



Minutes of 'Remote' Meeting of the Operations Committee Held on Thursday 17th September 2020 at 6.30pm on Zoom

Present:

Councillors:

Ian Hill (IH)
Roger Beattie (RB)
Terry Jackson (TJ)
Tim Horton (TH))
Keith Woolfson (KW)
Alex Basden (AB)

Co-opted Member:

Jenny Wilkinson

Officer:

Kristina Tynan (KT)

86/20 Apologies for Absence
There were none.

87/20 Minutes of the Meeting held on 23rd July 2020 which were accepted by Council on the 25/8/2020 to be agreed as a correct record
Resolved: That these minutes were a correct record of this meeting and that they be signed by the Chairman when it is possible to do so.

88/20 Declarations of Interest
There were none notified.

89/20 Matters arising
There were none other than agenda items.

90/20 High Street pedestrian improvements
a. **Report on progress-** (task 52 – IH) –Survey Results
IH had produced a written report for the Watlington Times and has also prepared a more detailed report. IH will send this out to committee members. IH reported that at the last FC meeting Steve Harrod stated that OCC are not keen on doing these works and it could not be funded under Active Travel of which most has been spent in Oxford and West Oxfordshire. Few schemes have been done in South Oxfordshire. SH was chasing up this issue and IH will contact SH.

91/20 Tasks in progress and new tasks
b. **Dogs on the playing fields** – report from dog patrol (task 19 – IH) – JW had sent the latest report from the Dog Group. She said that one of the worst areas for dog fouling is the path from Pyrton Lane to the Sports Field. IH said that it is also bad along the footpath to the Willow Pond. We need some more publicity on this problem and also could do with more volunteers.
c. **Half-pipe** – Works will start on 18th September (task 45) – RB reported that all materials are on site. RB will monitor this work.

- d. **Fencing at rec** – Discussion further to comments from Cricket Club – (task 54) – Nigel Adams has said that he could lay this hedge and it was agreed that the gaps in the hedging be infilled with new hedging. It will take a bit longer, but it will look a lot better and we therefore will not need to put in new fencing. The metal from the old fence has been removed.
- e. **Bicycle racks** – investigate use of land at Hill Road car park & report of cycle racks (task 53 – TJ/KW) –It was agreed to use the same model type as the ones as by the Town Hall (Sheffield). KT to obtain some quotes for the works. IH
- f. **Repainting Hill Road car park** – Works were completed on Sunday 13th September (task 13) It was noted that we have had some complaints from residents about the increase in two-hour parking spaces, but these are needed to increase footfall in our shops. IH has done a basic survey of the usage. He asked if we should consider doing a more methodical one. It was noted that this is a ‘shoppers car park’ and not for resident’s use. However, many residents do use it. It was mooted that residents should be paying a contribution and should not be having free parking. IH said he has looked at the agreement with SODC and WPC can charge and if we make a profit they are entitled to a share of the profit or claim back the car park. But the profits can be put in a sinking fund to fund necessary future works in the car park. It was agreed that we do a more comprehensive survey at some point but not in the short term.

TJ suggested that residents could use the yourparkingspace or justpark app to find available parking as some people register parking spaces.

- g. **Dog Bins:** Need decision on way forward (task 19) – IH had produced the table below showing the location of all dog bins

JCT A329 to B4013	Not in Watlington (if it even exists)
Shirburn Road rec ground @ Pavilion	Redundant as there is a general-purpose waste bin within a few metres of it.
Shirburn Road rec ground path to Love Lane	Redundant as there is a general-purpose waste bin within a few metres of it.
St Leonards Church	Redundant as there is a general-purpose waste bin within a few metres of it.
Church Street @ end	Redundant as there is a general-purpose waste bin within a few metres of it.
Spring Lane Car Park (Hill Road?)	At vehicle entrance – would be more appropriate at pedestrian entrance. It would then be redundant as it would alongside a general-purpose waste bin
Cuxham Road near Pyrton Lane	On Lady Mogg’s garden
End of Love Lane	Well placed for walkers returning from Pyrton Lane and from the sports fields
Pauls Way entrance to Letts Alley	The only bin that had much in it when I checked 22/7/20 am, but this looked old and had probably not been emptied at the last collection.
Brook Street opposite Chestnut Place (not included on SODC list)	This bin had single dog bag in it when I checked 22/7/20 am. Redundant as there is a general-purpose waste bin within a few metres of it.

KW said that there is one on the Britwell Road near Windmill Piece which has not been included and one on Hill Road near the Ridgeway. There are also two in Christmas Common. IH will check on these.

Resolved:

- (a) That all dog waste bins where there is a normal waste bin within 10 metres be removed;

(b) That we discontinue the SODC collection service as early as possible and replace where necessary with an alternative service in conjunction with other neighbouring parishes.

