



Minutes of the 'Remote' Meeting of the Operations Committee Held on Thursday 25th June 2020 at 6.30pm on Zoom

Present:

Councillors:

Ian Hill (IH)
Roger Beattie (RB)
Terry Jackson (TJ)
Tim Horton (TH))

Officer:

Kristina Tynan (KT)

Members of the Public:

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68/20 Apologies for Absence

Alex Basden, Keith Woolfson, Jenny Wilkinson.

69/20 Minutes of the Meeting held on 28th May 2020 which were accepted by Council on the 16/6/2020 to be agreed as a correct record

Resolved: That these minutes were a correct record of this meeting and that they be signed by the Chairman when it is possible to do so.

70/20 Declarations of Interest

There were none notified

71/20 Matters arising

There were none.

72/20 Priority Decisions

1 Improvement of pedestrian, cyclist and shopping environment

- a. Sidewalks – for pedestrians, child buggies and mobility vehicles
- b. High Street parking
- c. High Street through-traffic control (speed limits, road closure measures)
- d. Cycle routes in town
- e. Cycle Parking – TJ sent a note on this on the 4th June

There was much debate on the above issues. RB said he did not agree with any of the measures above. It was agreed that we do need to get the views from the WBA and the local residents before any measures are implemented. We could make changes using an experimental traffic order subject to approval from OCC. IH will draft a survey which could then be leaflet dropped and/or via Survey Monkey. It was thought that temporary signage of 20mph down the High Street would be good.

- f. **Other items** – drinking fountain – NS and KT have identified one for the outside of the Pavilion but have not been able to go and see it in person. It was agreed to investigate the underspend of the committee for 2019/20 and see if it could be done from this money.

2 Re-opening after shutdown

- a. **Pavilion** - KT and RG are presently working through the guidelines, preparing a risk assessment and looking into what things will need to be ordered. All our regular users have said they will review the situation in September. KW is also involved with preparing the plan.
- b. **Play equipment (Rec, Paddock)**- The Government will be saying these can be opened on 4th July. KT, RG and BT are working on the risk assessment, items needing to be put in place cleaning and signage. The Government guidelines will be followed. It is hoped this could be open as soon as it is safe to do so.
- c. **Parish Office**- It was noted that SODC Offices are still closed and officers are all working from home. KT and RG will monitor the situation and report back to this committee.

3 Decisions needed

- a. **Half-pipe** (task 46 – TH) – We have a good quote for these works and will request the Finance Committee to fund this at an approx. cost of £1200.
- b. **Wood chips for zip wire** (task 50 – RB/TH) – This would cost in the region of £1200 and the Finance Committee to be asked to find funds to do this as it is deemed a H&S issue.
- c. **Signs for recreation ground** (task 51 – IH) – We have had no further update from WTFC or WCC. No discussion took place.
- d. **Fencing behind Half Pipe** – TH reported that there was an accident here due to the broken fencing and said this needs to be removed and replaced as an urgent safety issue, the cost would be in the region of £1200. The Finance Committee to be requested to find funds to do this.

4 Other tasks (only if any change to report)

- a. **Street naming for Wat A** (task 39 – TH) – TH reported that this group have not yet met but a zoom meeting will be held soon.
- b. **Various OCC Highways related tasks** (tasks 20, 8, 23 – IH) We are waiting for OCC to come back to us with answers on these which are Pyrton Lane traffic calming, SIDs, 20mph limits. As we have been told the Highway Officers have been seconded to the Active Travel programme it is unlikely that we will get any answers before the end of July.
Resolved: That we send a letter to Susan Halliwell regarding the Pyrton Lane issue as this will become a priority issue when the new development starts.
IH to draft a letter to SH.
- c. **I-play** (task 17 – TH)- TH is organising a zoom meeting with Playdale
- d. **Dogs on playing fields** (task 19 – IH) – IH has spoken to Rae Young from the Dog Group and they are collating some statistics on where and how much they have to clean up.
- e. **Love Lane to the Rec gate** – RB will have another look at this.
- f. **Performance Stage** – TH reported that this will not progress as quickly as he hoped due to reduced funding opportunities.

g. **Allotment and Recreation Ground Registration** – All the necessary information has been sent to Land Registry.

h. **Traffic Calming for Christmas Common** – The Clerk will chase Robert Barber for his plan.

Operations updated spreadsheet was attached to the agenda

Councillor Items for discussion (time permitting)

a. **Cycle Racks for the Town** – TJ had sent an email on this.

It was thought that a cycle rack for 10 bikes on the grassed area of the small parking area would be a good place and a gravel surface could be put down. TJ suggested some at the War Memorial. It was thought this could be a hazard, but it can be looked at. It was thought that cycle racks for 4 bikes would be good in the space by the electric substation by the paddock.

It was agreed that we seek some quotes for this work.

KT

b) **PlantLife and verge management** – TJ sent an email to committee on 16th June

72/20 Sub-Committees

1. **Allotments**

a) **Discussion on Allotment Agreement for 2020/2021** – Awaiting update NS/IH

b) **Standpipe at one of the Plots** – This has been installed and a meter also put up. It will be interesting to see the amount of water used.

b) **Members of the Public walking through the Allotments** – we have put up signs saying that the Allotments should only be accessed by Allotment Holders – Noted.

2. **PSFC** – No issues for discussion.

73/20 Correspondence

1. **J Moses** - HGV's ignoring current road signage on Pyron Lane – IH has responded

2. **SODC** – Deep Clean will be from 15/9/2020 – 18/9/2020 – Noted.

3. **P Richardson** – Resolution of issues in settlements – see attached email 7th June

4. **P Richardson** – Verges, Speed limits and white marker gates – see attached email 6th June
Letters were not sent to committee members so this will be deferred to the next meeting.

74/20 Any Other Business

Electric Charging Points – IH reported that he has spoken to 3 suppliers and a completely managed service is available. We would need to provide an electricity supply. IH will seek further information and it was thought it would be a good contender for CIL funding.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.30PM