



MINUTES OF THE MEETING OF THE WATLINGTON PAVILION AND SPORTS FIELD
COMMITTEE HELD ON MONDAY 4th NOVEMBER 2019
AT 8PM IN THE PAVILION

Present:

Parish Council members:

Roger Beattie, Nicky Smallbone, Matt Reid

Football Club representatives:

Keith Woolfson

Cricket Club representatives

Owen Lewis

Officer:

Kristina Tynan

40/19 Apologies for absence

Alex Basden, Neil Boddington

41/19 Chairman's remarks

NS said that the Cricket and Football Club members of the committee do the volunteer work that they do because they have a passion for their sport and put in lots of hours maintaining pitches etc. She said the Parish Council own the building and Councillors are volunteers who also spend a lot of time on maintenance issues on a building which is not used by the Parish Council. She asked that all members of the committee be positive with each other and treat each other with respect in the future.

42/19 To approve the Minutes of the meeting held on Monday 30th September 2019 which were received by Council on the 8th October 2019

Resolved: That the minutes of the meetings above be agreed as a correct record and that they be signed by the Chairman

43/19 Declaration of Interests

There were none notified.

44/19 Matters arising

There were no matters arising other than agenda items.

45/19 Update on Actions

Extra CCTV Cameras -KW/OL have met up to discuss these but they have not done anything further.

46/19 Reports from Sports Clubs

1. **Football** - KW reported that they have had a break as it was half term last week. The space in the car park is now ready for the container to be installed. He is waiting to hear about the delivery date.

2. **Cricket** – Nothing to report.

3. **Sports Club** – There has not been a meeting.

1. Budget for 2019/2020 update

This is shown below:

	Budget	Actual
	2019/2020	Excl VAT To 18/10/19
Pavilion and Sports Field		
EXPENDITURE		
Pavilion Security + Phone/WIFI	1500	1292
Water for Pavilion	700	186
Electricity for Pavilion	850	1186
Gas for Pavilion	800	476
Building Maintenance/supplies	750	561
Sewerage Unit Service/repair		382
Business Rates PSFC	360	363
Licenses	149	352
Pavilion Strimming /gardening		50
Planned Maintenance (earmarked)	500	0
Sinking Fund to earmarked	625	0
Waste Collection Grundon	0	396
	6234	5244
INCOME		
		RECEIPTS
Pavilion Hire	2000	1792
WTFC + WCC Energy	1600	0
WTFC, WCC Rent, Bus Rates, TV/PRS	6000	3100
Grass Cutting		0
Youth Club	1200	0
Waste Recharge from SC		230
Other		2138
Other		
Total	10800	7259
<i>Income minus expenditure</i>	<i>4566</i>	<i>2015</i>
Bank Balances 31/3/2019	£	
Pavilion General Account	2448.96	

It was noted that we will be receiving some contribution towards Gas and Electricity. KT reported that there is a WPC Pavilion sinking fund of £1000. Our current boiler has been fixed but we have been advised that it is now quite old and will need replacing probably within the next year to 18 months. It was agreed that we split our Security and broadband out separately for the next update. KT has asked for quotes. She also reported that WPC are looking into green energy options for parish owned buildings with SSE who our current contract is with. KT and KW to liaise on this issue.

2. Budget 2020/2021 – recommendations for Finance Committee

To ask Finance Committee to consider allocating some funds for a new boiler.

3. Bar Accounts – Not yet received. KT has emailed the Treasurer.

4. **Pavilion Bookings Breakdown** – OL had asked for this information at the last meeting and are shown below. These were noted.

01/04/19 - 18/10/19

Circle Dancing	£ 627.00
Youth Club	£ 462.00
Scouts	£ 346.50
Sarah Fountain	£ 103.00
Alzhiemers	£ 82.50
Other	£ 170.50
	£1,791.50

48/19 Pavilion building issues

1. **Cleaning Issues** – The issue of the smell in the kitchen was mentioned and this was due to old dirty clothes left in the cupboards and because the dishwasher had not been cleaned. These have been addressed. It was thought a big roll of biodegradable cloths for cleaning which are only used once and disposed of would be much more hygienic. KT/KW will organise purchase of these.

The issue of who should pay for cleaning materials was mentioned. At present the Cricket Club buy soap and loo rolls. The PC pay for hand towels. OL/KT to have a look at any cost savings.

a) **Communal Area cleaning after use** – It was noted that this should be left as found and it is not always.

2 **Maintenance issues**

a) Electrical Issues – Neil Campbell has ordered some parts – Most issues are in the process of being resolved.

c) **Gutters** – Bob Thomas has fixed these. If any leaks occur to be reported to KT.

d) **Small Maintenance Issues**

Pen for Bins – OL and KW to look and recommend a place that this could be sited. RB reported that he had been up with Adam Clissold but could not identify a good place. It will need to have an access onto the car park that is free when the waste team come.

Shutters – There has been an issue with two of these, the one at the entrance and the one in the kitchen. Ambassador have been contacted. RB to arrange visit for a quotation to be given.

e) Any other issues

49/18 Sports Field issues

a) **Rabbit Issues** – NS has met with a pest controller. After discussion it was agreed to pay approximately £80 for him to address the problem. OL said that the recreation ground should also be dealt with as there are a lot in this area. He holds all the necessary documentation and insurance which will be sent to KT. WPC will send him a letter of consent for the work.

b) **Trees by the container** – Owain Devey has been asked to quote.

c) **Trackway** – Strimming of this ditch has been commissioned.

d) **Dog Issues** – KT reported that there is a recommendation to Council that due to the work done by the Dog Walking Group that the Parish Council is not pursuing the dogs on leads order for the Sports Field at this time. KW said that he has noticed a difference since they have been patrolling and clearing the area. OL said he had not noticed any difference.

50/19 Health and safety issues

a) **Loft** – tidying up – OL had said he would do this by the 4th November, but it has not yet been done. He said that he has spoken with Chris Allen and that it will be cleared out.

51/19 General Issues

Events for Fundraising – It was thought it would be good look into doing something in 2020. Ideas to be brought to the next meeting.

Tree donated by John Howell – It was agreed that a space could be found for this Beech Tree if the WPC wish to plant it in this location.

52/19 Date/ Issues for Next Meeting

Dates for next meeting will be sent out. It will be in the new year.

Maintenance plan – NS will have a look at this.

53/19 Any Other Business

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 9.15PM