



MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD  
COMMITTEE HELD ON MONDAY 3<sup>rd</sup> FEBRUARY 2020  
AT 8PM IN THE PAVILION

**Present:**

**Parish Council members:** Roger Beattie, Nicky Smallbone,  
**Football Club representatives:** Keith Woolfson  
**Cricket Club representatives:** Owen Lewis

**Officer:** Kristina Tynan

- 0120 Apologies for absence  
Alex Basden, Neil Boddington, Pippa Tolfts, Matt Reid
- 02/20 Chairman's remarks  
There were no Chairman's remarks.
- 03/20 To approve the Minutes of the meeting held on Monday 4<sup>th</sup> November 2019 which were received by Council on the 10th December 2019  
**Resolved:** That the minutes of the meeting above be agreed as a correct record and that they be signed by the Chairman
- 04/20 Declaration of Interests  
There were none notified.
- 05/20 Matters arising  
There were no matters arising other than agenda items.
- 06/20 Update on Actions
- Extra CCTV Cameras** – OL and KW will investigate putting up 2 or 3 cameras to cover the sports field area, Roger suggested a new location for these which may give more visibility.
  - Loft Space Clearance**- OL had not had time to do this. It was agreed that NS and RB will bring things down to the ground floor and let OL and KT know when this will be happening.
  - Main Door Shutter** – NS reported that the WPC will install a new shutter and motor.
  - Bins/Pen for Bin**- This has been looked at by members. RB suggested moving them just inside the fence on a trial basis. KT will check with Grundons that they will empty them from this location.
  - Trackway Ditch** – this has been cleared.
  - MUGA** – NS reported that until the land is registered, we are unlikely to be able to apply for grants. Ian Hill and KT are looking into doing this along with the allotment land. KW asked that regarding the MUGA. which would be so useful for football, that different surfacing be considered including 3G and 4G. NS asked if KW could look at potential funding for the MUGA by the FA.

7. **Do not Park in this Area signs**- We need to order 3 A2 signs. KW and KT will draft a sign and circulate to Members prior to ordering.

07/20 Reports from Sports Clubs

1. **Football** - It was noted that there was a piece in the Henley Standard last week and a team photo. KW said that weekly football reports are sent to the Henley Standard. Kid's football is very busy and WTFC are struggling for space with pitches. WTFC can apply to the Football Foundation, via the OFA for grants to do pitch work by a contractor and KW will be sending in an application for this. The Men's Team (3) are doing well and the Reserves are top of the league. It is a very busy football season.

2. **Cricket** – OL reported that the fixtures list has just been published and the first game will be played on the 2/5/2020. There will be 18 home games.

3. **Sports Club** – There was a meeting last week and decisions were made on a new till system, delivery of the drinks for the bar and the design for the bar. They would like to recycle more and KT and KW to look at the cost of putting a three-system recycling bin into the Main Hall. KT will also check if the office if has any clear recycling bags that can be used.

08/20 Budget/Financial Issues

1. **Budget for 2019/2020 update** – This was accepted.

	Budget	Actual excl VAT
	2019/2020	To 21/1/20
<b>Pavilion and Sports Field</b>		
<b>EXPENDITURE</b>		
Pavilion Security + Phone/WiFi	1500	1458
Water for Pavilion	700	279
Electricity for Pavilion	850	1720
Gas for Pavilion	800	1030
Building Maintenance/supplies	750	1806
Sewerage Unit Service/repair		567
Business Rates PSFC	360	441
Licenses	149	532
Pavilion Strimming /gardening		105
Planned Maintenance (earmarked)	500	0
Sinking Fund to earmarked	625	0
Waste Collection Grundon	0	532
	<b>6234</b>	<b>8469.7</b>
<b>INCOME</b>		
<b>RECEIPTS</b>		
Pavilion Hire	2000	2935
WTFC + WCC Energy Recharge	1600	143
WTFC/WCC Rent, Bus Rates, TV/PRS	6000	3933
Grass Cutting		0
Youth Club	1200	0
Waste Recharge from SC		456
Other		2255
Other		
Total	<b>10800</b>	<b>9722</b>
Income minus expenditure	4566	1252
<b>Bank Balances 21/1/2019</b>	<b>£</b>	
Pavilion General Account	1040.11	

2. **Bar Accounts** – Not yet received. It was noted that these are on the public record once the accounts are received at the AGM and KT will contact the Treasurer about these. It was noted that WPC need to see these as the bar is being run in a WPC building and it needs them for audit purposes.

