



MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD COMMITTEE HELD ON MONDAY 22nd November 2021 AT 7PM IN THE SPORTS PAVILION

Present:

Parish Council members:

Matt Reid, Steve Bolingbroke

Football Club representatives:

Keith Woolfson, Pippa Tolfts

Cricket Club representatives

Chris Allen, Neil Boddington

Officer:

Kristina Tynan

42/21 Apologies for Absence

Tim Horton

42/21 To approve the Minutes of the meeting held on Monday 14th June which were received by Council on the 11/5/2021

Minute 38/21d refers, further clarification was given on the comment by SB, that this as this is a legal entity which pay business rates, has a bar license this would be an appropriate committee to take on the management of the pavilion.

Resolved: That the minutes of the meeting held on 14/6/2021 be agreed as a correct record and that they be signed by the Chair.

43/21 Matters arising

There were none other than agenda items.

44/21 Declaration of Interests

There were none notified.

45/21 Pavilion and Sports Field – Discussion for new arrangements for management

SB had circulated the motion which was agreed by Full Council prior to the meeting and shown below:

Resolved that:

1. From financial year 2023/24 WPC will lease the Pavilion to a joint body for a peppercorn rent on a lease that requires the clubs to keep the pavilion in good repair and allows them to hire the pavilion to other parties.
2. That PSFC is dissolved in March 2023 and relationships with the clubs is conducted through the terms of the lease.
3. That WPC allow the clubs to continue to use the Sports Fields under licence for a fee of not more than the rental paid to Beechwood Estates
4. That current councillor members of PSFC be delegated to negotiate the terms of this arrangement with the clubs with final approval by Full Council.
5. That WPC will subsidise the operation of the joint body for one year (2023/24) at £5K (ie approximately half the level of a typical pre Covid year). No further subsidy will be provided.

There was much discussion on this issue which included the condition of the building prior to handover, instead of a rent would the Parish Council consider transferring the building , maintenance of building, type, new heating system etc.

In principle WTCF and WCC are in favour of this and need to work on this in the time frame of 18 months. The clubs will need to work on a business proposal. It was also suggested that they speak with the Youth Club. Various options on how the building could be operated were discussed. NB said that they will need a draft lease and terms of conditions from WPC and SB reported that he has had some initial discussion with our Solicitor, and we can provide these at the appropriate time.

SB is also looking into available land for sports and is speaking to landowners as part of improving sports facilities in Watlington and he was thanked for doing this. There would need to be a limited license for the Sports Field as the public have access to it. The Sports Club will meet and come back with a proposal for WPC and will start this process in Feb/March 2022. There will be a PSFC meeting in March 2022 and this item will be on the agenda.

46/21 Update on Actions

1. **Two Extra CCTV Cameras** – CA is looking into this and will report back. KT to send him information on this.

2. **Main Door** – New barrel has been ordered for Front Door and Player Entrance and the same key will work in both locks

3. **Potholes in Car Park** – This work has been completed.

4. **Plumbing issues** – KT will be sending out for 3 quotes. MR asked if a water softener would be a good idea, but it was thought that the system is too old for any difference to be made at this stage.

SB said that we need to have preferred contractors, and this will be on the next Finance Agenda.

5. **Other issues** - KW said that the E Stop button in the boiler room can be stopped easily and there needs to be a tidy up of the boiler room. KW said that some items could be put in the container. There is a missing valve and the heating either has to be on or off. MR said that we should look into a Hive so the heating could be put on an off remotely. KT will investigate these.

6. **Electrical Works** – Socket for CCTV has been replaced and Outside lights are all now working

7. **Stewardship Agreement** – There was agreement that the original document for 2021/22 now be signed by all parties. KT will email these out.

8. **Football Floodlights** – have been removed. NB will send us the plan for the new floodlights so WPC can request permission from Beechwood Estates. NB will be submitting the planning application required.

47/21 Reports from Sports Clubs

1. **Football**- KW reported that the season is now halfway through (August- May). There are 4 Men and 2 Veteran Teams. There are 9 Young Teams which is the highest number to date we have had in Watlington. This will be a problem as they get older as Football will run out of capacity and space. The Club has been very busy with Cup and League matches.

2. **Cricket** – CA reported that the 1st Team was relegated and is now in a league which has 15 divisions. The 2nd Team did very well. There is an under 13 Team and hopefully an Under 11 team for the next season. Hopefully, the Women's side will also be back up and running. The Darts league started again last Friday. Aunt Sally took a hit during Covid and will a number of pubs closing down this does not help. WCC has formed a new committee which has had one initial meeting and there will be another meeting in December.

3. **Sports Club** – The bar has now been refurbished and can take card payments. There will be Disco on 5th February 2022. Social Memberships are also being looked at.

48/21 Budget/Financial Issues

1. **Budget for 2021/2022** – There was discussion on this, and it is attached to the end of these minutes.

2. **Draft Budget for 2022/2023** – After much discussion this was agreed.

RECOMMENDATION TO THE FINANCE COMMITTEE: That the budget 2022/23 as shown on the next page be agreed.

SB said that there would need to be an Investment Capital structure in place if the Pavilion is to be refreshed before it is taken over and MR stated that WPC buildings need to conform to be carbon neutral by 2025 and this needs to be considered if any upgrade to things are being considered.

49/21 Issues for discussion

None.

50/21 Sports Field issues

Electric Cables exposed – KW said that he will get these covered, but they are not live and therefore not dangerous.

WCC Container – CA said this will be moved round at some point.

Dog Fouling Patrol – KW reported that the group are still doing this on a Saturday morning.

51/21 Health and safety issues

Legionella Check – This will need to be done before the cricket season begins.

52/21 General Issues

None

53/21 Any Other Business

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9PM

PAVILION & SPORTS FIELD	Budget	Actual to	Budget
Expenses	2021/22	30/09/2021	2022/23
Pavilion Expenses (see detailed sheet)	12,482	15,683	14,396
Sports Field Rent	5,000	5,000	5,000
Transfer to Pavilion Sinking Fund	1,125	1,125	0
Expenses subtotal	18,607	21,808	19,396
Income			
WTFC / WCC rent	5,000	0	5,000
WTFC / WCC / WSC cost share	8,350	2,452	8,600
WTFC / WCC / WSC Other	0	0	0
Hire Charges & Other income	3,200	1,400	3,200
COVID Grants	0	8,000	0
Income subtotal	16,550	11,852	16,800
Pavilion & Sports Field Net Cost	2,057	9,956	2,596