



THERE WILL BE A MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD  
COMMITTEE ON MONDAY 30<sup>th</sup> SEPTEMBER 2019  
AT 8PM IN THE PAVILION

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**Parish Council members:**

*Rob Smith, Roger Beattie, Nicky Smallbone, Matt Reid*

**Football Club representatives:**

*Keith Woolfson*

**Cricket Club representatives**

*Owen Lewis, Neil Boddington*

**Sports Club:**

*Graeme Logan*

**Invited:**

*Darren Maude, Nicola Challis*

1. Election of Chairman
2. Election of Vice-Chair
3. Apologies for absence
4. To approve the Minutes of the meeting held on Monday 29<sup>th</sup> April 2019 which were received by Council on the 7<sup>th</sup> May 2019
5. Matters arising
6. Update on Actions
  - 4.1. WCC and WTFC Stewardship Agreement 2017/2018 and 2018/2019 and 2019/2020
  - 4.2 Stewardship agreement for the Sports Club to cover their use of the bar- - Update
  - 4.3 Extra CCTV Cameras
  - 4.4 Kitchen Freezer to be defrosted - NB
7. Reports from Sports Clubs
  - 7.1 Football
  - 7.2 Cricket
  - 7.3 Sports Club
8. Budget/Financial Issues
  - 8.1 Budget for 2019/2020 update – will be emailed.
  - 8.2 Bar Accounts – Not yet received
  - 8.3 Pavilion Bookings – Update
  - 8.4 Update on utility bills.
9. Pavilion building issues
  - 9.1. Cleaning Issues.
    - a) Communal Area cleaning after use
  - 9.2 Maintenance issues
    - a) Electrical Issues – Neil Campbell has ordered some parts -RB will update
    - b) Football Changing Room Painting – KW to update

- c) Gutters – RB
  - d) Small Maintenance Issues – Update
  - e) Any other issues
10. Sports Field issues  
a) Rabbit Issues – WCC and WTFC to update
11. Health and safety issues  
a) Cricket Sight Screens – OL to update  
b) Loft – tidying up – see Health and Safety Report – attached.
12. General Issues  
10.1 Container Insurance  
10.2 Pavilion Management  
10.3 CCTV Proposal - attached
13. Date/ Issues for Next Meeting  
Maintenance plan, Business Plan and Pavilion Development Plan
14. Any Other Business

#### **Attachments**

1. PSFC Minutes 29<sup>th</sup> April 2019
2. Health and Safety Report – Rob Smith 19/8/2019
3. Budget Update 2019/2020
4. CCTV Proposal

#### **Notes on Declaration of Interest**

(i) Any Member arriving after the start of the meeting is asked to declare personal interests as necessary as soon as practicable after their arrival even if the item in question has been considered. (ii) with the exception of the circumstances listed in paragraph 9(2) of the Local Code of Conduct for Members, a Member with a personal interest also has a prejudicial if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest. In such circumstances, the Member must withdraw from the meeting room, and should inform the Chairman accordingly.

(iii) It is not practical to offer detailed advice during the meeting on whether or not a personal interest should be declared, or whether a personal interest should also be regarded as prejudicial. Confidential Session: EXCLUSION OF THE PUBLIC

**RESOLVED:** THAT under Section 100(A) (4) of the Local Government Act 1972, the public be excluded from the meeting for items of business of the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 7,8 and 9 of Part I of Schedule 12A to the Act.

Kristina Tynan, Parish Clerk



Dated: 23/9/2019

#### **Distribution List:**

*Roger Beattie, Nicky Smallbone, Matt Reid, Rob Smith, Keith Woolfson, Owen Lewis, Neil Boddington, Graeme Logan, Darren Maude, Nicola Challis.*



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