- h. **SIDs** – See attached final quote and parish cost allocation (task 20)
IH stated that OCC are happy to provide the poles. However, OCC were not in favour of the Shirburn Road pole as TVP do put the speed van in that location. The one in Hill Road should be put up just before the Ridgeway. OCC thought the one on the Cuxham Road could have a problem with underground services and they were not keen on putting a pole outside Forestry Cottages in Christmas Common. OCC have said they would provide plans.
RECOMMENDATION TO COUNCIL: That we order the two SIDs, one for Watlington and one to be shared with Swyncombe and Cuxham Parish Council. The cost of this project to covered out of our CIL fund.
- i. **Lady Mogg garden** – decision on recycled plastic benches (task 11)
We had agreed to purchase two of these with one being made out the art weeks project recycling. However, this did not go ahead due to COVID 19. We have been promised funding for one bench.
It was agreed to get prices for the next meeting.
- j. **Grass Cutting Tender from April 2021** – review and initial discussion (task 29 – IH)
The grass cutting map to be sent to all members. There was initial discussion that we allow the current contractors to be contracted to April 2022.

Resolved: That we have an annual flail of the shrubs etc on Willow Close to stop them encroaching on the road. RB and the Clerk to obtain 3 quotes.

- k. **Plant Life and Verges** – Proposal to be sent by TJ
Motion from Terry Jackson
That when selecting the contractors for grass cutting, they manage the verges and any other areas that are appropriate, for wildlife by not mowing between late April and September and when mowing the long grass cuttings should be removed.
Vote: 5 in favour, 1 against – CARRIED
We will need to inform our contractors at the appropriate time.
- l. **Clean Air Day 8th October** – What do we want to do? Consider use of [Air Pollution Calculator](#). It was agreed that this be put on our Facebook page and Website and the Watlington Times. To put up 'No idling' posters on 8th October
- m. **White Gates** – These will be painted shortly. Items needed have been ordered.
- n. **White Railings on Cuxham Road** – should WPC paint these – TH volunteered to do this. TJ said that a WiB member has said he would paint these.

92/20 Other tasks (only if any change to report)

- o. **Signs for recreation ground** (task 51 IH) - No update
- p. **Cycle routes in town** – proposals (KW and TJ) – Not yet received a proposal
- q. **Various OCC Highways related tasks** (tasks 8, 18, 23 – IH)- IH said he is chasing up all these issues with OCC. Pyrton Lane was the top priority. IH will contact Jon Beale. TH said he will speak to OCC regarding a barrier on the Church Path.
- r. **I-play** (task 17 – TH) – TH will be setting up a Zoom meeting with Playdale. TH and KT to attend.
- s. **Replacement of litter bins in town centre** (task 7 – TJ)- No update
- t. **Zip Wire Wood Chip** – TH said it that these should be raked every 3 months. December, March, June and September.
- u. **Telephone Box in Hill Road Car Park** – TH is looking into a use for this.
- v. **Broken Perspex in Rec Noticeboard** – Our caretaker will repair this.

Progress reports for any other tasks should be circulated in advance where there is something to report. They will be discussed where wider committee input is needed

93/20 Tasks completed or on hold

- w. Wood chips for zip wire – organise clearing and spreading (task 50 – RB) -COMPLETED
- x. Street naming (task 48 – TH) -COMPLETED
- y. Car Park signage (task 12 – IH)
- z. 30 mph limit on Hill Road (task 15 – TH)
- aa. Refurbishment of public conveniences (task 24 – RB/TJ)
- bb. Mansle garden improvements (task 30 – TJ)
- cc. Barrier at end of Church Lane (task 31 – TH)
- dd. Electric charge points in Hill Road car park (task 55 – IH)

***Operations updated spreadsheet is attached**

94/20 Subcommittees

1. Allotments

Nothing to report.

2. PSFC

Pavilion – Opening up of Main Hall and Shower (for Football Club) – This is in hand.

