues regularly, so this is not needed.**

14. Any Other Business  
**MUGA** – RB and AM met the MUGA electricians today and they will adjust the sensor light but at present it will go out at 9.40pm and put a meter on the token box.

**Items for Future Meetings**

Task 92 Purchase of a street sweeper -TH – March 2023

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8PM**