



MINUTES OF THE MEETING OF THE PAVILION AND SPORTS FIELD COMMITTEE HELD ON AT 7.30PM ON MONDAY 25th MARCH 2024 IN THE PARISH OFFICE

Parish Council Members: Nicky Smallbone (NS), Steve Bolingbroke (SB), Leo Pesci (LP)

Football Club Representatives: Keith Woolfson (KW), Darren Maude (DM)

Cricket Club Representatives: Jonny Berry (JB)

Sports Club Representatives: Lee Bowden (LB), Pippa Tolfts (PT)

13/24 Apologies

There were none.

14/24 Minutes of last meeting 12/02/24 which were accepted by Council on the 12/03/24 to be agreed.

Resolved: That these minutes be agreed as a correct record and signed by the Chair.

15/24 Matters arising

Football Dugouts – These still need permission from SODC. KW said that they are not a priority at the moment as there are other demands on their finances.

16/24 Declaration of Interests

There were none notified.

17/24 Financial Issues

WCC – Quarter 1 energy invoice – SB said that Paddy had asked for an extension for payment to be made (due 1/4/24). JB said that he will make sure that Paddy contacts WPC tomorrow. [UPDATE: Paddy called SB on 26th March to discuss and a staged payment of the bills was agreed by Finance the same day]

CCTV recorder – KT said that there has been a quote for approx. £800 and said it was important that this is ordered. SB said he would bring this up at the Finance meeting tomorrow night

18/24 Discussion of proposal – Watlington Sports Club

The Sports Club proposal with SB's suggestions was discussed. One change (removing the words "Up to") the proposal was agreed.

There were two points that the Sports Club needs to clarify before 1/4/2024: Who will insure the building and what time limit they wish to put on the grant for works. SB will send out a draft copy of what was agreed to WSC. WPC Finance Committee will meet tomorrow night to review the proposal and recommend it to Full Council on 9th April.

Current Contracts

BT Sports – It is likely that the club will stop this and just use BT Broadband.

Grundon – It was agreed that this be continued. Collection times have been reduced further to a request from the treasurer. The Sports Club have also purchased a can crusher which means more can go into the bins.

Grass Cutting – This has now ceased.

Insurance -The sports club to confirm who will deal with this.

The following are to be continued:

Electricity and Gas

Water

Business Rates

PRS/PPL

Security/Alarms/Fire

All the continuing contracts will be held by WPC and monthly bills will be sent to WSC with supporting evidence. This will continue to the 1/4/25.

Kitchen – Howden are gifting a free kitchen and KW is obtaining the quote for a new doorway and installation of it. The saving from this will be deducted from the condition survey total cost.

Bookings – These to be taken over by the Sports Club from 1/4/2024. Existing bookings will be honoured at the price paid. All regular users will be informed and sent a letter confirming who they will need to deal with. KW will liaise with KT on this. KW said he has drafted a letter to be sent to users and will pass this onto the office.

Grant for Work – A requirement for WPC giving a grant is that the organisation must show copies of their accounts. It was agreed that accounts will be sent to WPC for WTFC, WCC and the WSC. There needs to be an open and transparent system if WPC is going to grant in the region of £60K. The clubs have started looking at grants they can apply for. They also have started regular monthly fundraising events.

SB said that on the CIL survey, the Pavilion works came in the top three on the list which shows it is a popular choice.

19/24 Reports from Sports Clubs

1. **Football** – KW said they have 4 new committee members so now there are 11 previously only 7.

2. **Cricket** – The season will start in April. The winter nets went well and hopefully a lot of the players will play in the summer season.

3. **Sports Club** – There is now a Facebook page which has 250 followers to date, so their social media presence is increasing.

20/24 Any Other Issues for discussion

Shutter in the Kitchen - KW and PT raised this issue. KT reported that is not a Fire Shutter it is just a safety shutter. She has been in touch with our insurers who say this is not a requirement for the building and it could be removed. However there must be a risk assessment and H&S assessment for the building.

Skip – DM said that work has started on clearing up behind the containers etc and a few tip runs have been made. However he said that a skip is going to be needed. SB said he would ask the Operations Committee if they would provide one at WPC cost.

SODC Sport and Leisure Strategy – SB said that this is an important consultation, and the clubs should respond to it. In the 2018 strategy Watlington was said to need extra sports facilities but in this draft this seems to have been taken out. It is very important that we stress that we need extra facilities, especially in the light of the new houses. KT will send the link out tomorrow.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8.45PM