95/20 Discussion on potential CIL projects

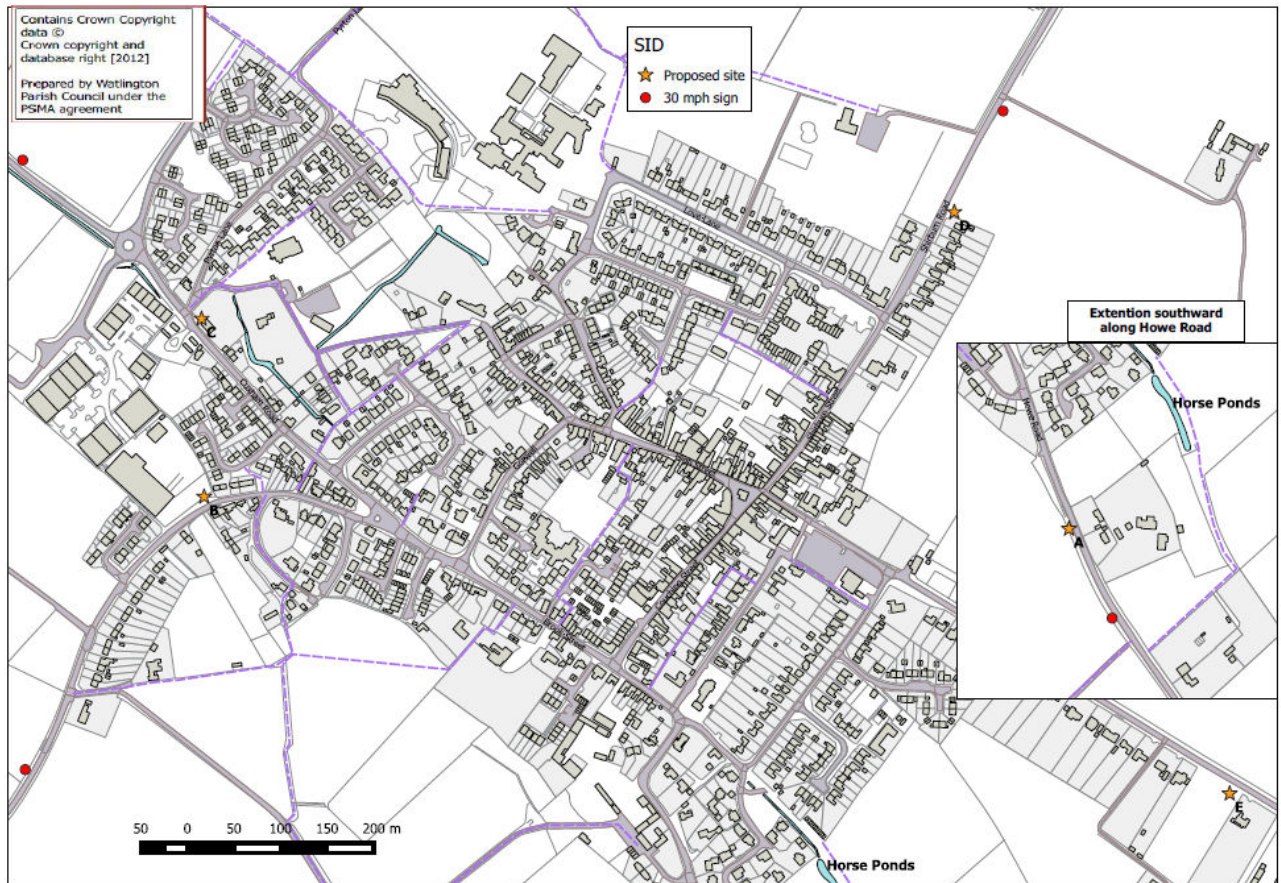
96/20 Correspondence

1. **Big ride for Africa** – Cycle ride and Run on Thursday 24th September- letter attached which gives the routes. This was noted and Christmas Common residents to be informed. IH will prepare a note which can be put on the noticeboards and the Facebook page to encourage people to use it. **IH**

2. **Thames Travel** – new T11 changes from 1st September – There is now a Sunday service, but this has not been advertised and therefore residents are not aware of this and has not been used. IH will prepare a note which can be put on the noticeboards and the Facebook page to encourage people to use it. Buses are being escorted through Chalgrove due to the road closure. IH will write to Thames Travel. **IH**

97/20 Any Other Business

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 20.10PM



Description	Qty	Unit Price	Disc.(%)	Price
[02010] GB[AS-BT] Evolis Radar Speed Sign - Solar version Ready for installation & consists of : • SPEED DISPLAY SCREEN 34 x 43cm Green, Amber, Red display with Warning Triangle (anti Race-effect) • TEXT MESSAGE DISPLAY 16 x 64cm • USB & BLUETOOTH connectivity • ROAD TRAFFIC DATA recorded in BOTH DIRECTIONS • INSTALLATION KIT (does not include fixing straps/jubilee clips) • Full 2 YEAR WARRANTY ; Parts, labour, factory return (all transport costs included)	4,00 Unit(s)	1799,00	8,00	£ 6620,32
[0223] 80W Solar Panel & mounting kit with Stainless steel INSTALLATION KIT (does not include fixing straps/jubilee clips)	4,00 Unit(s)	280,35	100,00	£ 0,00
[0223] Solar panel & mounting kit Stainless steel INSTALLATION KIT (does not include fixing straps/jubilee clips)	6,00 Unit(s)	280,35	8,00	£ 1547,53
[028] Battery 12V 22Ah 12V 22Ah Battery	8,00 Unit(s)	76,54	100,00	£ 0,00
[061] TRANSPORT & PACKAGING	4,00 Unit(s)	90,00	8,00	£ 331,20
[080271/C] Additional mounting bar - SOLUTION /C	6,00 Unit(s)	22,25	8,00	£ 122,82
[080271/C] Additional mounting bar - SOLUTION /C	1,00 Unit(s)	22,25	100,00	£ 0,00
[04774] Locking rod for padlocks Locking rod for padlocks	8,00 Unit(s)	6,67	100,00	£ 0,00