



Watlington Parish Council

Parish Clerk: Kristina Tynan
Watlington Parish
Council
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There will be a Meeting of the Finance Committee Held on Thursday 28th September 2023 at 7pm in the Parish Office

Public participation: The council welcomes the public's involvement in meetings, which must be in accordance with our Standing Orders Section 3 (Meetings Generally).

A G E N D A

- 1 Apologies for absence
There were none.
- 2 Approval of Minutes from
- 3 Matters Arising
- 4 Declarations of Interest
- 5 Financial Issues
 1. **Management Accounts** – update on budget position. These will be circulated
 2. **Spending of CIL Funds Proposal** – see attached paper
 3. **Bank Mandate** -All changes agreed have now been made.
 4. **Coffee Van in Paddock** – FC agreed in principle to this in September – Discussion of cost and terms and conditions.
 5. **Moore External Audit** – If information has been received from them within three days of this meeting. KT to report on additional information they requested for 2022-23 Audit.
 6. **SODC AQ Monitor in Town Hall Roof** – Query raised on electricity costs – see attached email.
 7. **Quote for repair to CCTV Cameras at the Pavilion** – Should we claim this on our insurance?
- 6 Grant Requests
 1. **St Leonards Parochial Parish Council** – Grant towards the Bell Fund - attached
- 7 Business Case Proposals for Discussion
 1. **Toilet at the Recreation Ground** – attached
 2. **New Fence at the Allotments**- attached.

8 General Issues

1. **Dead of Easement over Willow Close for Redrow**– This has been sent to our Solicitor for comments – attached.

2. **Willow Close Proposal from Tim Horton** – Proposal not yet received.

3. **Charlotte Coxe Proposal that went to Full Council and was deferred. Discussion on proposal for October Full Council.**

Previous proposal:

RECOMMENDATION : That Full Council resolve to :

1. Oversee the formation of * a “Shadow” group of 4 or 5 Management Trustees with the expertise to negotiate arrangements with OCC and others and to prepare legal, financial and governance proposals for final WPC approval. Management Trustees must act independently of WPC, and it is proposed that only one shadow trustee should be a Councillor (to be selected), that Gill Bindoff be invited to continue her work and that a member of FOWL be invited. Additional expertise in legal / financial / property areas will be required.
2. To commission legal and other advice on behalf of the shadow trustees provided that there is agreement that CCT (in the form of OCC) repay all costs to WPC.

9 Staff Issues

1. Staff Reviews – to agree who conducts these and when they should take place.

10 Review of Standing Orders 2023 - The office has reviewed these and a copy is attached.

11 Correspondence

1. Email from LGP Solicitors re Deed of Easement – to agree engagement terms.

12 Any Other Business

13 Date of next scheduled meeting 2023: Tuesday 21st November 2023

Declaration of Interests

(i) Any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered.

(ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as pecuniary.

Confidential Items EXCLUSION OF THE PUBLIC

RESOLVED: THAT under Section 100(A) (4) of the Local Government Act 1972, the public be excluded from the meeting for items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7, 8 and 9 of Part I of Schedule 12A to the Act.

Dated: 19/09/2023

Signed: Kristina Tynan - Parish