3. **Pavilion Bookings Breakdown – Summary of Pavilion Hire 1/4/2019-21/1/2020** – These were noted.

	£
Circle Dancing	880.00
Youth Club	660.00

Scouts	346.50
Alzheimer's	115.50
Sarah Fountain	103.00
U3A	440.00
Other	390.00
<b>Total</b>	<b>2,935.00</b>

09/20 Pavilion building issues

1. **Cleaning Issues** – It was noted that Jamie Carter-Knight has now started cleaning the Pavilion. KT will be ordering cleaning supplies for the Pavilion.

It was asked if WTFC could ensure that football boots are not worn inside the main hall. Discussion took place on putting up a boot scraper for the public,

**2 Maintenance issues**

a) **Electrical Issues** – Neil Campbell has repaired everything on this list. There is a problem in one of the changing rooms with a flickering light in the football referee room. KW will send a photo and information on this and RB will look into this. There is also one strip light not working in the away changing room and RB will look at this.

It was noted that Mick Lloyd has offered to check out the Pavilion and report any issues to the Office.

b) **Gutters** – These have all been done. KW said that there is a slight dripping and Bob Thomas has said this will be best looked at in the spring. KW thinks that they should be checked after the next big rainfall to see if any further splashing is happening.

c) **Small Maintenance Issues** – None raised

d) **New Instructions for Hirers using the Pavilion** – KW is reviewing and updating this.

e) **New Boiler** – A new boiler will be ordered shortly.

10/20 Sports Field issues

a) **Rabbit Issues** – NS will find out in the person has been ferreting and how many rabbits were caught.

b) **Trees by the container** – OL said that the trees have not been cut in this area. Owain Devey to also look at hedge at middle of top of field which is out of line with rest of hedge along that side of field KT will check with Owain Devey regarding this.

c) **Kissing Gate area** – The committee agreed to give approval for removal of the posts and have just a simple gate. With less trampling in and out and people going straight through, it would make sense to review the need for slabs after seeing how it goes once the posts were removed. KW was going to draw a map of proposed changes to fencing (affecting Beechwood land) which would both increase parking space on car park side and make it easier to move the cricket side.

d) **Dog Fouling**- It was noticed that the dog fouling has got slightly worse and Rae Young to be contacted.

11/20 Health and safety issues

No issues raised.

12/20 General Issues

1. **Discussion of fund- raising Events**- It was noted that WCC are putting on two fundraising events for the Cricket Club. NS said we should look at doing some events to raise more for the Pavilion for eg new furniture

for the main room etc and asked that the committee come up with ideas. It was suggested that a sponsored 12-hour football match may be an idea.

**2. Potential extension/s toilets etc to the Pavilion** - The committee thought that they and interested persons (eg Youth Club) have a get together on this to discuss what the committee's views are on some possible ideas. Provisionally this will take place at 7.30 on the 30<sup>th</sup> March at 6.30pm. It would be important that Neil Boddington be present.

13/20 Date/ Issues for Next Meeting

Maintenance plan, Business Plan and Pavilion Development Plan - It was noted that we will look into these.

The next meeting will take place on 27<sup>th</sup> April 2020.

14/20 Any Other Business

**Rent Review on Sports Field** – This is still on-going and KT reported that we have written to other parish councils asking if they lease a sports field and what they pay. This information has been collated and will be sent to our Land Agent.

**THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.40 PM**